

WALNUT CREEK SCHOOL DISTRICT

Return To Learn -Walnut Heights Elementary Reopening Plan



Introduction

The Walnut Creek School District community engaged over 60+ stakeholders in collaborative groups to develop our comprehensive reopening plan. The district's plan is built on three Guiding Principles:

- ❖ Safety
- ❖ Health & Wellness
- ❖ Robust and Equitable Student Learning

The Governor's and California Department of Public Health's "Blueprint for A Safer Economy" set benchmarks to guide the safe reopening of schools. On January 14, 2021, the California Department of Public Health released new guidance setting new mandates for a safe reopening of schools which can be found on the [State of California Safe Schools for All Hub](#). Return to Learn 4.0 has been updated to align with these new guidance documents.

The District will continue its weekly participation in a meeting with Contra Costa Health Services. The public health experts advise on the County's status in the Blueprint and add their guidance to school Districts. State guidance has continued to evolve and the District continues to track the effect on school reopenings.

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Message from Principal Amy Romem

Dear Walnut Heights Elementary Community,

As we continue to prepare for return to school in a hybrid model, we have been monitoring the following to ensure our school's preparedness: the health and safety guidelines, appropriate staffing, and, most importantly, ways to maximize student learning with our new schedule. It is hard to believe that we will soon have students in our classrooms again who have not been inside a school for six months. Teachers and students will be adjusting to new procedures and protocols, while also adapting to a new model of instruction. Our teachers and service providers have been working really hard to deliver the best instruction and services to our students, and we thank you for your continued support of their work.

Staff members continue to be provided with professional development to prepare for this transition. Our goal is to have everyone feeling comfortable with this next phase so that we are ready to welcome students back into our buildings. We will continue to build on what we have learned, as we move to this next phase of our re-entry plan.

As always a strong partnership between families and the school are of paramount importance as we make this transition. We must continue to keep our lines of communication open so we can best support our students during this time. Please know that, together with the support of our families and the community, we will work to ensure a successful transition for all.

Sincerely,

Amy Romem

Principal

Pathway to Reopening

Guiding Principles



Safety

WCSD will implement safety procedures based on the best knowledge of local, state and federal experts.



Health & Wellness

WCSD prioritizes the physical and social-emotional well-being of every student and staff member.



Robust & Equitable Student Learning

WCSD staff will support all students to learn essential content through engaging and high-quality teaching.

Mitigation Strategies

A key goal for safe schools is to reduce or eliminate in-school transmission by layering effective mitigation strategies. Each strategy decreases the risk of in-school transmission. No one layer is 100% effective. It is the combination of the layers that are most effective and have been shown to decrease transmission. The following strategies are ordered by those that are most effective at reducing the risk of transmission. All strategies are helpful but may have a potentially smaller effect or have less evidence of efficacy. These strategies will be addressed throughout our reopening plan.

- ❖ Face Coverings
- ❖ Stable Groups
- ❖ Distancing
- ❖ Ventilation
- ❖ Hand Washing
- ❖ Cleaning and Disinfection
- ❖ Check for Signs and Symptoms
- ❖ Surveillance or Screening Testing

Health & Safety

Safety Measures for Employees & Students

The plan for reopening of WCSD schools is driven by safety practices based on the most up to date guidance from research and health experts.

Personal Protective Equipment

Face covering guidance has been given the most significant emphasis requiring all staff and students to wear face coverings while on campus. All individuals, including staff and students, **must wear face coverings that cover the mouth and nose consistent with public health guidance.** In accordance with new public health guidance, the district will provide surgical masks for all staff. The new guidance is explicit on the importance of this mandate, specifically stating that “schools must exclude students from campus because they will not wear a face covering.”

Staff and students who are not able to wear a cloth face covering are required to wear a clear face shield, with a cloth drape attached, tucked into the collar of a shirt or tied around the back of the neck to contain coughs and sneezes. Any students with health exemptions must submit medical documentation with our district nurses two weeks prior to the students’ return to school date.

Staff is required to use gloves for administering first aid, cleaning facilities, supplies or equipment, and for food service. The use of gloves for other activities is not recommended. Some learning environments may require additional PPE due to specific conditions. This safety gear will be provided as determined necessary.

Walnut Heights currently has several months’ of PPE equipment in stock. A supply of PPE equipment is also available in each learning space.

Physical Distancing

Staff and students will maintain 6 feet of physical distance in all settings. To meet this goal, the following measures are being taken:

- ❖ Limit campus use to students and staff only
- ❖ Keep students in small, stable groups throughout the day
- ❖ Stagger recess and passing period times
- ❖ Space student desks 6 feet apart
- ❖ Turn all desks to face the same direction
- ❖ Eliminate large gatherings such as school assemblies
- ❖ Utilize personal water bottles and use of water bottle filling stations
- ❖ Designate isolation areas for students or staff who are not feeling well.

Physical Distancing for School Spaces

- ❖ Students will maintain six feet of physical distancing, including in the classroom setting.
- ❖ Classroom furniture has been minimized to allow for individual learning spaces to be six feet apart.
- ❖ When closer proximity is required, such as small group instruction or one on one teacher support, sneeze guards will be utilized. Individual desk shields have been provided for each classroom.
- ❖ Outdoor learning spaces will be utilized as often as practicable.

Health Education and Practices

Students will be instructed on proper hand-washing techniques, managing coughs and sneezes, and avoiding face touching.

Lessons will include proper use of Personal Protection Equipment (PPE) and social distancing. Instructional videos may be viewed by [clicking here](#).

Signs and infographics supporting preventative measures will be placed throughout school buildings in areas of high visibility.

Hand-washing and hand sanitizing time will be built into the schedule during transitions:

- ❖ Entry to school
- ❖ Before and after recess and eating
- ❖ After use of restroom
- ❖ Before leaving the classroom for the day/dismissal

Hand sanitizing stations will be placed in high traffic areas across the campus.

Preventative supplies (hand soap, sanitizer, general-purpose cleaner) will be provided in each classroom and throughout the campus.

Hygiene

- ❖ Hand-washing stations are placed strategically in most commonly used areas throughout each campus.
- ❖ Hand sanitizer stations are located throughout each campus.
- ❖ Class schedules will include designated times for hand-washing including before and after recess, and before eating.
- ❖ Students and staff will wash hands after sneezing, coughing, or blowing their nose.

Supplies and Personal Items

- ❖ To eliminate sharing of items, each student will be provided a personal set of needed supplies for completing classwork. This may include crayons, colored pencils, markers, etc.
- ❖ Each student has been provided a digital device to use in class and at home. PK-1 students receive an iPad and students in grades 2-8 receive a Chromebook. Students are required to bring their device and charger to and from school for each in-person learning day.
- ❖ Classroom and school libraries will implement checkout and return procedures allowing books to be untouched for 72 hours upon return.
- ❖ Students will store any personal items, such as backpacks and snacks or lunches, apart from other students' items. All personal items are required to go home with the student daily for cleaning.

Home Health Screening

The safety of our students and employees is our overriding priority. As the coronavirus (COVID-19) pandemic continues, we are closely following the guidance from the Centers for Disease Control and Prevention and local health authorities.

In order to prevent the spread of the virus and reduce the potential risk of exposure to our workforce and students, all staff and students are required to conduct symptom checking prior to entering the school site. Those who develop symptoms during the school day will be immediately isolated and sent home.

Staff and Students are directed not to come to school if they answer yes to any of the following symptom checks:

1. Do you currently have, or have you had a fever of 100.4 or greater in the past 14 days?
2. Are you currently experiencing or have you experienced in the past 14 days a cough, shortness of breath/difficulty breathing, sore throat, new loss of taste or smell, chills, headache or muscle aches, nausea, diarrhea, or vomiting?
3. Have you been in close proximity to anyone who has experienced any of the above symptoms or who has tested positive for COVID-19?

[Click Here for Student Home Screening Tool](#)

[Click Here for Staff Symptom Screening Tool](#)

COVID Case Management

Confirmed Case

In the event of a confirmed COVID-19 case among our staff or students, WCSD administration will work with the Contra Costa Health Services public information officer to coordinate communication as appropriate for the specific circumstances. The district will report all cases immediately and follow requirements outlined in the [District COVID Safety Plan](#).

Symptom Development

- ❖ WCSD will follow [CCHS Schools Guidance](#) for any suspected or confirmed COVID-19 cases.
- ❖ Students showing COVID-19 symptoms at school will wait in the designated Health Room/Isolation Space to keep separated from others; parents will be required to arrange for the student to be picked up immediately, if warranted based on [Screening Flowchart](#). Parents are asked to ensure emergency contacts are kept current at all times.

[Please click here to view the Screening Flowchart used during visits to the Health Room/Isolation Space.](#)

Students who are in quarantine will be provided assignments and the ability to engage in virtual learning if practicable.

Returning to Work or School Students or staff who have tested positive for COVID-19 may return to school or work in accordance to CDPH Guidance. [Click here to view.](#)

WCSD COVID-19 Dashboard All individuals who test positive for COVID-19 and who have come onto district campuses with close contact of other students or staff will be reported on the WCSD COVID-19 Dashboard.

[Click here to view the WCSD COVID-19 Dashboard](#)

WCSD will use the following communication templates:

- [Click here for COVID-19 Positive sample notification for students](#)
- [Click here for COVID-19 Exposure sample notification for students](#)
- [Click here for COVID-19 Exposure sample notification for staff](#)
- [Click here for Health Room sample notification for students](#)
- [Click here for Exposed Employee to Union Member](#)

Sanitation and Ventilation

Walnut Heights will implement a strict cleaning schedule that will allow each learning space to be sanitized between uses. Custodial staff will be expanded with temporary staffing to provide the capacity for this level of sanitation. All custodial staff will be certified in proper sanitation protocols and will utilize products determined effective for thwarting COVID-19.

In addition to scheduled cleaning in each classroom, custodial staff will sanitize high touch surfaces several times a day throughout the campus. Hand-washing stations have been added to school playgrounds and high traffic areas.

Cleaning Procedures-[WCSD Sanitation Guide](#)

Walnut Heights Custodial Schedule

The custodial schedule has been altered to allow for two custodians during the school day. These custodians will sanitize seven classrooms during the school day and the remaining classrooms following the second half of the school day.

<u>During School</u>	<u>After School</u>
Harrison	Jacobson
Wolfe	Ortolan
Griswold	Bain
Weldele	Tatum
Faulkner	Avalos-Snyder
Bonek	Harrison
Wampler/Winhall	Fuller/K
or	Wolfe
Maher/McConnell	Health Rm
	Griswold
	Siegel
	Weldele
	Faulkner
	Alves
	Palmer/Colburn

Ventilation-[WCSD Ventilation Guide](#)

As part of Measure D, all WCSD classrooms are equipped with a Pelican HVAC Control System. This system maximizes air exchanges to provide fresh air regularly throughout a classroom. Facilities staff maintains these units according to the manufacturer's

recommendations. As an additional mitigation measure, Air Filtration units have been purchased and installed across the district.

Classroom teachers are encouraged to leave doors and windows open and to utilize designated outdoor learning spaces as often as possible to reduce the amount of time indoors.

Campus Visitors and Facility Use

Campus Visitors-Parents on Campus

At this time, school site offices are closed to the public. Please be sure to contact your student's teacher or the school office by email or telephone rather than visiting the school campus. Most needs can be handled remotely. When an in-person visit is necessary, please be sure to first schedule an appointment.

In order to follow health and safety guidelines provided by Contra Costa Health Services (CCHS) and the California Department of Public Health (CDPH), we require that all visitors:

- ❖ Maintain a social distance of six feet with anyone around you.
- ❖ Do not exceed a maximum of two visitors at a time in all school offices.
- ❖ Wear face coverings at all times.
- ❖ Limit movement on campus to the school office only. Visitors, including parents/guardians, are not allowed to enter the school grounds or classrooms.

Navigating the Campus

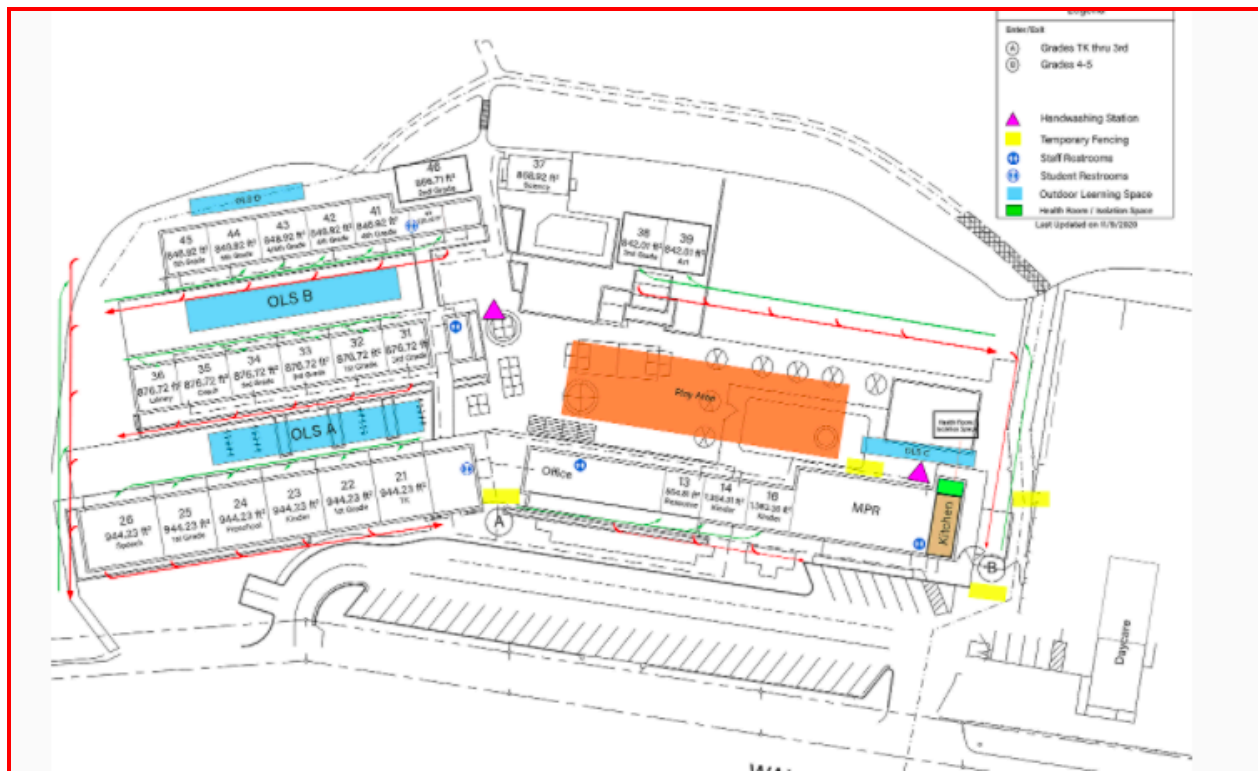
- ❖ Students are to report directly to their classroom upon arrival to campus.
- ❖ All schools have one-way traffic flow patterns with designated entrances and exits clearly marked.
- ❖ Students and staff will maintain 6 ft. physical distancing while moving about the campus at all times.
- ❖ Any area where students congregate or line up will be marked with standing points to ensure 6 ft. physical distancing.
- ❖ Students will not be permitted to gather in common areas such as courtyards or hallways.
- ❖ Schools will develop schedules to minimize student interactions during class transitions and ensure 6 ft. physical distancing.
- ❖ At dismissal, students will utilize designated exits to leave campus.

Limiting Large Group Gatherings

- ❖ All meetings will be held virtually.
- ❖ If an in-person meeting is necessary, the meeting should be held in a location where physical distancing guidelines can be maintained.
- ❖ Facility Use Permits will be limited to WCSD Daycare partners.
- ❖ School campuses are closed to the public on all school days. Use of school grounds, including fields or play structures is prohibited on weekdays. This measure has been put in place in alignment with the county health guidelines. All visitors to the school **MUST** wear a face covering and follow health and safety protocols.

Drop Off & Pick Up Procedures

- ❖ Entry and exit points have been identified for each campus.
- ❖ Parents/Guardians are to remain in their vehicle for drop-off and pick-up.
- ❖ Students are to report directly to their classroom upon arrival to campus.
- ❖ Parents/Guardians will **not** be permitted to accompany their child onto and from campus.
- ❖ Please refer to your school specific map and principal communications for directions for drop off and pick-up.



Instruction

WCSD Learning Plan Priorities

- ❖ High-quality Instruction
- ❖ Flexibility and Compassion
- ❖ Social and Emotional Well-being
- ❖ Curiosity and Passion for Learning
- ❖ Supporting ALL students
- ❖ Student Centered
- ❖ Continuous Improvement Model

Instructional Model Description

Features of Elementary Instructional Models

- ❖ Instructional minutes will meet or exceed the established state standard.
- ❖ Attendance will be taken daily.
- ❖ All essential standards will be assessed during the school year.
- ❖ All support services will be provided to students, as needed.
- ❖ Art, PE, Music, Science, and Library continue in both models.
- ❖ Instruction will be delivered synchronously and asynchronously.

Teacher-facilitated learning is a synchronous (either on-site or off-site) or an asynchronous learning experience planned by WCSD teachers and instructional specialists. The experience is structured to develop, deepen, and assess new knowledge and understanding relative to academic content standards.

Learning Day: Students benefit from consistent routines, connections, purposeful instruction, quality engagement, well-rounded learning activities, nutrition breaks, play, physical activity and outdoor time. As the building block for the full arc of a student's school year, a learning day will include teacher-facilitated learning time, applied learning, and time for adequate nutrition and wellness.

WCSD Learning Models

1. Elementary Remote Learning Model- Grades PreK-5

This option will allow your student to continue with a **remote learning model** of four days per week (half day synchronous instruction & half-day independent, applied learning time) and one day of enrichment lessons (Wednesday). This instructional model will follow our new hybrid bell schedule and your child will be assigned to an AM or PM stable group for synchronous instruction. It is important to note that your child may be placed with a new teacher for the remainder of the school year.

2. Hybrid-In-person Instruction

This option will have your student attending school on campus four half days per week in a physically distanced environment, four half days of independent applied learning time and one full remote day (Wednesday) of enrichment. This instructional model will follow our hybrid bell schedule. Families must be prepared to pivot to full remote learning if health and safety require it at any point.

Hybrid scheduling helps ensure that social distancing within the groups can be maintained and mitigate viral transmission by decreasing the number of students and staff each individual has to interact with, particularly during arrival, class transitions, and dismissal. We will make an assumption that siblings will want the same schedule. If this is not the case, please contact your child's principal.

Master Hybrid Schedule

TK/Kindergarten			
	<u>Hybrid AM</u>		
8:20-10:50am	Bain		
	McConnell		
	Ortolan		
	Tatum (TK)		
Grades 1-5			
	<u>Hybrid AM</u>	<u>Hybrid PM</u>	
8:10-10:50am	Harrison	12:00-2:40pm	Harrison
	Maher		Wolfe
	Wolfe		Griswold
	Alves		Siegel
	Palmer/Colburn		Weldele
	Fuller/Khodavardian		Faulkner
	Wampler		
	Winhall		
	Griswold		
	Weldele		
	Bonek		
	Faulkner		



New Walnut Heights SCHEDULE

~February 16th/22nd-May 28th, 2021~



TK & Kindergarten: Tatum, Bain, McConnell, Ortolan		
Feb 16th	Hybrid Session(AM)	Remote Session (PM)
	Live in-person instruction: 8:20 am - 10:50 am Asynchronous Learning: 11:00 am - 11:45 pm Lunch Break: 11:45am - 12:30 pm	Asynchronous Learning: 10:45 am - 11:30 am Lunch Break: 11:30am - 12:00 pm Live instruction: 12:00 pm - 2:30 pm
All Hybrid Schedule: Harrison, Wolfe, Griswold, Faulkner, Weldele		
Feb 22nd	Hybrid Session(AM)	Hybrid Session (PM)
	Live in-person instruction: 8:10 am - 10:50 am Lunch Break 10:50 am - 11:45 am Asynchronous Learning: 12:00 pm - 2:00 pm	Asynchronous Learning: 9:00 am - 11:00 am Lunch Break: 11:00am - 11:50 am Live in-person instruction: 12:00 pm - 2:40 pm
1st- 5th AM Hybrid/PM Remote Schedule: Maher, Alves, Palmer/Colburn, Fuller/Khodavardian, Wampler, Winhall, Weldele, Bonek		
Feb 22nd	Hybrid Session(AM)	Remote Session (PM)
	Live in-person instruction: 8:10 am - 10:50 am Lunch Break 10:50 am - 12:00 pm Asynchronous Learning: 12:00 pm - 2:00 pm	Asynchronous Learning: 8:50 am - 10:50 am Lunch Break: 10:50 am - 11:50 am Live instruction: 12:00 pm - 2:40 pm
4th AM Remote/PM Hybrid Schedule: Siegel		
Feb 22nd	Remote Session(AM)	Hybrid Session (PM)
	Live instruction: 8:10 am - 10:50 am Lunch Break 10:50 am - 12:00 pm Asynchronous Learning: 12:00 pm - 2:00 pm	Asynchronous Learning: 8:50 am - 10:50 am Lunch Break: 10:50am - 11:50 am Live in-person instruction: 12:00 pm - 2:40 pm

Schedules

When Hybrid In-person Blended Model begins, students will follow the following schedules. Shortened Days noted on the [WCSD Academic Calendar](#) will be remote learning days for students.

Transitional Kindergarten, Kindergarten Hybrid Blended Learning Model Sample Student Schedule - AM/PM

Wednesday Schedule		
Time	Minutes	Schedule
8:30 - 9:10	40	Morning Meeting
9:15 - 10:00	45	Asynchronous Learning
10:15 - 10:45	30	Specialist Time
10:45 - 11:00	15	Break
11:00 - 11:30	30	Specialist Time
11:30 - 12:00	30	Specialist Time
12:00 - 12:30	30	Lunch
12:30 - 1:00	30	Specialist Time

M, T, Th, F Schedule AM Group	
Time	Schedule
8:20 - 10:50	Learning in Classroom
10:50 - 11:35	Lunch / Travel Time
11:35 - 12:20	Asynchronous Learning

M, T, Th, F Schedule PM Group	
Time	Schedule
10:15 - 11:00	Asynchronous Learning
11:00 - 11:45	Lunch / Travel Time
12:00 - 2:30	Learning in Classroom

WCSD Grades 1-5 Elementary Hybrid-Blended Learning Model Sample Student Schedule - AM/PM

Wednesday Schedule All Students Remote		
Time	Minutes	Schedule
8:30 - 9:10	40	Morning Meeting
9:10 - 10:10	60	Asynchronous Learning
10:15 - 10:45	30	Specialist Time
10:45 - 11:00	15	Break
11:00 - 11:30	30	Specialist Time
11:30 - 12:00	30	Specialist Time
12:00 - 1:00	60	Lunch
1:00 - 1:30	30	Specialist Time
1:30 - 2:00	30	Specialist Time

M, T, Th, F Schedule AM Group	
Time	Schedule
8:15 - 10:55	Learning in Classroom
10:55 - 12:00	Lunch / Travel Time
12:00 - 2:00	Asynchronous Learning

M, T, Th, F Schedule PM Group	
Time	Schedule
8:55 - 10:55	Asynchronous Learning
10:55 - 12:00	Lunch / Travel Time
12:00 - 2:40	Learning in Classroom

The following schedules will be in effect beginning in January and will remain in effect until Hybrid In-person learning begins.

[TK/K Remote Model Sample Schedule](#)

[Grades 1-5 Remote Model Sample Schedule](#)

[Tice Creek Grades 6-8 Remote Schedule](#)

[WCI Grades 6-8 Remote Schedule](#)

Special Education **In Person Learning**

As part of our phased approach to reopening schools, our PreK - 8 Special Day Classes will open to optional in-person instruction in a hybrid in-person instruction model under California Department of Public Health Cohort Guidance. These classes are being held at Buena Vista, Murwood, Tice Creek, and Walnut Creek Intermediate. For those students staying in virtual learning only, all related services will continue to be provided virtually. Students with resource services and/or speech only services, will return with the majority of our general education population, as related to their grade level.

IEPs and Assessments

When students are offered to return to school in the hybrid model, IEPs will continue to be held virtually for the remainder of this school year. Assessments, with parent agreement, will be held in person.

Family Commitment Letters

[SDC Family Commitment Letter](#)

[SDC Family Commitment Letter-WCI](#)

[WCSD Family Commitment Letter](#)

[WCSD COVID-19 Community Compact 2020-21](#)

COVID-19 Health & Safety Commitment

All families who select the Hybrid In-person instruction model must sign a Family Compact Letter documenting their commitment to following health and safety requirements that align to the state and county health guidance.

The following safety protocols must be followed in this model.

- ❖ All students will be required to wear masks. Any health exemptions must be documented with our district nurses two weeks prior to the return date.
- ❖ Students will receive one cloth mask. Disposable masks will be available at each school site.
- ❖ All staff members, including teachers, will be required to wear masks.
- ❖ Families must commit to symptom checks at home each day before entering campus.
- ❖ Students will be dropped off each morning and walk independently to class. Parents will not be allowed to walk students to classrooms.
- ❖ Non-essential visitors will not be allowed on campus.
- ❖ At the elementary level, should students be on campus for lunch, schedules will be staggered to ensure students remain in their stable groups. Stickers will mark the spot for students to sit - spread out six feet apart.
- ❖ All schools will use outdoor learning spaces when practicable.
- ❖ Learning spaces will be set up with 6 feet distancing between students.
- ❖ Classrooms and school building furniture will be sanitized daily.
- ❖ Use of individually assigned District iPads (grades TK-1) or Chromebooks (grades 2-8) and daily use of Google Classroom and SeeSaw will be continued.

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- ❖ Signage will be used to support social distancing and proper hygiene practices in addition to a wide array of other measures, which are being taken to keep our students and employees safe.
 - ❖ Hand sanitizer stations will be located throughout each school campus.
 - ❖ Hand-washing stations have been placed on school grounds to support good hygiene practices.
 - ❖ Additional hydration stations for refilling water bottles will be placed at each school campus.

Attendance

WCSD will implement attendance procedures based on requirements outlined in California Senate Bill 98. Here is a summary of the required steps for student attendance:

- ❖ Districts must document daily participation for each student daily for in-person and remote learning.
- ❖ Daily instructional minutes are based on a combination of in-person instruction and the time value of assignments provided through remote learning.
- ❖ If your child will not be engaged in their daily scheduled learning due to illness or otherwise, please follow your school site's absence reporting protocols.

Technology

Device Access

Each student enrolled in WCSD for the 2020-21 school year has been assigned a district provided device. Students in Preschool, Transitional Kindergarten, Kindergarten, and grade one are assigned an iPad, while students in grades two through eight receive a Chromebook.

Access to School Assignments

All PK-2 utilize SeeSaw as their Learning Management System (LMS). All classes in grades 3-8 use Google Classroom as their LMS to post class assignments and announcements.

Student Email Accounts

All students in grades 3 through 8 have restricted GMail accounts. These student emails allow for communication between student and teacher while restricting communication between students or anyone outside of the WCSD domain.

Tutorials...Learn More

For more details about technology during Remote Learning, parent/guardian tutorials and guidance, or tech support please visit the Technology for Remote Learning on the WCSD website [here](#).

Enrichment

WCSD has partnered with the **Walnut Creek Education Foundation (WCEF)** to ensure all elementary students continue to have access to a well-rounded program that includes the Arts and Science. Each week, elementary students will have the opportunity to participate in enrichment lessons developed and delivered by their school's Art, Music, Science, and Library Specialists.

For more information on WCEF and how you can support this partnership, please visit wcefk12.org.

Student Support

The WCSD Instruction Plan strives to deliver equitable, accessible, high-quality education by laying the foundation through multiple learning opportunities that incorporate online learning into the traditional learning model while respecting physical distancing guidelines. We will continue to offer the following supports:

- ❖ Small group instruction: ELD, Reading Intervention, Math support, counseling
- ❖ Personalized learning: Imagine Learning (English Learners), Dreambox, Lexia

Social Emotional Learning

Social and Emotional Learning (SEL) is a critical component to the WCSD Remote Learning model. Designated time has been embedded into the weekly schedule specifically to support SEL. In addition, classroom teachers weave SEL throughout the school day.

At the elementary level, SEL is specifically addressed during Morning Meeting. In addition to other resources, teachers utilize Responsive Classroom during these sessions.

Middle School schedules include Advisory or Squire Time. During these sessions classroom teachers utilize Responsive Classroom and MindUp as well as other resources to support SEL competencies. Click here to view [SEL Competencies](#).

A [WCSD Virtual Calming Room](#) has been established to offer staff, students, and families tools and resources for managing emotions. Please visit the site [here](#).

For more information on Social and Emotional Learning, including tutorials for SEL at Home, please visit the [WCSD Parent Guide to Social and Emotional Learning](#) on the WCSD website [here](#).

Child Care Partnerships

WCSD works closely with our onsite daycare providers to ensure the needs of our students and families are addressed. Daycare providers are invited to participate in protocol training aligned with our school sites and are committed to align guidance and safety

measures with our schools. Daycares are prepared to support students with the Remote Learning program during remote learning sessions.

Parent Guardian Partnership

WCSD recognizes the value of a strong partnership between home and school to support students. WCSD is committed to empowering parents and guardians to support their child's learning in the Remote and Hybrid-Blended Learning Model.

The parents' role is to:

- ❖ Ensure your child is able to access digital learning tools.
- ❖ Ensure your child attends classroom meetings at the scheduled time(s).
- ❖ Ensure your child is distraction free, has needed materials nearby, and is dressed for class.
- ❖ Ensure your child completes assignments.
- ❖ Ensure your child adheres to Digital Citizenship and Netiquette Guidelines.
- ❖ Monitor your child's health and social and emotional well-being.
- ❖ Encourage and empower your child to be an independent learner.
- ❖ Communicate directly with your child's teacher when you have a concern.
- ❖ Ensure your family adheres to the **WCSD COVID-19 Community Compact 2020-21** for those participating in hybrid in-person instruction models.

WCSD Remote Learning website provides the following resources to support parents and guardians:

- ❖ Accessing Schoolwork [click here](#)
- ❖ SeeSaw Parent Tutorials [click here](#)
- ❖ Google Classroom Tutorials [click here](#)

Technology Support [click here](#)

- ❖ Tech Helpdesk, Parent Tech Tips and Tutorials
- ❖ Student Login Information
- ❖ Digital Citizenship and Netiquette resources
- ❖ Affordable Internet Access

Tips and Tricks for Successful at Home Learning [click here](#)

- ❖ Managing Learning at Home
- ❖ Helping Kids Work Independently
- ❖ Behavior Strategies for Home
- ❖ [Social Story for Returning to School](#)

Social and Emotional Wellness

- ❖ Parent Guide to Social and Emotional Learning [click here](#)
- ❖ WCSD Virtual Calming Room [click here](#)

Parent Education

WCSD offers a variety of ongoing Parent Education opportunities. Please visit the [WCSD Parent Education website](#) regularly for upcoming events.

Child Nutrition Services

WCSD's Child Nutrition Services Team is excited to serve you!

Meal Service When In Hybrid Learning Model:

- AM Group - Prepackaged Grab n' Go breakfast and lunch will be available for pickup after class at all sites in a designated location. Additional meals for Wednesday and weekends will be available on Tuesdays and Fridays correspondingly.
- PM Group - Prepackaged Grab n' Go breakfast and lunch will be available for pickup before class at all sites in a designated location. Additional meals for Wednesday and weekends will be available on Tuesdays and Fridays correspondingly.
- 100% Remote Learning Students - Prepackaged Grab n' Go breakfast and lunch for the remote learning days and weekends will be available for pickup on Mondays and Thursdays at WCI.

Meal Service When the District is in 100% Remote Learning:

- Prepackaged Grab n' Go breakfast and lunch for all days including weekends will be available for pickup on Mondays and Thursdays at Walnut Creek Intermediate, Buena Vista, and Murwood.

Free Meals For All

Meals will be free for all students regardless of eligibility through the end of the 2020-21 school year.

Snack Recess & Lunch Procedures

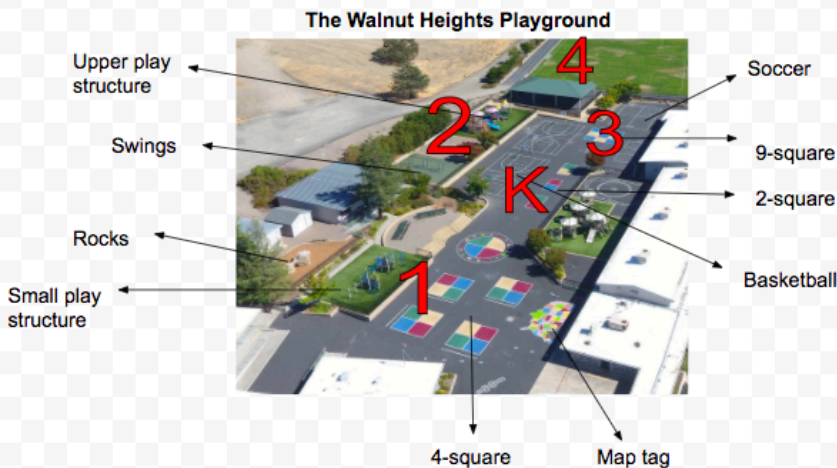
- ❖ Students will remain in their assigned cohorts or stable groups for snack recess and lunch, if applicable.
- ❖ Eating will take place in outdoor spaces whenever possible, while also practicing social distancing.
- ❖ Students will have a designated hand-washing session prior to eating.
- ❖ Hand-washing stations are placed strategically in most commonly used areas throughout each campus.
- ❖ Recess times will be staggered and designated play areas will be identified for each cohort or stable group.
- ❖ Each classroom will have assigned playground equipment.
- ❖ Students receiving lunch through the WCSD Child Nutrition Services will pick up their prepackaged Grab N' Go meal in a designated location.

For more information regarding the WCSD Child Nutrition Services program, [click here](#).

Recess Procedures

- Classrooms will have designated, staggered recess time to allow for no more than 3 groups at a time. Each group will be assigned a daily playground zone. These zones will change daily.
- Following recess, students will have predetermined line up locations with social distancing signage to eliminate student interaction with other groups.

Playground Zones for Hybrid Instruction 2021



1 = Four Square, Black top & Map tag, small play structure & climbing rocks
2 = Upper play structure & 1 Basketball court
3 = 1 basketball court, wall ball & kick ball court
4 = shade structure (rainy day) and/or field
K = 1 basketball court, 2-square

[illegible]

Lunch Procedures

- Prepackaged Grab n' Go lunches will be available outside the Walnut Heights office daily.

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- Students participating in the hybrid learning model will pick up their meals outside the Walnut Heights office between 10:50 and 12:00 Monday, Tuesday, Thursday Friday.
 - Students participating in remote learning can pick up their meals after 12 pm in the same location.
 - Prepackaged Grab n’ Go breakfast and lunch for the remote learning days will be available for pickup at the end of the previous in-person day.

Finance

Local Control Accountability Plan (LCAP)

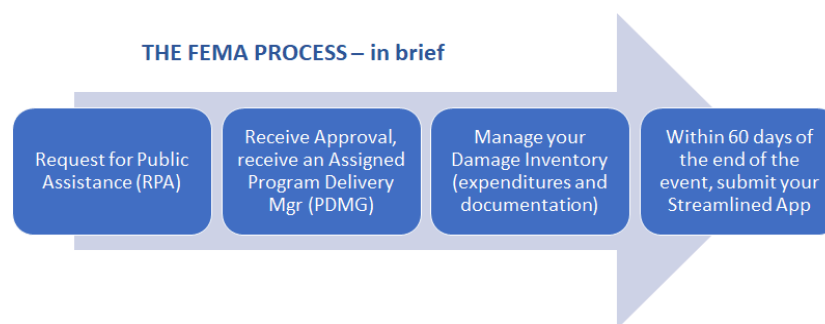
The [LCAP](#), and for the 2020-21 school year the LCP, are tools to ensure that the district funds are deployed in a way that supports student learning as a first priority.

CARES Act Funding

The CARES Act funds are apportioned by the California Department of Education (CDE). Our Business Office will be providing precise accounting directions and support to reopening expenditures. WCSD will receive approximately \$1,688,000 in CARES Act funding that is also referred to as Learning Loss Mitigation (LLM) funding. This funding source is flexible as long as the expense is related to handling the impact of COVID-19. These funds must be spent by December 31, 2021.

Federal Emergency Management Act

FEMA will also be funding claims during COVID-19, and this Federal agency reimburses organizations at 75 percent of the cost for expenses directly due to this pandemic. The following is a chart that shows the steps a District must go through to receive FEMA funding:



The FEMA application process is being administered by the Governor’s Office of Emergency Services, and they have a detailed process for submitting funding applications.

Research & Guidance

Walnut Creek School District's reopening plan, Return to Learn, is developed based on the guidance provided by Federal, State and Local entities. A list of those agencies is as follows:

- ❖ [Contra Costa Health Services](#)
- ❖ [California Department of Public Health](#) (CDPH)
- ❖ [Contra Costa County Office of Education](#) (CCCOE)
- ❖ [California Department of Education](#)
- ❖ [CA.gov COVID-19 Website](#)
- ❖ [Center for Disease Control & Prevention](#)