

Becoming a Teacher in Texas Out-Of-State Educators

TEA Webpage for Out of State Educators
Out of State Applicant Checklist



Recent College Graduates: You must have a conferred degree and standard teaching certificate in your current state to complete the following steps.

- 1. Create an Account with TEA: Instructions
- 2. Complete an online **application** and **submit payment** for an Out of State Credential Review: Instructions
- 3. Submit Required Documents:
 - Request official transcripts from all colleges where a degree was conferred be sent directly to osc75@tea.texas.gov.
 - Upload your Out of State teaching certificate. (both front and back, if applicable) <u>Instructions</u>
- 4. Complete the **TEA Fingerprint Review**:
 - Look for an email from <u>nobody@uemail.identogo.com</u> regarding the TEA fingerprint review, it may go to your junk folder. The email will have instructions on how to book your appointment.
 - If you do not have the email, please create a help ticket with TEA.
- 5. TEA **Results** for Review of Credentials
 - TEA will send an email with the results.
 - You can also check "My Documents" in your TEAL Account.
 - Optional One Year Certificate available if there are testing requirements
 - Do not complete this step until you have secured a teaching position.
 - Log in to your TEAL account.
 - On the Applications menu, select Out-of-State Certified Applicants.
 - Select Initial One-Year Certificate and follow the prompts to apply and pay.
 - <u>Testing</u>: Register for the required tests and obtain study materials.
 - Test Exemptions from required Texas examinations
 - Option 1 (3) years of experience: Verification Form:
 - Option 2 (1) year of experience
 - 1. Verification Form
 - 2. Verification of tests Form
 - Private school Verification of Accreditation Form

6. Apply for Standard Certificate

- Once you have completed your testing requirements, apply for a Standard Certificate.
 - Log in to your TEAL account.
 - On the Applications menu, select Out-of-State Certified Applicants.
 - Select **Standard Certificate** and follow the prompts to apply and pay.