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SSC Minutes)

SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Sample

High School School Site Council Meeting Minutes

Zoom meeting ID _____
at 3:00 p.m. February 28, 2024

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with the sign-ins.

- I. **Welcome/Call to Order:** M. Jazz, SSC Chairperson called the meeting to order at 3:32 pm.
- II. **Flag salute:** S. Band, Vice-Chairperson led the flag salute
- III. **Roll call:** E Luke, Secretary called out the names of the members. The following School Site Council members were present: John Macias, Greg Castro, Linda Stevens, Edward Luke, Jack Parker, George Cooks, Sue Band, Mary Jazz, and Mark Luke. With nine members present, there was a quorum, and the meeting was able to proceed.
- IV. **Approval of minutes:** M. Jazz asked all members to review the minutes from the previous meeting. There were no amendments. M. Luke moved to accept the minutes. G. Castro seconded the motion. 9 approved, 0 opposed, 0 abstained
- V. **Public Comments:** G. Cooks introduced Rosie Garcia, parent of 9th grade student.
 - Rosie Garcia spoke for two minutes about the importance of funding the school Instructional Reform Facilitator and the full-time Family Liaison.
- VI. **New Business:**
 - a. English Learner Advisory Committee Recommendations (action item): M. Jazz presented the ELAC recommendations. **[INSERT INFORMATION SHARED HERE]**...The School Site Council has **[INSERT RESPONSE HERE]**...
J. Parker moved to approve the response to ELAC recommendations. L. Stevens seconded the motion. It was approved. 7 approved, 1 opposed, 1 abstained
 - b. Approval of the 2024-2025 Title I Budgets (action item): M. Jazz reviewed the Title 1 budget allocations for 2024-2025 and what needed to be completed before finalizing the budgets in advance of the budget development appointment at the local district. The School Site Council agreed to look at the allocations to determine which positions, services, and items to fund.
[INSERT DISCUSSION NOTES HERE]... The Council agreed to fund ... **[INSERT DISCUSSION NOTES HERE]**... for the 2024-2025 school year.
G. Castro moved to approve the 2024-2025 Title I Budgets J. Parker seconded the motion. It was unanimously approved. 9 approved, 0 opposed, 0 abstained
 - c. Approval of the 2024-2025 Online School Plan for Student Achievement (action item): M. Jazz facilitated the discussion on how the School Plan for Student Achievement was developed, reviewed, and updated for 2024-2025. Council members focused on how the identified academic needs of students are being met.
[INSERT DISCUSSION NOTES HERE]... The Council agreed to approve the Online School Plan for Student Achievement for 2024-2025 school year.
G. Cooks moved to approve the 2024-2025 Online School Plan for Student Achievement. L. Stevens seconded the motion. It was approved. 8 approved, 1 opposed, 0 abstained
 - d. Inform on Middle School College and Career Coach Budget: ... **[INSERT INFORMATION SHARED HERE]**...
- VII. **Announcements:**
 - There were no announcements
- VIII. **Agenda Item Consideration for Next Meeting:**
 - There were no suggestions.
- IX. **Adjournment:** J. Macias moved to adjourn the meeting. G. Cooks seconded the motion. It was unanimously approved. 9 approved, 0 opposed, 0 abstained