

St. Paul's Lutheran School

2665 North Street, East Troy, WI 53120

schooloffice@stpaulset.net; principal@stpaulset.net

(262) 642-3202

July, 2025

Dear Parents and Students,

Wow! Can you believe we've already reached the middle of summer? Perhaps you have begun looking forward to this fall. We trust the Lord has kept you safe this summer, as He has us. This letter should help inform our new families and review for our present families the procedure for enrolling at St. Paul's Lutheran School.

We welcome our new teacher, Mrs. Hannah Renner. Mrs. Renner will teach Junior Kindergarten (4 year olds) and Kindergarten. Mrs. Anderson will continue as our Early Childhood Director and will be teaching grades 3-5. The rest of the teaching staff remains the same: Mrs. Sara Geuder will teach 3 year old preschool and Pre-8 art; Mrs. Wendy Graf will teach Grades 1-2; and Mr. Ken White will teach Grades 6-8.

Preschool, Jr K and Kindergarten Registration/ Orientation Night on Tuesday, August 12th from 5:30-7:00 p.m. Parents are expected to attend. We would like to *discourage children attending* this night if possible *for Reg./ Orientation* so there are fewer distractions as your child's teacher goes over classroom orientation. If children do attend, they **must** accompany their parents for the entire evening. Thank you!

Grades 1 through 8th grade will have Registration/Orientation Night on Wednesday, August 13th from 5:30-7:30 p.m. Parents are expected to attend. We would like to again *discourage children attending the Reg./Or. Night* so there are fewer distractions as the material is presented. If children do attend, they **must** accompany their parents for the entire evening. Thank you!

On **registration night**, each teacher will speak with all the parents of students in his/her classroom (**see the schedule below**). During this time the teachers will discuss classroom procedures and expectations, and the parents have an opportunity to ask questions of the teachers. Parents who do not have a child in that room may go through the registration line.

If you are unable to attend this evening, please contact the school secretary, Nancy Schumacher at 262-363-4675, to make arrangements for registering your child and/or contact and/or meet with your child's teacher.

Registration night includes the following:

- 1) revise/complete the Emergency Contact Card (be sure to include and update employers' phone numbers, cell phone numbers, emergency babysitter's name and number, doctor's name and number, email address, etc.)
- 2) confirm that health data (including immunization records) is complete,
- 3) pay tuition* if applicable; pay for milk (\$25.00 per year) + hot lunch (\$40.00 for 9 lunches) fees
- 4) sign up for using before and after school care
- 5) sign up for helping with PTO, help serving Hot Lunch, or assisting in the School Library
- 6) **attending your child's teacher/s classroom orientation time slot(s).** See below for times
- 7) learn about the Raiseright (formerly Scrip) program to help **reduce** your tuition!

- 8) sign up to be a classroom mom/dad/grandparent
- 9) sign up to help PTO with other activities
- 10) purchase books for grades 1-8 and a red home folder,
- 11) sign up for piano lessons (grades 1-8)
- 12) sign up for Lutheran Girl Pioneers (1-8)
- 13) sign up for junior choir (3-8)
- 14) For 3rd -8th grade families, if your child is interested in running cross country or playing volleyball with St. John's, notify Katie Rath (krath@stjohnslutheran-muk.org) at St. John's **AND** Mrs. Mary Anderson (mnelsonwlc@hotmail.com) at St. Paul's **before July 30**
- 15) sign up your child(ren) if interested in playing basketball with St. John's
- 16) drop off or pick up athletic forms--physical (every two years), concussion (every year), and cardiac arrest athlete and parent agreement forms (every year) for athletes

Bussing is for 4 year olds and up. You will need to complete the **bussing form at registration** for the East Troy School District. Call the Bus Garage contact, *if you have questions*: Diane Hepner, (262) 642-6760, ext. 5901 or email: baudia@easttroy.k12.wi.us
DEADLINE TO SIGN UP IS: Friday, August 15th.

*The **tuition fees** vary depending on *church* membership. School fees are to be **paid in full** on registration night or **tuition payment plans must be signed up through FACTS prior to our school registration night, please sign-up online at the following address:** <https://online.factsmgt.com/signin/3CZFD>. (Press Ctrl and left click your mouse on this link to go to this website.) **If you have not signed up with FACTS you must do so on or before registration night, you will need your bank account information.** The fees include books, supplies, athletics, and extracurricular events. Hot lunch will be available 9 times during the school year for a total of \$40.00. This year's **milk fee** will be \$25.00 **per year** per half pint per child. **If you have an outstanding balance from the previous year, it will be included in your FACTS account balance for the current school year.** The non-member tuition for a student to attend St. Paul's Lutheran School (grades 1-8) is \$4,100.00 per year. Members of St. Paul's are charged a lower rate *but are urged to meet the full cost of educating their child(ren) - about \$8,500 per child - through their regular church offerings.* Any questions about payments/fees can be addressed with the school office or at registration night. *Choice families, if you have questions, please contact the school as well or speak with/contact Principal Ken White.*

Athletics this school year: St. John's Mukwonago has room on several sports teams for any interested St. Paul's students. In the fall, students may join the cross country, soccer, or volleyball teams. In the winter, there is availability on the girls C, B, or A basketball teams and availability on the B or A boys basketball teams. Please contact St. John's Athletic Director, Katie Rath, **no later than July 31** to ask for more information or sign up. St. John's cannot promise to have room for late sign-ups, so please request information before that date. You can contact Katie Rath at krath@stjohnslutheran-muk.org. **To help St. John's with planning ahead for the sports seasons and to be sure you have the right paperwork before the season starts, please contact Miss Rath and Mrs. Anderson (see emails above) no later than July 31.**

Athletic forms - there are TWO necessary forms: 1) physical and 2) parent and athlete concussion/cardiac arrest agreement form - both are needed on file for students *who plan on participating in any sport* at St. John's. For sports, the athletes eligible are in grades 3-8 (girls/boys cross country, girls volleyball, and girls/boys basketball). Be sure

St. Paul's Lutheran School

2665 North Street, East Troy, WI 53120

schooloffice@stpaulset.net; principal@stpaulset.net

(262) 642-3202

to schedule your child's physical with your family physician as soon as possible/before practices begin. Bring the physical form with you to your doctor appointment. The athletic physicals are good for **two years**. Concussion/cardiac arrest agreement form needs to be signed **each school year** by both the athlete **and** the parent. **Students may not participate in practices or games until their physical is on file and a concussion/cardiac arrest agreement form is signed and on file**. Forms can be found in the school office on the north wall. Pay fees to St. John's. Any questions, please see Mr. White Mrs. Anderson or Nancy.

The Board of Christian Education wants us to enforce the dress code more, so: when **clothes shopping** this summer, we encourage you to continue to send your children: dressed neatly and conservatively, avoiding fads. Please, no clothing advertising alcohol beverages, cigarettes/drugs, having other mixed/questionable sayings/pictures/images, musical groups, or allowing undergarments to show. Avoid clothing with sheer material and no bare midriffs when the child's arms are raised. *If wearing leggings/workout pants, please wear a longer shirt to cover the seat*. Please avoid shorts or pants with multiple holes (front and/or back) in them. **Shorts must be at least mid-thigh in length (bermuda length) for gr. 4-8 - please do NOT wear short shorts, shorts with holes in them or short athletic shorts. Thank you!**

Finally, may we take this opportunity to remind all parents of our Savior's directive, "Permit the children to come to Me." You have an important responsibility in raising your child to know and love his/her Savior, and you have called your staff at St. Paul's to assist you. Available to you and your children are **weekly** worship services, special evening services, Bible Class, our preschool, and our Christian Day School. If you have any questions regarding these opportunities, please feel free to ask any of our staff members.

School cleaning is scheduled during the week from August 10-17. Codes will be activated so you may come in (early morning through late evening) when you are able. *All parents of school children are expected to help.* If you have any questions about room cleaning, please contact your child's teacher. A reminder notice with the scheduled week will be sent in the near future.

School picture day for all grades, Preschool-8th, is Wednesday, August 27th, 5:30-7:00 pm. That same night you are encouraged to drop off your child's school supplies and enjoy an Ice Cream Social from 6:00-7:00 pm sponsored by our PTO. All students AND families are strongly encouraged to attend! Ice cream should be eaten AFTER pictures and OUTSIDE - NOT in the classrooms.

The first day of school is **Tuesday, September 2nd**, with **Grades Pre-K through 5th grade/classes starting at 7:50 am** and **Grades 6-8 starting at 7:45 am**. The morning preschool/Jr. Kindergarten class will dismiss at **10:35 am**. Midday bus is at 11:00 for 4 year olds. All day/afternoon preschool, Jr Kindergarten and Kindergarten will dismiss at **2:45 pm**, and **Grades 1-8 will dismiss at 2:50 pm** (1-2 walks out first, closer to 2:45 bus time, then 3-5 and 6-8). Bus service will be available on the first day. We will continue drop off/pick up times as we did last year.

2025-2026 REGISTRATION/ORIENTATION NIGHTS

Preschool-Kindergarten Orientation – Tuesday, August 12th

Grades 1-8 Orientation – Wednesday, August 13th

PARENTS MUST ATTEND EACH CHILD'S TEACHER'S ORIENTATION.

IMPORTANT INFORMATION WILL BE SHARED DURING THAT TIME.

SEE TIMES LISTED BELOW.

If you are unable to attend your child's teacher/s orientation/s, please connect with your child's teacher(s) soon after registration night for their orientation information. Thank you.

Tuesday, August 12th, Preschool, Jr. Kindergarten & Kindergarten Registration and Orientation (5:30-7:00 P.M.)

5:30 Registration begins in the Fellowship Hall

Parents, please attend classroom teacher orientation in their classrooms:

6:00-6:30 Preschool (3s) – Mrs. Sara Geuder

6:30-7:00 Jr. Kindergarten (4s) & Kindergarten – Mrs. Hannah Renner

7:00 Registration ends

Wednesday, August 13th, Grades 1-8, Registration and Orientation (5:30-7:30 PM)

5:30 Registration begins in the Fellowship Hall

Parents, please attend classroom teacher orientation in their classrooms:

6:00 - 6:25 (Grades 3-5) Mrs. Mary Anderson

6:30 - 7:00 (Grades 1-2) Mrs. Wendy Graf

6:30 - 7:00 (Grades 7-8) Catechism – Pastor Rue

7:00 - 7:30 (Grades 6-8) Mr. Ken White

7:30 Registration ends