

Board of Directors

Location: Google Meets, Time: 6:00 PM EST - Second Council Meeting

Monday, February 28 · 6-8 PM EST

Speaker	Mary Sybersma
Secretary	Aliard Jerome
Attendees (Voting)	Mary Sybersma (President), Vincent Macri (VPA), Priyonto Saha (VPO), Tian Deng (VPF), Carolyn Wang (VPI), Iris Pan(VPC), Yuqian Wang (Director), Gavin Orok (Director), Manas Bafna (Director), Arnav Gupta (Director), Jasmine Chan (Director), Evan Girardin (Director), **Alenka Rondon (Councillor Representative), Vinayak Bector (Councillor Representative), Jake Riesenkonig (Community Representative)
(Non-Voting)	Rose Penner (Business Manager), **Sabrina Berbari (Council Speaker), Matthew Schwarze (WUSA VPOF), Annie Zhang (Council Secretary)
Expected Absences	

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1 Welcome and Opening Remarks

1.1 Call to Order

Note that quorum for council meetings is $\frac{2}{3}$ of voting members.

The Speaker calls the meeting to order at 6:00pm EST.

1.2 Approval of the Agenda

The Speaker assumes the agenda.

1.3 Territorial Acknowledgement

The Mathematics Society of the University of Waterloo acknowledges:

“The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.”

1.4 Oral Conflict of Interest Declaration

“In relation to any of the items of business on the agenda for this meeting, does any Director have an actual, perceived, or potential conflict of interest?”

1.5 Reference of Relevant Rules

MathSoc follows a modified version of Robert's Rules to help keep our meetings orderly. They prevent us from talking over each other. Please wait to be acknowledged before speaking. If you are not speaking please have your mic muted. For each speaking turn focus on a single point. Everyone has the right to speak. For a motion to be discussed it needs a "mover" and a "second".

If you wish to:

- Make a new point -> 1
- Reply as part of the ongoing conversation -> 2
- Ask information about the speaking order, or relevant bylaws, or policies -> POI (Point of Inquiry)
- When you see someone else not following the speaking order -> POO (Point of Order)
- If you couldn't hear or need to take a break, etc. -> POP (Point of Personal Privilege)

Most motions at Council aren't controversial so we use a method of voting where you only need to explicitly vote if you wish to vote against a motion or abstain from voting. You can also write "Noted [Name]" to have your vote noted in the minutes. We can also use roll-call voting or ballot box voting if $\frac{2}{3}$ of council agrees to it.


2 Approval of the Minutes

Be it resolved that Board approves

3 Reports

Time limit: 5 minutes per report

Executive Reports:


VPA:  BoardReport2.pdf

VPI:  VPI Exec Report - Feb 28 Board

VPC:  VPC Report #1 - Feb 28 - Board

VPF:  VPF Report #2 - Feb 28th - Board

VPO:  VPO Board Report Feb 28

President:  W22-02-28 President Report

Other Reports:

Chair, [Business Manager](#)

4 General Orders

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.

4.1 Board Nomination Procedure Update, President Sybersma, VP Saha

Whereas the current procedure has led to confusion during the GM and has been suspended a number of times due to the difficulties of following the timelines.

Be it resolved that Board approves the updated version of this [policy as presented](#).

4.2 Electronic Communications Policy Update, President Sybersma, VP Macri

Whereas this policy was last updated in 2002 it should be updated to better reflect our usage of electronic communication.

Be it resolved that Board approves the updated version of this [policy as presented](#).

4.3 Winter 2022 General Meeting, President Sybersma, Director Orok

[2 minutes]

Whereas Bylaw 6.4 states that the Board of Directors can select the date of the General meeting;

Whereas Bylaw 10.2 states that:

1. notice must be emailed out to all voting member 15 business days beforehand;
2. all items must be added to the agenda at least 10 business days prior to the meeting;
and
3. the complete agenda including the full text of any motions for which notice shall be required must be sent out by email at least 5 business days prior to the meeting;

BIRT the Board calls the Winter 2022 General Meeting at 1 PM EST on March 26th 2022;

BIFRT that notice will be sent out by March 4th 2022 EOD;

BIFRT that all items must be added to the agenda by March 11th 2022 EOD;

BIFRT that the complete agenda including the full text of any motions for which notice shall be required shall be sent to voting members by March 18th 2022 EOD

4.4.a Executive Evaluation Committee, President Sybersma, Director Chan

Whereas Executives are eligible for an honorarium by Bylaw 8.1.3 if they have been in their role for the majority of the term and are still in their role on the last day of term; and

Whereas the Board is tasked by the bylaws to review the Executives performances and decide on honoraria amounts; and

Whereas Board Procedure 7.1 require the committee to have two currently sitting members of MathSoc Board;

BIRT Board appoints Manas Bafna, Arnav Gupta as voting members for the Winter 2022 Executive Evaluation Committee with Arnav Gupta as the chair of the committee.

4.4.b Written versus Commonly Done BP7.1, President Sybersma, VP Wang

Whereas Board Procedure 7.1 states: “All members shall serve on the committee from the first day of an academic term, until the last day of that term.

All members, save for the members of Council and the representative of the Dean, shall be appointed to the committee by the Board of Directors of the Society, prior to the start of the academic term in question. The members of Council shall be appointed to the committee by MathSoc Council in its first meeting of the term.”

However, this is not in line with what I have observed over the past few terms, and should we update the policy to better align with what we do, **OR** task future Chairs/Presidents to better follow these requirements?

4.5 Executive Appointment Committee, President Sybersma, Director Bafna

Whereas Board is responsible for the appointment of the VPC, VPF, VPO and VPI.

Whereas Procedure 10.1 - Composition and Selection of Members specifies that The membership of each committee will consist of:

- The Business Manager
- One (1) Councillor
- One (1) Director

Whereas the committees shall be chosen the term before the term of the executive in question. The committee shall convene no later than the 2nd month of the term and the applications shall be open to the public no later than the 3rd month of the term. No candidate may sit on any of the committees.

BIRT Board appoints Iris Pan to the Spring 2022 VPC Appointment Committee.

BIFRT Board appoints Tian Deng to the Spring 2022 VPF Appointment Committee.


BIFRT Board appoints Carolyn Wang to the Spring 2022 VPI Appointment Committee.

BIFRT Board appoints Priyonto Saha to the Spring 2022 VPO Appointment Committee.

BIFRT these committees will provide recommendations by the March Board Meeting.

4.6 Reorganisation of Documents, *President Sybersma, Director Girardin*

Whereas, we have currently divided guidance and rules between Policies, Board Procedures and Council Procedures, this system makes it hard for people to find the relevant section. The

 **Suggested Reorganization** groups policies and procedures into thematic groups and removes rescinded policies. Moving the documents would be fairly straightforward.

BIRT Board approves the changes and directs the President to update the documents on the website at her earliest convenience and make any required changes to policy or procedure numbers for the new documents.

Tabled until next

4.7 WatSFiC and MathSoc MoU Renewal, *President Sybersma, Director Riesenkonig*

Whereas the current [WatSFiC agreement](#) is dated 2009;

Whereas this agreement should be updated to reflect current procedures and practices of the Society regarding MoUs;

BIRT Board appoints Jasmine Chan, Jake Riesenkonig, Priyonto Saha, and Arnav Gupta to draft a new MoU, with Priyonto to chair the committee.

5 New Business

5.1 Executive Evaluation, *Director Wang, Director Orok*

Whereas the Executive Evaluation Committee has submitted the following report:

 **Fall 2021 EEC Report.pdf** ;

BIRT Board grants an honorarium of \$475 to Fall 2021 President Cody Halden.

BIFRT Board grants an honorarium of \$100 to Fall 2021 VPA Arnav Gupta.

BIFRT Board grants an honorarium of \$475 to Fall 2021 VPF Nikunj Bansal.

BIFRT Board grants an honorarium of \$475 to Fall 2021 VPI Jasmine Chan.

BIFRT Board grants an honorarium of \$50 to Fall 2021 VPO Sofia Tosello.

6 Announcements

7 Adjournment

The meeting is scheduled to be adjourned at 8pm EST.