

MED-CAMPS OF LOUISIANA, INC.

Job Description

Title: **Camp Nurse**

Report to: **Camp Director**
 Executive Director
 Head Nurse

General Description:

Serve as health manager for the camp, supervise health and cleanliness standards, work with the camp director and staff and provide adequate healthcare for campers.

Desired Qualifications

- Licensed as a registered nurse or licensed practical nurse
- Experience with children and young adults
- Ability to monitor health care, maintain records and implement the health care plan for campers
- Ability to work well with others
- Maintain current CPR and first aid certifications
- Desire to work and live in a camp community

Specific Responsibilities

1. Ensure each camper has a health history and examination form on file
2. Assist with health screening for arriving campers
3. Ensure that medication administration record and medications brought to camp by campers are accurate.
4. Administer and safeguard all medications on camp grounds
5. Conduct inventory of supplies and place orders to Camp Director
6. Follow appropriate medical procedures including record keeping in the daily medical log and medication administration records, disposal of medical waste, managing and safeguarding medications and utilizing approved standing orders
7. Post hours for daily medications and health call
8. Maintain first aid kits
9. Participate in educating staff on issues pertaining to camp health and safety, CPR, first aid and use of universal precautions and infection control
10. Provide first aid and emergency care to campers and staff as needed
11. Prepare accident/incident reports for all injuries/accidents
12. Prepare a summary and evaluation of the camp season including inventories, camper reports on health problems and make recommendations for the next year
13. Monitor health of all staff and provide care as needed
14. Monitor/evaluate camp procedures, facilities and conditions and suggest modifications that would create more healthful conditions at camp
15. Ensure physician on-call list is updated and accurate
16. Other duties as assigned by the Executive Director or Camp Director