

Date: November 10, 2021, 7:00 p.m.

Location: Virtual Meeting

Board members present:

- Heather Scott (President)
- Dave Williams (Vice-President)
- Nathalie Seguin (Secretary)
- Pamela El-Feghaly (Director)
- Adele Landriault (Director)
- Trish Williams (Director)
- Miguel Botero (Director)

Board members absent:

- Elisabeth Russ (Treasurer)
- Alan Wong (Director)

Minutes	Action
1. Call to order 7:04 pm	
2. Addition/Deletion to agenda Financial Update removed, attendance list adjusted. Motion to approve: Nathalie Second: Adele	
3. Approval of Meeting Minutes (October 13) No changes to minutes. Motion to approve: Trish Second: Miguel	
4. Update on Action Items 1) Heather to chat with Adele & Miguel on social post for volunteers - Will speak to this item in President's Update 2) Heather to submit paperwork for skating rink - Complete 3) Heather to follow up with snow clearing company - Complete – Worry Free	

4) Elisabeth: To look into EFT capacity and keep bugging the bank - Complete – signing authorities updated 5) Trish will create poster for haunted Pineview - Complete 6) Alan to approach businesses - Complete 7) Dave to prepare letters for Alan - Complete	
5. Director Updates (Roundtable) a) Haunted Pineview (Trish) - Did not have as much community interaction or engagement as in past years, but went well, fewer announcements about the event on fewer platforms - Pamela: indicated perhaps board was not as informed on the event and its rollout to promote it, did not see much in way of Facebook posts - Dave: For Haunted Pineview board bought \$250 of gift cards and \$40 donated – will be reflected in financial update at next board meeting - Did have re-occurring and new winners - May be time to revisit the event and/or take lessons learned on submission styles for ease of use - All prizes except one have been distributed b) Informal Financial Update (Elisabeth) - <i>Dave brought paperwork to sign for the bank account access. It should be set up and working.</i> - <i>I have updated the financial statement, the bank balance is \$4637.56, when the Accounts payable, prepaid facility usage and grant monies are removed, there is \$1,702.27 of unallocated monies available for use.</i> - <i>I have added the haunted Pineview gift cards into the spreadsheet.</i> - <i>I have an email from Heather that Rising Stars would like their prepaid facility usage monies back. I have that they are owed \$1,290.</i>	1) Heather: Confirm reimbursement amount for Rising Stars for Elisabeth

6. President's Update

a) Rink

- Contracts are now with the City
- Clarification from city pending:
 - Contract stipulates city will be responsible for buying the general liability insurance but some contradiction with separate city communication stating PCA would have to purchase a policy
 - What does city require as proof of vaccination for PCA to meet its obligations under the vaccination policy
- Mandatory vaccination policy: City of Ottawa
 - Went into force on November 1st
 - City requires all employees, contractors, volunteers, students to be fully vaccinated in order to participate because it is a city asset
 - Contractor attestation form was completed, signed and submitted to the city
- Push for volunteers in social media outlets/creation of a Google forum: their contact information, availability, student status, previous experience, vaccination check box

b) Hub

- Indoor facilities can now accept fire code capacity levels, but adhere to COVID protocols (physical distancing at discretion, active health screening, proof of full vaccination, contact tracing, masking policies, cleaning protocols)
- Food services are permitted, avoid shared utensils and family-style service
- Heather has submitted request to city to fully activate our access cards and open the Hub
- If proposed model for the rink works with volunteers, suggests repeating similar forum process for the Hub rentals re: vaccination

2) Heather: Will communicate clarification information to board once received / will manage vote on expenses electronically (if required)

3) Miguel: Will create Google forum

4) Adele/Dave: Will develop social media and web site content for volunteer call out

5) Trish: Review documents attached to the agenda re: signage and partner procedures to understand application

- Before we open the doors, we should review the process and forms to ensure we are up to date and remain in compliance c) TMP - Draft budget tabled last week – comments can be forwarded to city councilor - Most spending will be roads/infrastructure-focused; not known if Blair restructure is funded - Tax cap at 3% (about \$119 more on average tax bill); discussions on police budget - Launch of TMP Nov. 22nd for public engagement cycle – board encouraged to review and engage on the plan - Key areas affect Pineview and should be represented d) Other City News - OPH ready to roll out clinics for ages 5-11 vaccination: pending Health Canada approvals (early December) - LRT services will start up again this Friday - Pineview Park being renamed after Vanessa Gilles (gold medal soccer player)	6) Heather: Follow up with Councilor Tierney if Blair revitalization is included in budget 7) Heather: Will share link with board when TMP is accessible
7. New Business a) Next Month's Meeting – Dec. 8th - December meetings are usually a social event, board in agreement to go ahead with planned event b) Future In-Person Events to be discussed in January 2022 - Board will discuss more in-depth at January meeting – more information will be available re: COVID and clarity of city requirements - Civic grant is not available this year, but Heritage Canada has funding available in 2022	8) Heather: Will confirm social event details to board
8. Adjournment: Next Meeting December 8th @ 7:00pm Motion to adjourn: Miguel Second: Trish Meeting adjourned 8:08pm	