MED-CAMPS OF LOUISIANA, INC.

Job Description

Title: Camp Nurse

Report to: Camp Director

Executive Director

Head Nurse

General Description:

Serve as health manager for the camp, supervise health and cleanliness standards, work with the camp director and staff and provide adequate healthcare for campers.

Desired Qualifications

- Licensed as a registered nurse or licensed practical nurse
- Experience with children and young adults
- Ability to monitor health care, maintain records and implement the health care plan for campers
- Ability to work well with others
- Maintain current CPR and first aid certifications
- Desire to work and live in a camp community

Specific Responsibilities

- 1. Ensure each camper has a health history and examination form on file
- 2. Assist with health screening for arriving campers
- 3. Ensure that medication administration record and medications brought to camp by campers are accurate.
- 4. Administer and safeguard all medications on camp grounds
- 5. Conduct inventory of supplies and place orders to Camp Director
- 6. Follow appropriate medical procedures including record keeping in the daily medical log and medication administration records, disposal of medical waste, managing and safeguarding medications and utilizing approved standing orders
- 7. Post hours for daily medications and health call
- 8. Maintain first aid kits
- 9. Participate in educating staff on issues pertaining to camp health and safety, CPR, first aid and use of universal precautions and infection control
- 10. Provide first aid and emergency care to campers and staff as needed
- 11. Prepare accident/incident reports for all injuries/accidents
- 12. Prepare a summary and evaluation of the camp season including inventories, camper reports on health problems and make recommendations for the next year
- 13. Monitor health of all staff and provide care as needed
- 14. Monitor/evaluate camp procedures, facilities and conditions and suggest modifications that would create more healthful conditions at camp
- 15. Ensure physician on-call list is updated and accurate
- 16. Other duties as assigned by the Executive Director or Camp Director