

## **2023-2024 ECPS K-12 Social Studies Adoption**

### [Social Studies Instructional Materials Evaluation Committee Meeting Minutes](#)

---

#### **Course Listing:**

##### **Elementary:**

Grades K-5 Social Studies (5021020, 5021030, 5021040, 5021050, 5021060, 5021070)

##### **Middle School:**

M/J United State History & Advanced (2100010, 2100020)

M/J Civics and M/J Civics & Advanced (2106010, 2106020)

M/J World History & Advanced (2109010, 2109020)

##### **High School:**

United States History & Honors (2100310, 2100320)

African American History & Honors (2100340, 2100336)

Economics & Honors (2102310, 2102320)

Economics with Financial Literacy & Honors (2102335, 2102345)

United States Government & Honors (2106310, 2106320)

Psychology I and II (2107300, 2107310)

Sociology (2108300)

World History & Honors (2109310, 2109320)

##### **High School AP Courses:**

AP Human Geography (2103400)

AP US Government and Politics (2106420)

AP US History (2100330)

AP Macroeconomics (2102370)

AP Psychology (2107350)

AP World History: Modern (2109420)

AP European History (2109380)

#### **Submission Requirements:**

We ask that publishers complete the following steps by April 14, 2023:

1. Submit the following documents in for each title via [EdCredible](#):

- Simplified list of the package you will present to Florida School Book Depository for the state adoption in Florida. The list should include itemized components and pricing, including the free-with-order list.

- In the Documents Section of EdCredible provide the following:
    - If and how each title integrates with Canvas. Vendors must provide the One EdTech Certification URL Link for EACH Title.
    - If and how the products provide all assessments and assessment items in the Question and Test Interoperability (QTI) format supported by Schoolnet. Vendors must provide sample QTI files for EACH title.
    - Implementation and Training Plan and Cost
    - **K-12 High School Civics and Government Requirements Correlation** (Excel)
    - **K-12 Integrated Civic Education Correlation** (Excel)
    - **K-12 Primary Source Documents Correlation** (Excel)
    - Link to UDL Survey submitted to the state
    - Principles of Individual Freedom Assurance for Publisher (Form IM19) - for AP and IB courses only
    - Review the Draft MOU document and upload a signed copy of the agreement with any suggested changes
  - A digital link and online access instructions. Separate log-ins must be provided for teacher and public review
3. Complete the following surveys - This MUST be completed using the link below and NOT through Edcredible:

- **Technical Survey**

4. ECPS will schedule a required virtual meeting between the publisher and school district integrations teams. Meetings will take place in April and May.

**Once all documents have been received and the integration meetings have been completed, publishers will be informed if they are invited to participate in the ECPS K-12 Social Studies Adoption.**

### **ECPS K-12 Social Studies Adoption Timeline**

Specific Dates will be added during the process.

| <b>Date</b>    | <b>Item</b>                                       |
|----------------|---------------------------------------------------|
| March 1, 2023  | Call for publisher information through EdCredible |
| April 15, 2023 | Publisher submission deadline                     |

|                      |                                                                                                                                                                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| April and May        | <p>Publisher and ECPS integration team meetings</p> <p>ECPS reviews submissions</p>                                                                                                                                                            |
| June 2023            | Publishers notified if invited to present                                                                                                                                                                                                      |
| July 2023            | Publisher presentations                                                                                                                                                                                                                        |
| July and August 2023 | Committee evaluations                                                                                                                                                                                                                          |
| September 2023       | <p>Committees meet to choose top 2 or 3 titles for each course (open and noticed meetings on the <b><u>Public Meetings Calendar</u></b>)</p> <p>Publishers are notified and send samples to each school</p> <p>Teacher and community input</p> |
| October 2023         | <p>Committees meet to consider teacher and community input</p> <p>Committees meet to rank titles (open and noticed meetings on the <b><u>Public Meetings Calendar</u></b>)</p>                                                                 |
| November 2023        | Committee decisions presented to ECPS Executive Leadership                                                                                                                                                                                     |
| January 2024         | <p>Recommendations submitted to ECPS School Board during a publicly noticed board meeting</p> <p>Publishers notified</p>                                                                                                                       |

|                   |                                              |
|-------------------|----------------------------------------------|
| February 2024     | School enrollment projections                |
|                   | MOUs presented to the ECPS school board      |
| March 2024        | Orders placed with FSBD                      |
|                   | Documentation updated                        |
|                   | Titles and barcoded added to Destiny         |
| April - June 2024 | Orders received                              |
|                   | Training and implementation of new materials |

### **Expectations and Guidelines:**

Escambia County Public Schools is a closed district. During this process, please adhere to the following guidelines:

Publishers or manufacturers of instructional materials who have submitted, or plan to submit within 18 months, instructional materials within a specific content area for consideration in the adoption process in the State of Florida or Escambia County Public Schools, may not:

- Directly contact any teacher(s), including department heads, regarding their materials until after Escambia County makes its own official district adoption. (NOTE: The adoption becomes official only after it has been voted on by The School Board of Escambia County, Florida.);
- Host dinners, retreats or parties of any kind for any teacher(s) or administrator(s) in Escambia County Public Schools to showcase their materials being considered for adoption, other than showcases that are required by the District and scheduled to take place on School District property with the option of refreshments being arranged through the Escambia County Schools Food Service Department, and limited to a cost of no more than \$5.00 per person;
- Offer gifts, gift certificates or other enticements (such as "freebies") to any teacher(s) or administrator(s) (or their schools) who attend an event such as is described in b. above.

(The provisions in section 1 a., b., and c. would not prohibit teachers or administrators from participating in meetings of professional organizations where vendors may be a sponsor.)

- All communication with schools, whether written or oral, regarding an adoption in Escambia County Public Schools must be handled through the Instructional Materials Manager, or designee.
- Blanket sampling of schools prior to district adoption of materials is prohibited. Arrangements for distribution to schools of evaluation copies of materials recommended for teacher review and voting must be handled through the Instructional Materials Manager or designee.
- Pilot programs of materials being considered for adoption during or outside the 18 months prior to their official adoption date of April 1st, are prohibited unless written authority is given by the Superintendent of Schools.
- No member of the Escambia County Public Schools adoption committee may discuss matters relating to instructional materials submitted for adoption with any agent of a publisher or manufacturer of instructional materials, either directly or indirectly, except during the period when the committee shall have been called into session for the purpose of evaluating instructional materials submitted for adoption OR in a public presentation showcasing the materials as described in number 1.b. above. Such discussions shall be limited to official meetings of the committee or in a public presentation (on Escambia County Public Schools' property) showcasing the materials as described in number 1.b. above.

No further notification will be sent to publishers; however, any agent of a publisher or manufacturer of instructional materials found in violation of these rules for the adoption process in Escambia County Public Schools may have their materials immediately disqualified from further consideration, absent extenuating circumstances