

St. Paul School – Parent Survival Guide 2025-26

Principal: Andy Richards – stpaulementcanton@youngstowndiocese.org

Receptionist: Kathleen O'Hare - sps_secretary@youngstowndiocese.org

School phone: 330-494-0223

Admissions: Renee Murphy - admissions@stpaulncanton.org

School hours:

7:35 AM – All children in classrooms

- Classroom building doors are locked until 7:20 AM – for drop-off earlier, go to the gym 7:00-7:20 AM

2:40 PM – Dismissal (bus, car riders, Latchkey, etc)

- **Buildings:** St. Anthony (6-8), St. Bernadette (4-5), St. Carlo Acutis (K-3), and Sts. Francisco and Jacinta (Preschool)
- **Drop off & Pick up procedures** - see next page
- Read **The Sword and The Scroll email newsletter** for event updates, news, info, cancellations, etc.
- **Meet the Teacher Night** for all families is Monday, August 18, 2025 at 6:00-7:00pm
 - Visit classrooms, meet the teachers, drop off school supplies
- Contact **Bus Garage** for bus #, pick-up/drop-off times and location
North Canton: 330-497-5615 Lake Local: 330-877-7551 Canton City: 330-456-6710
Jackson Local: 330-830-8042 Plain Local: 330-492-1918
- Consider **ID tag** for 1st day/wk of school (name, address, phone, bus district/car/Latchkey), especially for K-3
- **Uniforms (see dress code on school website):**
 - Official Vendor – The Uniform Guy at 1910 Whipple Ave NW, Canton 44708 (330-605-9204)
 - Other places to find acceptable uniform clothes (as long as the style and colors adhere to the dress code; similar to what can be purchased at The Uniform Guy) – Schoolbelles, Lands' End, Kohl's, Old Navy, Children's Place, Target, Gap, Walmart, etc.
 - Plain white/black/brown/navy shoes can be found online, or try Famous Footwear, Lucky Shoes, Kohl's, etc
- **Physical Education ("P.E."/Gym) clothes:** K-3 wear school uniforms for P.E. class; 4-8 order through The Uniform Guy. Students in grades 4-8 should wear their regular uniform to school and they will be given time to change into their P.E. clothes.
- **Spirit Wear** clothing is available through The Uniform Guy.
- All-school **Mass** is scheduled weekly on Tuesdays at 8:00 AM (with some exceptions)
 - Feel free to come and sit with your child(ren) during Mass
- **Hot lunch** served Mon-Fri, beginning Mon 8/25
 - Place hot lunch orders online between 1st-15^h of each month: <https://spslunch.boonli.com/> Password: SPS5
 - All parents must register a new account specific to the new website, even if you have a previous account with Boonli
- **Milk** is offered at lunch daily for purchase at beginning of school year (form to be sent home)
- **Volunteers/visitors** to school must sign in first at front office and receive a visitor sticker
 - This includes dropping off lunches, lunch/classroom volunteers, etc
 - All volunteers must first complete Virtus Training (go to virtusonline.org to register), as well as Compliance Questionnaire & fingerprinting
- **Home & School Association** (SPS version of PTA) meets once a month: Get involved, meet new people!
- **Save the Date – St. Paul School & Church Auction** is Saturday, Nov 22, 2025 at La Pizzeria!
 - Mark your calendars for a fun night with new friends at our biggest fundraiser of the year!

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A.M. Carline Procedure

Please review this information carefully.

[A video walkthrough can be found here.](#)

C Building parking lot is **closed to all through traffic.**

Morning drop off from 7:00-7:20 will be in the **church parking lot ONLY.**

Please do not leave until your child is in the gymnasium.

Drop off from 7:20-7:34:

A, B, and C students - Places to drop off:

Carline will continue in the church parking lot. If **parking** and walking to the door, may park in the church parking lot and **walk students.**

OR

NEW Route see map below

Turn on Bachtel St., to Woodland Ave., to Pearl Pl. then left turn only onto Rose Ct.

Left turn only onto Church St., drop off 2 cars at a time to the back of C building

Important: DO NOT drop off any children to the back of C Building **if an employee is not there** to let them in. There is **no buzzer in the back.** **You must wait for someone to let them in.** ***If you are late you MUST bring your child to the office.***

You may **NOT** cut through Zion's Parking lot **at any time.**

Violators will be told to go back through the carline.

A and/or B students ONLY - Places to drop off:

If you have **just A and B students** you may drop off at the **office parking lot.**

Please unload up to 3 cars at a time. **No C students are permitted to be dropped off at the main office during carline 7:20-7:34.**

You may **ONLY make a right turn** out of the parking lot onto Main St.

****Please use the maps below for reference****

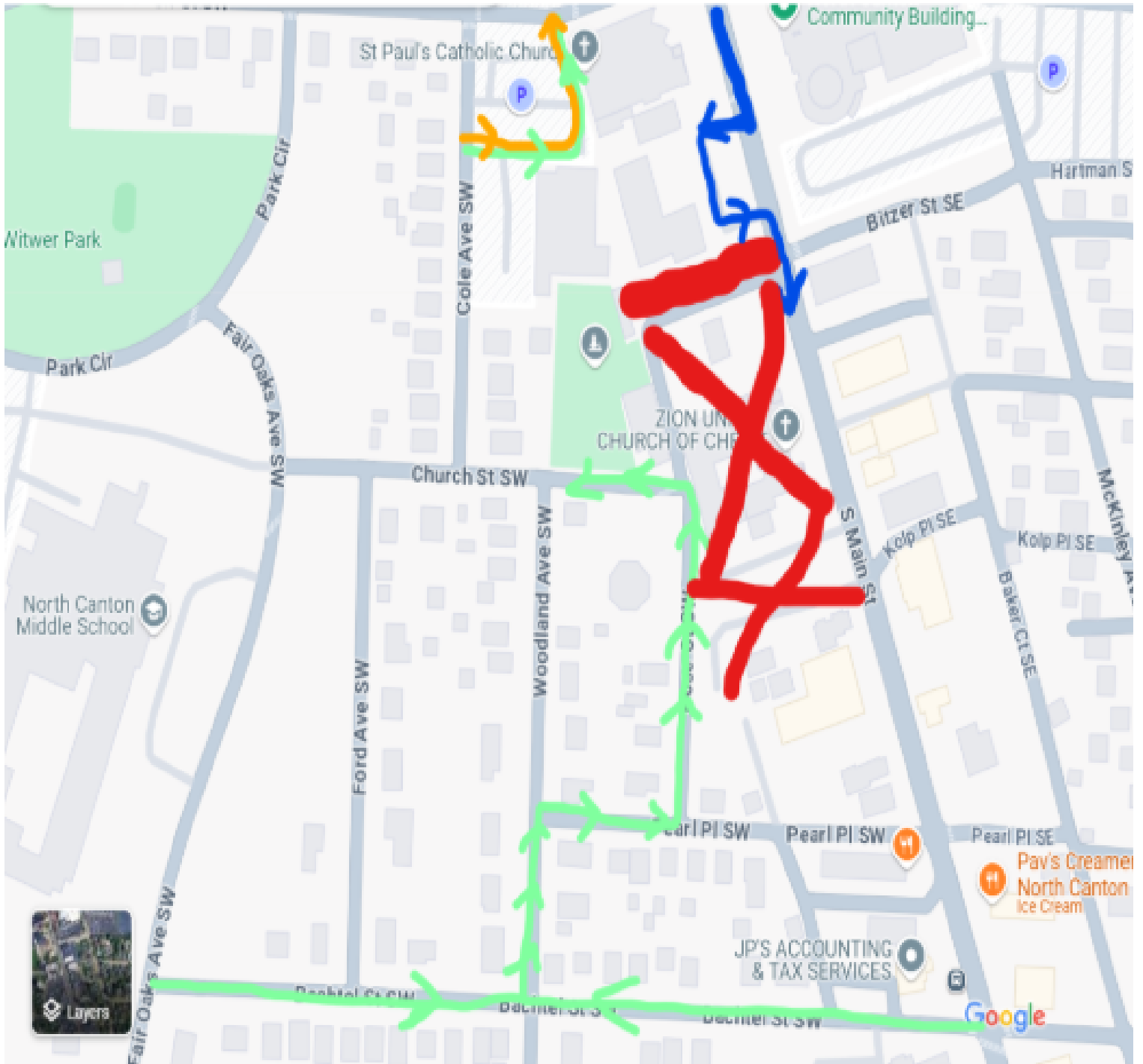
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RED = No through traffic

Orange = Morning drop-off 7-7:20

Green = A, B, C morning drop-off

Blue = A and B students ONLY carline drop-off



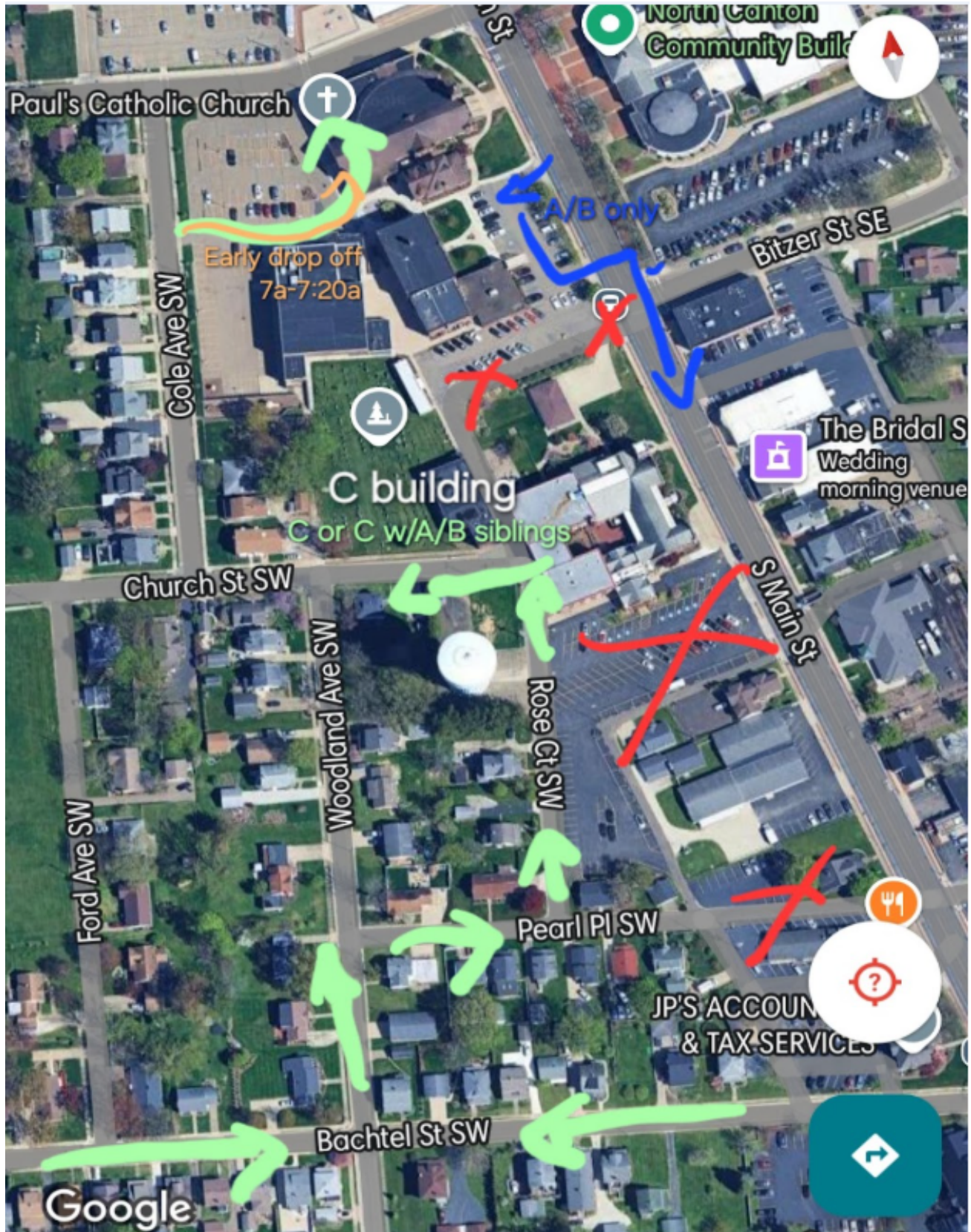
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PM Car Rider “Park and Pick-Up”: Park in the school/church parking lot in the back of the school or the parking lot behind the preschool.

Students will be standing at stations in the gym or lower gathering area of the church with on-duty teachers holding up colored cards matching a range of letters to allow for ease in finding families. Families A-L pick up in the gym. Enter the far side of the gym through the Kevin’s Way “Concession Stand” doors near the cemetery and exit through the opposite side of the gym through the hallway toward the upper atrium. Families M-Z pick up in the lower gathering area of the church.

