

Meeting Agenda & Notes



ASUC
SEXUAL VIOLENCE
COMMISSION

General Meeting Agenda & Notes

ASUC Sexual Violence Commission

Wednesday, March 11th, 2026

6:30 – 8:00 PM

Eshleman 540

Member Title	Name	Attendance
Commission Co-Chair	Alena Kunjumon	Present
Commission Co-Chair	Sally Meeks	Present
(EXEC) Director of Recruitment & Retention (R&R)	Allison Champ	Present
(EXEC) Director of Records	Kelly Ha	Present
(EXEC) Director of Finance	Phoebe Anthony	Present
Director of Education & Outreach (E&O)	Divya Gottumukkala	Present
Director of Public Policy	Kyleigh Wallace	Present
Director of Public Relations (PR)	Alitza Truong	Present
Assistant Director of Education & Outreach (E&O)	Carolina Suarez	Present
Assistant Director of Public Policy	Roma Kapoor	Excused
Assistant Director of Public Relations (PR)	Madeleine Kruck	Present
E&O Associate	Kaleina Mejia	Present
E&O Associate	Naydeline Parra	Excused
Public Policy Associate	Rohan Singh	Present (Late, excused)
Public Policy Associate	Ahtziri Hernandez	Excused
Public Policy Associate	Megan Bookspun	Present
Public Policy Associate	Nicholas Rybicki	Excused
Public Policy Associate	Mars VanArsdale	Present



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Public Relations Associate	Cecelia Hammond	Present
Public Relations Associate	Neha Ramesh	Excused
Other Individuals Present	Name	Association

- I. Call to Order
 - A. Roll Call
 - B. Ice Breaker: Favorite Sunny Day Sweet treat
- II. Recognition of Ohlone Land
- III. Executive Reports
 - A. Sally & Alena (Chairs):
 1. Kelly Ha elected as Chair for 26-27. Leadership applications for executive board and interdepartmental positions will open soon.
 2. Take Back the Night
 - a) GenEq reached out to collaborate with us!
 - b) Someone to take over lead from Allison and Alena
 - B. Phoebe:
 1. [Reimbursement Form](#)
 - C. Allison:
 1. Elaine would like to join next semester (busy this sem)
 2. Eunice from Senator Scott's office has been emailed back to collab for Women's History Month
 3. Interest in collabing for Denim Day:
 - a) OEVP
 - b) Senator Scott
 - c) Senator Thy
 - d) CCO
 - e) Senator Rodarte
 - f) OP
 4. Waffle social at 7:30 PM next meeting?
 5. Please respond to the message in Slack about the potluck dinner social at Phoebe's place!
 6. Idea → adding the SVC insta to the UC Berkeley instagram group



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(higher reach) – done!

- IV. Public Relations (PR) Reports
 - A.
- V. Department Breakout Sessions
 - A. Exec
 - 1.
 - B. E&O
 - 1.
 - C. Public Policy
 - 1.
 - D. PR
 - 1. Brainstorm SVSH Prevention Strategies
 - 2. Finalize Timeline for April (check w/ leadership & execs)
 - 3. Plan/Start SAAM Posts
- VI. Department Reports/Action Items
 - A. Exec
 - 1. Potluck Theme: Board Night
 - a) Action Item: buy boards
 - 2. Allison: planning socials & LinkedIn descriptions
 - B. E&O
 - 1. Paws for Progress Friday 3/13 on Glade 3-4PM
 - 2. Take Back the Night Contribution (Bouquets)
 - 3. Safety Kits
 - 4. Emailing Back Senators and ASUC Offices for Denim Day to Set Up Meetings
 - 5. Action Items:
 - a) Denim Day PR Request
 - b) Reporting a Case and Promotional Flyer
 - c) Setting up Meetings with Collaborators
 - (1) Mandatory for PR, Optional for Supplies
 - C. Public Policy
 - 1. Friday, April 3rd Afternoon at Glade — Public Policy Easter Egg Hunt “Eggsplore Your Rights”
 - a) Action Item: Finalize Planning, Purchase Request, PR Request
 - 2. Signing Onto AB1928
 - a) Action Item: PR Request



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3. Meeting with someone for something

D. PR

1. Posts for SAAM
2. Finalized PR Timeline
3. Action Items:
 - a) Posts: How to be Involved in SAAM, Grey Zone, Reporting

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4. **Send in PR Requests, especially for April, at least two weeks in advance**

VII. Announcements

VIII. Adjournment

Action Items

Action Items

HIGH, MEDIUM, & LOW PRIORITY

All-Commission

- Update Information in [Directory](#)
- Check [Engagement Tracker](#) (Updated Calapalooza & WFW Tabling Hours)
- Submit [Volunteer Form on CalLink](#)

Executive Team

- Chairs (Alena & Sally):** Update [Impact Tracker](#) (Submit from each event separately)
 - Required: name, date, money raised (if necessary), folks we worked with within ASUC, no. of attendees
 - Sally + Alena** - Book Senate Chambers for E+O Feb 19th when form available
 - Book ASUC Senate Chambers for March 12th event when available
- Chairs (Alena & Sally) & Phoebe:** [Finance Tracking Spreadsheet](#)
 - Chairs (Alena & Sally) & Phoebe:** Figure Out Finance Status/ Budget Problems
 - Figure out ProjectWeb Date & Time
- Allison & E&O:** Attendance for Event/Tabling Hours
- Kelly:** make a new Slack channel for this for spotted?
- Phoebe & Allison:** Raffle Planning
- Phoebe, Kelly & E&O:** Purchase new tabling supplies for DVAM (purple ribbons, stickers, bracelets, keychains, pens, candy, etc).
- Phoebe, Kelly & E&O:** Purchase new tabling supplies for SVSH (teal ribbons, stickers, bracelets, keychains, pens, candy, etc).
- All-Exec & PR:** ASUC LinkedIn Page
 - Feature events and initiatives on the official ASUC LinkedIn Page: to request a post, please complete the following form: [ASUC LinkedIn Post Request Form](#)

Leadership Team

- All Leadership:** [Leadership Team Check-Ins](#)
- All Directors:** Fill out the Weekly Meeting Agendas with Department Plans
- All Directors:** Allocate Action Items Among Department

Public Policy

- Reply to Assemblymember Catherine Stefani's Email
 - Drafting Ideas & Research to Bring Up
- Roma:** Attend the Berkeley Public Health's SVSH Prevention Committee on Thursdays from 11AM to 12PM to Represent the SVC (once)
- Finalize Date & Time for AI Panel [tentatively late November]
- Finalize List of Professors
 - Outreach Email for Professors
- Book Room for Panel (could be done with E&O)

Request PR Graphics for Panel

Fill out Leadership Team Meeting Agenda with Reports

Education & Outreach

Phoebe, Kelly & E&O: Purchase new tabling supplies for DVAM (purple ribbons, stickers, bracelets, keychains, pens, candy, etc).

Phoebe, Kelly & E&O: Purchase new tabling supplies for SVSH (teal ribbons, stickers, bracelets, keychains, pens, candy, etc).

[Planning for November](#)

NASD Collaboration—Sip & Scribble/ Drink & Draw

Pies for Prevention

[Planning for Spring 2026](#)

Public Relations

Make Agenda for Survivor Storytelling Meeting

Create a PhotoCircle for the Commission

[Submit Google Form to SVSH Website](#)

Recurring Links

Recurring Links

Executive Team

- [S26 Engagement Tracker](#)

Public Policy

- [\[BLANK RESOURCE\] PR Request From - Google Docs](#)
- [\[BLANK EVENT\] PR Request From - Google Docs](#)

Public Relations

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Education & Outreach

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