

## Accessing the School Environment

*Here is a checklist so that you can break down the skills and abilities of your students to implement universal routines for your classroom and building.*

### Checklist of Steps to Access the School Environment

- ☐ Move in line (safety, speed, various surfaces, awareness of others/environment)
- ☐ Move between locations in the classroom and building
- ☐ Access materials in a cubby/locker, desk or area of classroom
- ☐ Access daily routines (drinks, wash hands, lunch materials)

### Universal Access

- ☐ Explicit teaching and modeling
- ☐ Visuals [for following routines](#)
- ☐ Position the child at the front or end of the line.
- ☐ Allow the student to arrive late or leave early
- ☐ Pair student with another student who will encourage him/her to keep pace.
- ☐ Ensure easy access to materials ex- 2 sets of books
- ☐ Lockers/Cubbies
  - ☐ Does the student need 2 lockers (on different floors, in different areas of the building) to minimize movement of materials long distances
  - ☐ Position child's cubby/locker on the end to minimize number of kids bumping them
  - ☐ Use additional hooks/shelves in lockers/cubbies that the student can reach
- ☐ Are step stools available to reach sinks/faucets?
- ☐ Keeps aisles clear of bags, jackets or other items the student may trip on
- ☐ Visibly label different parts of the room (ex. "Pens and pencils," "workbooks," "art materials")
- ☐ Place tape on the floor to delineate a walking path for students