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Professional Development Support for EAD Students

The Department of Educational Administration encourages students to present their work at scholarly and professional conferences. Students who have their work accepted for presentation at conferences (e.g., papers, posters, roundtables, symposia, session chair) or who have been nominated and selected for special Graduate Student Seminars held by some of the associations are eligible to apply for financial support for travel and conference related expenses. **In most cases, doctoral students presenting papers will receive up to $1000 per academic year. Master's students are eligible for support up to $500 for the academic year**. The exact amount of support will depend on the level of expenses associated with a particular conference (e.g., distance to travel, length, etc.) Please note that a student should expect to typically receive travel support until the per student allocation is depleted. Students who are financially supported may be expected to share their work with the EAD community (i.e., Graduate Research Colloquium, brown bags, etc.). **Please also note that if the department's budget outlook changes, then the amount of conference support might decrease. If you are unable to attend the conference that is being funded, you are responsible for reimbursing EAD the amount of money that was disbursed to you as professional development funds.**

To apply for department support, please complete the form below and submit it by email to Amanda Cronk (nickols2@msu.edu) and me (will3677@msu.edu). The request will be processed on a periodic basis.

The Graduate School also provides some support for students to present at conferences, as does the Council of Graduate Students (COGS), so you should consider those opportunities as well. However, those applications ***require*** that you first apply to the department.

Name:_____ M.A.___ Ph.D. ____ PID:_____

Home:_____

Work Address:_____ Michigan Resident: Yes ___ No___

Country of Origin:_____ E-mail: _____

Tel (W):_____ Tel (C):_____

Degree Program:_____

Conference you will attend:_____

_____

Date and Place: _____

Name of paper that has been accepted and are you the first author?_____

_____

_____

If not the first author, please include name and institution of co-author(s):_____

_____

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Estimated Budget:_____ Amount of Support Requested:_____

Name of Advisor:_____

Signature of Advisor: _____

Please have your advisor send me a brief email (will3677@msu.edu) indicating support for your request.