

Pay Schools Set-up Instructions

PaySchools Central has been implemented at Greenland Central School as an online payment platform to make managing cafeteria and school fees (such as field trip payments) easier. Please read instructions carefully before starting the process.

See steps below to set up your account:

1. Visit www.payschoolscentral.com on a computer, the mobile app option is only available after an account has been created. Multiple students can be added to your account.
2. Select the "Register" option. The portal will guide you through the steps you need to follow in order to establish an account.
3. The first time you log in, you will need to enter your child's PowerSchool's ID number, using the "Add Student/Patron" tab located in the upper right corner in the rectangular blue box.
 - a. You must enter your child's full name as listed in PowerSchool. (Nick names will not be accepted)
 - b. Student ID numbers are listed in PowerSchool (6-digit ID#, NOT SASID#)

You will see 2 categories: Meal and Fees. Cafeteria payments go on the meal account and payments for certain field trips are under fees. There are fees associated with online payments.

Thank you for your cooperation as we streamline our collection of cafeteria and field trip payments!

If you have any questions regarding the use of PaySchools Central, email psc_help@payschools.com or call 1-877-393-6628.