

Frequently Asked Questions

Each school will have postings listed specific for their school, pertaining to the positions they hire for, per the counties they service.

IQ Academy, Los Angeles serves students in all grades K through 12, offering a rigorous, engaging online curriculum and outstanding, individualized academic support.

**Services students and hires in 5 counties within California: Kern, Los Angeles, Orange, San Bernardino, and Ventura.

Insight Schools of California consist of 3 public charter schools, which helps students in grades 9–12 reach their true potential. We understand that each student is different—requiring a unique, tailored approach to learning. Our teachers ensure each student's needs are met by delivering personalized instruction and attention.

**Services students and hires in 21 counties in California: Alameda, Amador, Calaveras, Contra Costa, Imperial, Inyo, Kern, Kings, Los Angeles, Orange, Riverside, Sacramento, San Bernardino, San Diego, San Joaquin, San Luis Obispo, Santa Barbara, Santa Clara, Stanislaus, Tulare, and Ventura.

The California Virtual Academies is a network of 9 public charter schools, which use the Stride (formerly K12, Inc.) online curriculum to offer California students in grades K–12 an exceptional learning experience. With individualized learning approaches, the California Virtual Academies and Stride (formerly K12, Inc.) provide the tools kids need to succeed—in school and beyond.

**Services students and hires in 43 counties within California.

We do not service students, nor hire in the following 15 Counties: Alpine, Del Norte, El Dorado, Glenn, Humboldt, Lassen, Mariposa, Modoc, Plumas, Shasta, Sierra, Siskiyou, Tehama, Trinity, and Tuolumne.

Contact Information:

The Recruiting Specialist, is the main contact for all applicants and all correspondence from applicants should be directed to the recruiting department.

- CAVA Applicants email: cavarecruiting@caliva.org
- Insight Schools of California applicants email: insightcarecruiting@k12insightca.org
- IQ Academy, Los Angeles applicants email: iglarecruiting@iqcala.com

Location:

Our administrative office is located in Simi Valley, but most of our teachers work from home.

All positions require travel; meeting with students as needed in the county and surrounding county you live in, proctoring state testing, attending school events (multiple times a year), and as needed for in person IEP's, in person meetings, etc.

California Resident/County of Residence

All applicants must live in California at the time of applying and while working for any of the schools.

Each network of schools services students and hires in specific counties within California.

Credential Requirement

You MUST live in California; have a valid California teaching credential and California English Learner Authorization; certification to teach ELL students, AT THE TIME YOU APPLY.

You MUST have all the listed requirements for the specific position posting that you are applying for, at the time you apply.

If you are in the process of obtaining any of the listed requirements, please wait to apply until you actually have met all requirements, as your application will not be considered until that time.

- We DO NOT accept temporary county certificates, out-of-state, intern, expired, emergency, short-term staff permits, or credentials in the process of being obtained.
- We DO NOT accept documents or applications via email, fax or US Mail. Applications are only accepted via EdJoin and documents must be uploaded to your EdJoin application in order to be reviewed.

How Positions are applied for:

**For each individual position and for each school you want to be considered for; K-8 (only one county), SPED (only one county), or High School (each subject authorized on the single subject teaching credential), an application for that specific position must be submitted. (Example: applicant holds a multiple subject credential and single subject credential in math; an application for K-8 in the county they live and an application for the High School Math teacher position would be submitted, in order to be considered for both)*

K-8 and Education Specialist Positions: We do ask that applicants only apply to the county they actually live in for K-8 and Education Specialist positions, as that is the one they will be placed under, no matter if they apply to more than one county or the wrong county. Our K-8 teachers and Education Specialists are required to meet with their students at least once per quarter and more for students who need extra support. Teachers are assigned students in and around the geographical area they live.

As we service students and hire teachers throughout California, we are very versed on where cities are within counties and what is near each other in regards to what area will be serviced when a position arises in a specific geographical area.

High School Teacher Positions: Please apply to the High School subject your California Single Subject Teaching Credential is authorized in. You will need to apply to each subject you are credentialed in and want to be considered for. Positions for High School teachers are needed throughout California, there is no set location required, besides the living in one of the counties we service.

**Single Subject Teaching Credentials are not accepted for Middle School/K-8 teacher positions, as those positions require a Multiple Subject Teaching Credential per being self-contained caseloads.

Related Services Provider: Positions are as needed and hired throughout California. There is no set location required, besides that of living in one of the counties the school listed on the posting services.

Postings: Applications and interviews are only valid for one school year, the school year listed on the posting they are submitted for. For each school year an applicant would like to be considered, a new application must be submitted.

Prior Teaching Experience: We request our applicants to have 3 years of prior teaching experience, but we do not rule out candidates that do not meet this criterion. We hire based on the need for teachers in each area and do our very best to pick the candidate that is best suited for the position.

Benefits and Retirement: Details about benefits are only given out upon an offer. All full time employees are offered Health, Dental and Vision. We are a public charter school, so we do participate in CalSTRS. Please contact your CalSTRS counselor about how employment with any of our schools may affect your personal STRS account.

BTSA/Induction Program not provided: We do not offer a BTSA program. Teachers hired with us who need to clear their 'preliminary' credential, would need to enroll in an induction/clear credential program at their local County Office of Education or University in order to do so.

Interviews:

- **HireVue Interview:** The HireVue Interview is the initial interview with regular interview questions.
- **Newrow 10 Minute Mini Lesson:** if you are selected to complete this interview, you will be contacted by phone to set this interview up per a designated time/date to which you will teach a live 10 minute mini lesson to our interview panel, who will act as your students, via the Newrow Platform our teachers use daily to instruct their students.

Application Status: There is no need to check on the status of your application once your status has been emailed to you, as it is part of an eligibility pool and you will be contacted if anything further is needed or if you are selected for a position.

Hiring: Our teachers start in mid- August, but after that date, there is no set start date, as positions may be needed at any time during the school year for immediate hire. As an enrollment based school, we may need to hire at any time throughout the school year to support our increasing student population.

Missing Requirements: Please wait to apply until you meet all requirements listed for the specific position you are interested in. Applications that do not meet all requirements at the time they are submitted will not be considered. If you are in the process, do not hold a credential, your credential is expired, or you do not meet all requirements listed for the position, your application will not be considered as you must meet ALL requirements at the time you apply.

Addressee to put on document for Letter of Introduction:

(documents must be uploaded to the EdJoin application in order to be reviewed)

Jolene Shaw
Director of Administrative Operations
50 Moreland Road
Simi Valley, CA 93065

Letter of Recommendation on official letterhead:

It is desired that letters of recommendations are on official school/business letterhead. However, we will accept them without, as per understanding policies other schools/businesses have that are similar to ours.

Addressee for Interview 'Thank you Notes': Interview 'Thank You notes' may only be sent directly to our recruiting department. **All employee contact information is confidential and is not given out to applicants. Again, please only contact our recruiting department, for all inquiries and correspondence.

- CAVA Applicants email: cavarecruiting@caliva.org
- Insight Schools of California applicants email: insightcarecruiting@k12insightca.org
- IQ Academy, Los Angeles applicants email: iglarecruiting@iqcala.com

Adding Documents:

To add documents to your application, follow these steps:

1. Go to www.edjoin.org.
2. Log in with your Username and Password.
3. Click 'Check the status of my Applications'.
4. Click on the paperclip icon next to the desired position.
5. Follow instructions on the screen.

**If you need any assistance with your EdJoin application, please review the EdJoin FAQ's in the Help Center on the Edjoin homepage.