



**Windber Area School District Board of Directors
Regular Meeting Agenda
JUNE 25, 2025**

Windber Area Central Administration Office
WASD BOARD ROOM - 7:00 pm
2301 Graham Avenue Windber, PA 15963

An Executive Session will be held beginning at 6:30 p.m.

1. Opening

- 1.1 Call Meeting to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Welcome to Visitors
- 1.5 Public Comment (3-minute limit)
- 1.6 Board President Message
- 1.7 Superintendent's Report - Dr. Michael Vuckovich
- 1.8 Solicitor's Report - Ronald Repak, Esquire, Solicitor
 - a. Dillon McCandless King Coulter & Graham L.L.P.

2. Presentation(s)

3. Board Reports

- 3.1 PA School Boards Association Legislative Council – **Mr. Mark Portante**
- 3.2 Greater Johnstown Career & Technology Center – **Mrs. Toni Rummel, Mr. Portante, Mr. Walker, Mrs. Amy Rummel, Alternate.**

4. Approval of the Minutes and Agenda

- 4.1 Motion to approve the [May 20, 2025 Regular Meeting Minutes](#) as submitted.

5. Academic & Extracurricular

Committee Co-Chairs: Dr. Melissa Klingenberg & Mr. Jeff Slatcoff.

- 5.1 Motion to administer the Pennsylvania Youth Survey ([PAYS](#)) to students in grades 4, 6, 8, 10, and 12 during the 2025-26 school year.
- 5.2 Motion to approve the following MOU'S
- a. [Head Start MOU](#) for the 2025-2026 school year.
 - b. [Age of Learning MOU](#) for the 2025-2027 school year. No costs are associated with My Math Academy.
 - c. [Job Shadowing Program with Chan Soon-Shiong Medical Center at Windber and Chan Soon-Shiong Institute of Molecular Medicine](#) for the 2025-26 school year
 - d. WASD and Keystone Raptors [Agreement](#)
 - e. [Cartwheel Extension Agreement](#) through December 30, 2025 at no cost to the district.
- 5.3 Motion to approve the Mount Aloysius College Volleyball Clinic to be held on August 17, 2025, 1 - 3pm, with the rental charges waived since a large number of our students attend this clinic.
- 5.4 Motion to approve the request by Dance Team, Coach Eryn Marsh, to create a FaceBook page to promote the team and provide updated information about the team.

6. Policy & Personnel

Committee Co-Chairs: Mr. Mark Sotosky & Mr. Ron Walker

- 6.1 Motion to approve the first reading of the following Windber Area School District Policies:
- a. [Policy #317 - Conduct/Disciplinary Procedures \(employees\)](#)
 - b. [Policy 317.1 - Educator Misconduct](#)
 - c. [Policy #320 - Freedom of Speech by Employees](#)
 - d. [Policy #718 - Service Animals in Schools](#)
- 6.2 Motion to add \$1600 to the salary of Kaitlyn Walker, Elementary Teacher, beginning with the 2025-26 school year for successful completion of Masters Degree, as per the current WAEA CBA.
- 6.3 Motion to approve Benjamin McKinley as a full-time Maintenance I employee at a rate of \$12/hour.
- 6.4 Motion to approve Extended School Year Teachers:
- a. Eryn Marsh
 - b. Megan Reitz
 - c. Gina Oyler
 - d. Caitlyn Crocco
 - e. Kristen Butler

- f. Kayla Boslet
 - g. Dannah Shaffer
 - h. Alyssa Beitsinger
- 6.5 Motion to retroactively approve Tracy Cover & Caitlyn Crocco as Summer School Teachers at a curriculum rate of \$25/hour.
- 6.6 Motion to approve the following Athletic Coaches for the 2025-26 school year pending successful completion of all mandated clearances:
 - a. Colorguard/Twirlers - Amber Betz
 - b. Varsity Football Asst - Mike Phillips
 - c. Jr High Football - TBD
 - d. Jr. High Volleyball - Adalin Matejovich
 - e. Varsity Head Boys Soccer - Albert Rummell
 - f. Varsity Asst Boys Soccer - TBD
 - g. Head Varsity Boys and Girls Cross Country - Mark Murchie
 - h. Varsity Head Boys Tennis - TBD
- 6.7 Motion to approve the following athletic help positions:
 - a. Kristen Rogers - Varsity Softball Scorekeeper \$200 (split)
 - b. Richard Dello - Varsity Softball Scorekeeper \$200 (split)
 - c. Tyler Bush - JH Baseball Scorekeeper \$200
 - d. Varsity Volleyball scorekeepers: Alivia Solensky and Emmasyn Edwards (will split the \$400 stipend)
 - e. JH Volleyball scorekeeper - Amanda Wissinger \$200 stipend
- 6.8 Motion to approve the following Athletic Volunteers for the 2025-26 school year pending successful completion of all mandated clearances:
 - a. Volunteer Assistant Coaches for Boys Soccer
 - 1) Amanda Prince
 - 2) Devan Marhefka
 - 3) Kevin Pudliner
 - 4) Cullen O'Dowd
 - b. Volunteer Assistant Coach for Girls Varsity Basketball
 - 1) Laura Petro
 - c. Volunteer Assistant Girls Tennis Coach
 - 1) Zoe Ott
 - d. District Level Athletic Volunteer:
 - 1) Glenn Gaye, Jr.
- 6.9 Motion to approve the following Parent District Volunteers pending successful completion of all required clearances to serve as chaperones on field trips, and classroom parties, as Performing Arts assistants, and in other extracurricular activities.
 - a. Ellis, Dawn
 - b. Natta Rebecca
 - c. Haley Pavlosky (STEAM)
- 6.10 Motion to approve the [2025-26 Employee Handbook](#)
- 6.11 Motion to approve the Extra Pay for Extra Duty Positions and Stipends for the [2025-26 school year](#).

- 6.12 Motion to approve the new Extra Pay for Extra Duty Position Stipend of \$_____ for enhanced responsibilities for the Safety Coordinator in dealing with Level I & II Disciplinary Actions.
- 6.13 Motion to approve _____ as Network Technician at a salary of \$_____
- 6.14 Accept the resignation of Joe Podrebarac effective June 30, 2025, and authorize the administration to post/advertise/interview for the vacancy.
- 6.15 Motion to approve _____ at Step ____, _____ for the vacancy of Mathematics Instructor
- 6.16 Motion to approve the Administrative Configuration for the 2025-26 school year
- a. Administration Configuration 2025-26
 - 1) Option #1: Hire a middle school principal
 - 2) Option #2: Hire an assistant principal
 - 3) Option #3: Add to the current duties of the School Safety Coordinator
 - 4) Option #4: Do nothing
 - 5) Superintendent's Recommendation: Option #3
 - a) Mrs. Moore- Principal 6-12
 - b) Mr. Slatcoff - Assistant Principal 6-12
 - c) Mr. Tallyen - expanded his role as School Safety Coordinator

7. Finance & Operations

Committee Co-Chairs: Mrs. Toni Rummel & Mrs. Amy Rummel

- 7.1 Motion to approve the [June 2025 Financial Reports](#)
- 7.2 Motion to approve the [Final Budget 2025-26](#) - **Roll Call Vote**
- a. Approval of the Budget for the 2025-26 School Year in the amount of \$24,474,702 tentatively approved at the May 20, 2025 Regular Meeting of the Board and properly advertised, be adopted.
 - 1) The restricted fund balance for AFR purposes effective June 30, 2025 is \$605,792
 - 2) The committed unreserved fund balance for AFR purposes effective June 30, 2025 is \$9,500,000, subject to change based on the final audited fund balance.
 - 3) The estimated unassigned unreserved fund balance at June 30, 2025 is \$948,705. The assigned funds are based on current projections for health benefits and retirement expenses.
 - 4) The estimated restricted fund balance effective June 30, 2026 is \$605,792.
 - 5) The committed unreserved fund balance for Budget purposes effective June 30, 2026 is \$7,500,000, subject to change based on the actual fund balance at that time.
 - 6) The estimated unreserved unassigned fund balance at June 30, 2026 is \$1,694,271, which is within the limitations of Act 48 of 2003.

- 7.3 Motion to approve the transfer of \$2.5 million to Capital Reserve from the 2023-2024 surplus per the final audit.
- 7.4 Motion to approve the transfer of \$124,500 to Capital Reserve.
- 7.5 Motion to approve the purchase of a new Intercom System for the elementary school for \$124,520.59. The vendor is Co-Star approved.
- 7.6 Motion to approve the bid of _____, as the company to purchase and install the Tafco Walk in Combo Cooler/Freezer; RFB # WASD - KIT2025-26 due June 23, 2025 at 11:00 AM
- 7.7 Motion to approve the [2025-26 Windber Area School District Administrative and Support Staff Salary and Wages](#).
- 7.8 Motion to approve the [2024-25 Extended School Year Agreement](#) with Ignite.
- 7.9 Motion to approve the following Contracts/Agreements for the 2025-26 school year:
- a. Head Start Rental
 - 1) Seeking approval of the [annual lease for Tableland Head Start](#) to use one of the rooms at the Windber Elementary School for Head Start for the 2025-26 school year.
 - b. PT/OT
 - 1) Seeking approval of the [CAMCO PT/OT Service Contract for the 2025-26](#) school year.
 - c. [Furnace Hill as the 2025-26 School Photographer](#) as per administrative recommendation.
 - d. [MARC-Services Inc. Preventive Maintenance Contract 7/1/2025 - 6/30/2026](#) at a cost of \$9785.00
 - e. [2025-26 ACCESS LEA Agreement](#)
 - f. [2025-26 IU 08 School Age Services Agreement](#)
 - g. Retroactively approve PASBO membership at \$800
 - h. [Link It Renewal](#)
 - i. [Addendum to the agreement with Pressley Ridge](#) for the 2025-26 school year.
 - j. [ESL agreement with IU 08](#) for the 2025–26 school year.
- 7.10 Motion to approve the [agreement with Threat Preparedness Group \(Fatula Group\)](#) as Safety Consultant at a cost of \$10,000 to be paid through the proposed PCCD grant funding.
- 7.11 Motion to approve the Insurance Renewals with Hollern & Koontz
- a. [Insurance Package Renewal - CM Regent](#)
 - b. [Commercial Educators Professional Liability Coverage](#)
 - c. [Workers Compensation Renewal - Church Mutual Insurance](#)
- 7.12 Motion to make the annual donation of \$1,000 to the Windber Public Library.
- 7.13 Motion to retroactively approve the request from Eber Verhovsek for the Ken Lantzy Football Request for use of the Windber Stadium to hold practice June 10 & 11 from 9 to 11 am

- 7.14 Motion to accept a donation of books from the Cafasso family to be used in the library or for any Title I purpose.
- 7.15 Motion to renew Pennsylvania Association Federal Program Coordinators (PAFPC) membership for 2025-2026 at a cost of \$125.
- 7.16 Motion to sign a [lease agreement](#) with TowerNorth Development LLC for the ability to build a telecommunications tower.
 - a. [Located at the old track facility, near the green barn](#) tentatively. Final location will be determined by WASD within the agreement predetermined area.
 - b. One-time payment of \$10,000 if a tower is built and a building permit is secured.
 - c. Monthly recurring rent of \$1,000 following tower construction
 - d. An additional 5k Scholarship to come for dual enrollment as a one-time payment

8. Closing/Adjournment

- 8.1. Discussion Items
- 8.2. Notice of Executive Sessions
 - a. An executive session was held prior to this meeting beginning at 6:30 p.m. and adjourned at _____ p.m. to discuss_____.
 - b. An executive session was held after the Committee of the Whole Meeting on Wednesday, June 10, 2025 beginning at 7:25 p.m. and adjourned at _____ p.m. to discuss Student Matters
- 8.3. Next Meeting Dates:
 - a. Tentative July Meeting July 16, 2025 - TBD
 - b. Committee of the Whole August 12, 2025 - 6:00 p.m.
 - c. Regular Meeting August 19, 2025 - 6:30 Exec/7pm Reg Mtg
- 8.4. Adjournment