



**The Platform of Hope
Summer 2023
Program Intern**

This internship will be hybrid, with both in-person and online hours. We are happy to build a schedule that best works for the intern. If needed, a laptop can be provided. The internship period is expected to be 10-12 weeks, May 22 *preferable start date*-August 11th and between 15-20 hours a week. Interns should be available for the Monday staff meetings at noon and we would prefer if interns could have some evening hours and Saturday availability on occasion.

Responsibilities

The Program Intern will provide day-to-day support and facilitation of the Platform of Hope initiative, particularly our work with Black and Brown families who are facing economic vulnerability. Currently the Platform of Hope supports five cohorts of families (totaling 75 families) with the following: coaching to identify and pursue their goals; providing weeknight trainings for financial literacy, mental health, etc.; referrals families to partner services, as needed; hosting family events designed to increase social capital and connection.

The mission of the Platform of Hope is to amplify the ability of families to define and pursue family success with the support of a platform of coordinated resources, in a close-knit community experience.

Sample internship responsibilities include:

- Create fliers and other communications (in English and Spanish) to send to families
- Help staff in person and virtual events for families, including picnics and evening workshops
- Communicate with families through calls and phone calls
- Assist Program Manager in typing up case notes and inputting information into databases
- Making updates to database, as instructed
- Research and create resource guides for needed services for families
- Attend family group meetings (as appropriate) to take notes and support facilitation
- Help schedule meetings and appointments

Qualifications

The Platform of Hope is operated by a small, passionate team. The ideal applicant will be self-motivated, with the ability to self-manage, as well as organized, creative and detail-oriented. Other ideal competencies are: design skills; familiarity with databases; good time management; friendly and interested in engaging with people; resourceful; interested in learning new things.

Preferred applicants will have a passion for family-led change and building equitable communities. Since currently 60% of our families speak Spanish as their primary language, we would prefer an intern who is bilingual in Spanish and English.

Please note about payment: we plan to provide a monthly \$200 stipend to interns for their work but due to our fiscal sponsor's requirements, interns must also be receiving academic credit to receive this stipend.

How to Apply

Please contact Judy Estey at jestey@platformofhopedc.org with an email detailing your interest in the internship, any relevant experience and attach your resume. References and writing samples may be requested. Please apply as soon as possible!

About the Platform of Hope

The Platform of Hope is a pilot program that began in September 2018 to combat the displacement of low-income families of color from Adams Morgan/ Ward 1 by supporting families in accessing resources and connecting to their community. Our program works to change the paradigm of traditional social services delivery to center the voices of families in making holistic decisions about their life, as well as uphold *social capital between families* as a key factor for long term success. POH's model looks at the integration of housing, education, employment, family stability, physical health, mental health, etc. to partner with families to identify their goals and then self-direct plans to accomplish those goals.

The Platform of Hope was formed by a strategic alliance of four anchor institutions in Ward 1: Jubilee Housing, Jubilee JumpStart, Mary's Center/ Briya Public Charter School and Sitar Arts Center. We work with strategic alliance partners collaboratively to assist families in pursuing goals (particularly through referrals), as well as develop additional programming based on families' needs. We intentionally facilitate the building of strong social networks among participating families to highlight families' innate resourcefulness and knowledge. POH believes in systems change that centers the lived experience of families and we hope to further our advocacy work as the program continues.

www.platformofhopedc.org