

**MINUTES OF THE EWENNY COMMUNITY COUNCIL MEETING**  
**WEDNESDAY 14 JUNE 2023**  
**HELD AT VALE CRICKET CLUB - 7:00 PM**

Present: Councillor H. Baker (Chair)  
Councillor A. Jenkins (Vice Chair)  
Councillor A. P. Baker  
Councillor M. Robson  
Councillor J Radcliffe  
Councillor D. Alvizo  
County Councillor Jo Protheroe

**24     APOLOGIES FOR ABSENCE**

Councillor J. Pegg, Councillor W. Bailey, PCSO Stone, County Councillor C. Stallard, Ron Carrie (Clerk)

**25     DECLARATIONS OF INTEREST**

None

**26     POLICE MATTERS**

PCSO Stone was unable to attend the meeting and no report was submitted for the meeting.

The following information was received from PCSO Stone after the meeting and has been included for information - though not discussed at the meeting:

- May 2023 theft of equipment (commercial business) – Ewenny area
- June 2023, attempted burglary – (commercial business) – Ewenny area

**27     TO RECEIVE MINUTES OF THE MEETING HELD ON 10 MAY 2023**

**RESOLVED:** The minutes of the 10 May 2023 meeting were agreed as a true record of the meeting.

Councillor A. P. Baker proposed, and Councillor A. Jenkins seconded.

**28     MATTERS ARISING**

**(a)     BANK SIGNATORY CHANGES**

Councillor A Baker reported the deposit account had been closed. Contact had been made with VGCC to ensure future payments are made to the correct account. Additional signatories to be added to the account, and online banking to be progressed in the next couple of months.

**(b) GRASS CUTTING EWENNY AND CORNTOWN**

Councillor A. Jenkins reported that Countrywide had committed two cuts since in recent weeks, she also asked if the contract extended beyond September 23 and was advised by Councillor A Baker it did. A Vale cut and one of our cuts had not happened, however no invoice had been sent for the missed cut. Councillor J Radcliffe reported that the quality of Countrywide second cut was significantly improved, and confirmation was provided this extended to the Meadows play area by Councillor D. Alvizo. Councillor H. Baker's view was that this would be an ongoing issue.

**(c) TO CONSIDER CHRISTMAS TREE 2023 ARRANGEMENTS**

Councillor M Robson updated on progress made in identifying a supplier given the issues with potted trees particularly around watering during the summer. One supplier in Frenchay Bristol had been identified who would be looking to provide a price for nursery trees between 6 and 7 feet. Expected to be available in and around October. Councillor A Jenkins sought clarification for the number and position of trees, this was confirmed as two the first at the Village Shop and the second next to the Baptismal Pond. Councillor M Robson to update at the July council meeting. Councillor H. Baker will contact Pugh's nursery to see if they may be able to help.

**(d) BAPTISMAL POOL RESTORATION**

No update on silt removal, Farmer Richard Anthony was unable to help with disposal as the material is considered a waste.

**(e) TRAFFIC ISSUES**

Resolved. Closure of the Corntown road was discussed. Closure only lasted a few hours reported Councillor M. Robson

**(f) COMMUNITY PLANS**

Ron Carrie (Clerk) and Councillor J. Pegg are scheduled to meet in July to review.

**(g) NOTICEBOARDS**

Councillor D. Alvizo recommended creating a Facebook account to facilitate communication between the Community Council and members of the public, this would include publication of the Newsletter electronically etc. Councillor A. Jenkins suggested that ideally both would be ideal. It was agreed that Councillor D. Alvizo would open an account using a logo obtained from Ron Carrie (Secretary), administrators would be created to secure posts and manage the account.

The two Noticeboards in Corntown and Eweny require some maintenance and quotes would be obtained for the work required including staining etc.

**29     TO RECEIVE AN UPDATE ON THE CHRISTMAS TREE ARRANGEMENTS**

Completed under Matters Arising

**30     UPDATE ON BAPTISMAL POOL RESTORATION**

Completed under Matters Arising

**31     TRAFFIC ISSUES**

Completed under Matters Arising

**32     TO CONSIDER ARRANGEMENTS FOR GRASS CUTTING**

Completed under Matters Arising

**33     COMMUNITY PLANS**

Completed under Matters Arising

**34     PLANNING APPLICATIONS**

None were received in the period

**35     CORRESPONDENCE**

All correspondence had been forwarded to the Community Council by the Clerk.

One specific item of correspondence was discussed - the Chair outlined that the cricket club had written asking for general financial support. The matter was discussed, and the Community Council agreed that no additional financial support would be made available.

**Resolved: That no additional financial support could be provided at this time.**

**36     FINANCES**

a) To approve payments and invoices:

The Clerk has prepared the following cheques for signing:

**PAYMENTS/INVOICES TO PAY - 14 JUNE 2023**

SUPPLIER	PAYMENT FOR	AMOUNT	CHEQUE NUMBER
Clerk (Ron Carrie)	June 2023 salary	£615.97	200011
HMRC	Tax & NIC on June 2023 Clerk salary	£140.80	200012
Vale Cricket Club	Hire club for Community Council Meetings May, June & July	£150	200014
BHIB Insurance	Resubmission of BHIB insurance invoice from previous month as previous month had slight error on amount to be paid.	£603.96	200009
Councillor D. Alvizo	Art and Craft equipment for Coronation Celebrations	£54.10	200015
Joanna Simonds	Internal Audit for Council for 2022-23 FY	£150	200010
Dragon Play and Sports	Installation of play equipment in Meadows play area	£11,941.20	200013

**Resolved: That the above invoices were approved for payment.**

Proposed by Councillor H. Baker, seconded by Councillor J Radcliffe.

- b) To approve quarter 4 (1 Jan 2023-31 March 2023) and Annual (1 April 2022-31 March 2023) bank reconciliations

**Resolved: These bank reconciliations that had been circulated earlier were reviewed and approved.**

- c) To consider and approve Accounting statement for 2022-23 FY (page 1 of Annual Return document)

**Resolved: The Accounting Statement for 2022-23 was reviewed and approved for submission to Audit Wales.**

- d) To consider and approve Annual Governance Statement in Annual Return for 2022-23 FY (pages 2 & 3 of Annual Return 2022-23)

**Resolved: The completion of the Annual Governance statement was discussed and agreed.**

- e) To consider Internal audit report for 2022-23 (pages 4 & 5 of Annual Return 2022-23)  
The report was discussed.

**Resolved: The report was noted and it was agreed to address the risk register review and additional information to be displayed on the website.**

- f) To consider paper on Audit Wales audit opinion for FY 2021-22, and consider if need to publish explanation alongside

The paper 'Ewenny Community Council - Audit Wales audit opinion for 2021-22 Annual Return' was discussed. Councillor A. P. Baker requested that all present were prepared to sign off the Audit of the 2021 – 2022 accounts and move on having learnt from the actions highlighted. Councillor A. Jenkins sought advice from Councillor A. P. Baker on how to proceed, He advised that on the basis that claims for Clerk utility expenses were below the recommended limits and that the Community Council would take on board the actions and recommendations in the audit, the Community Council should sign off the audit. This was put to a vote and it was agreed unanimously to sign off the Audit.

**Resolved: To accept the Audit Wales report for 2021-22 and to implement relevant recommendations from the report.**

- g) To consider and minute decision on payment of Members' allowances for 2023-24 FY  
(see paper titled 'Members allowances 2023-24')

The following points were agreed:

For those Members' allowances which are mandatory a form to be drafted giving members the opportunity to accept or decline which will be signed for. All present agreed this action.

Reimbursement of Consumables up to £52, highlighted that this is available to members

Optional Payment for Extra Responsibility of up to £500 for up to 3 members – unanimously agreed that this payment would not be made

Cost of travel or subsistence – this option was to be made available to members particularly for completing training courses or attending council business – unanimously agreed

Payment for financial loss available if someone could prove loss was incurred discharging their council duties – All agreed that this option would not be available to members.

Attendance Allowance of up to £30 per meeting all present agreed that this payment would not be made at this time but accepted that a motion could be raised in future if this was to change.

**Resolved: The above points were agreed to be adopted for 2023-24 FY.**

**Resolved: Clerk to draft and circulate form for Members to accept or decline the 3 mandatory allowances available to members. Form to be circulated and completed each financial year.**

### **37 MEMBERS ITEMS**

Councillor J Radcliffe raised the issue of the condition of the road leading to the Household Waste Recycling Centre at Llandow and the need post-Covid to still make a booking despite the platform being unstable. County Councillor Jo Protheroe provided the following update. There are quarterly reviews taking place, but limited progress has been made. Currently exploring the option of opening a second access route which was in better condition. VGCC would not resurface the private access road. In addition to the access the Recycling Centre did not meet accessibility requirements for disposal for example steps leading up to the skips. In response to

the question of making a booking it was advised that the VGCC had completed a review and found it made the process more efficient. County Councillor Jo Protheroe will continue to raise the issues with VGCC.

County Councillor Jo Protheroe advised of positive developments regarding the Ewenny pumping station with confirmation that some works had been scheduled to prevent leaks. Once this work was completed more monitoring would be conducted and if required the system would then be considered for upgrade.

County Councillor Jo Protheroe outlined Community and Small Business Grants were available and the invitation to the next meeting would be extended to the members.

**38     DATE OF NEXT MEETING -**

The July meeting is to be held on Wednesday 12 July 2023.

**The meeting closed at 20:30**

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**Signature of Chairperson, Councillor H. Baker**

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**Date**