

2021-2022 Scheduling Instructions

Please follow the instructions below to review course recommendations and to make elective requests for the 2021-2022 school year. For complete information about this year's scheduling process please click [here](#)

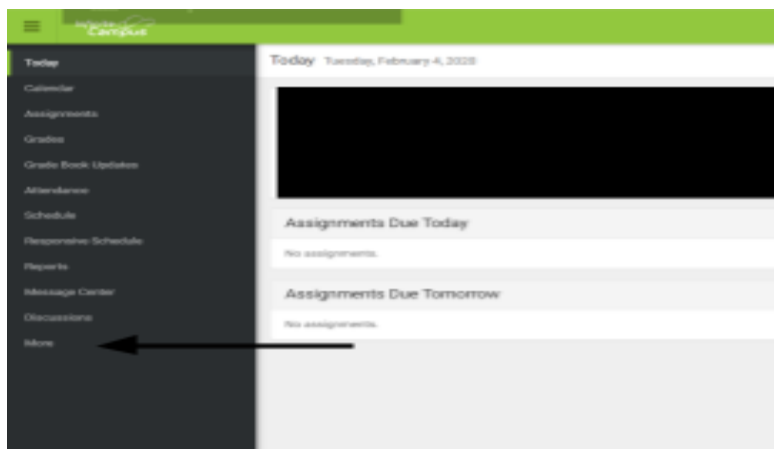
Course Recommendations (March 8th - 23rd)

- Teachers will engage in conversations with students about which course will be the most appropriate challenge for the student in that teacher's subject area.
- Course Recommendations will be available for students and families to view on **March 29th**.

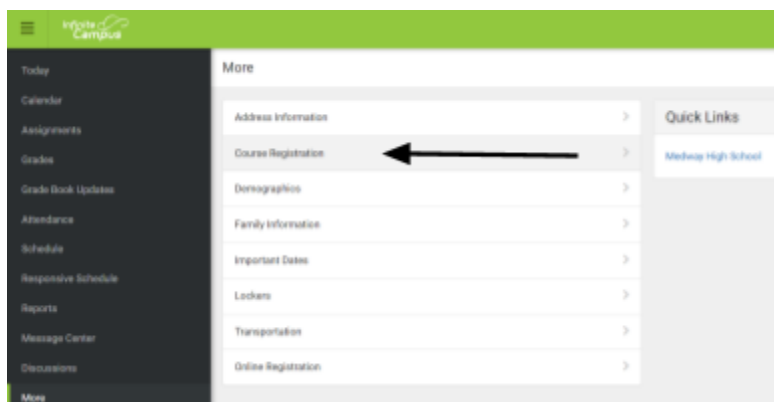
Please follow the steps outlined below to review the recommended level of study for each of your core classes.

Step 1: Log into the [Infinite Campus](#) student portal

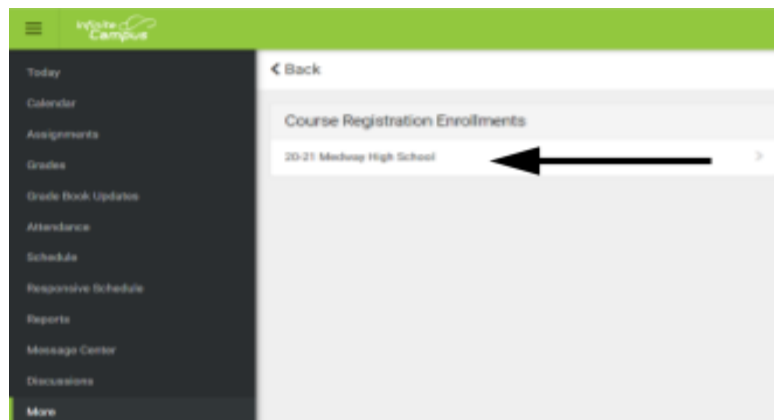
Step 2: On the left side menu, click "More"



Step 3: Click "Course Registration"



Step 4: Select "21-22 Medway High School"



Step 5: Review your recommended courses

Students should see recommendations for English, Math, Science and Social Studies. All students will automatically be enrolled in IPEC 9 which will appear in the final schedule. Also Special Education classes will not be shown here but will be included in final schedules.

Elective Request Process

*Follow steps 1-4 above to arrive at the “Add Course” screen.

Step 5: Select Add Course

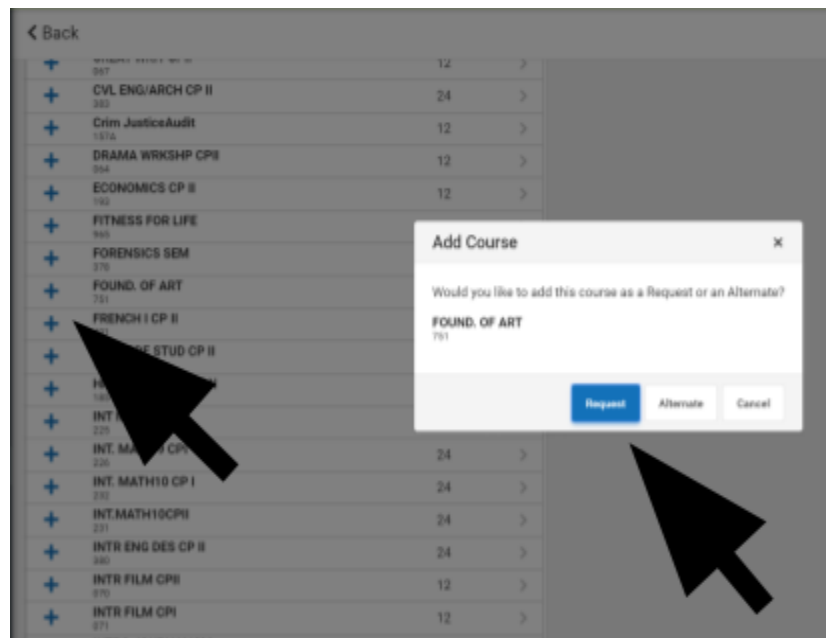


Step 6: Click the + sign next to the course you would like to request and finalize choice by clicking on Request.

Step 7: Repeat step 6 until you have the correct amount of elective requests and alternates for your grade level.

***Please Request 12 credits of Electives. Students must also select 6 credits as Alternates.** Alternates are electives that we will work to schedule if your elective requests are not able to be scheduled.

Please [click here](#) for a list of electives available for incoming grade 9 students.



***Special Note about World Language (2 year graduation requirement)**

All students will be enrolled in Spanish, French, Latin or Mandarin. If students choose to remain in the language taken in grade 8, they will request the second year of the course (i.e. Spanish II). If students are requesting a new language, they will request the first year of the course (i.e. Mandarin I)

Step 8: Click the back button to review your course recommendations and elective course requests.



Step 9: Review

Once you are satisfied with your course recommendations, course requests, and alternates, you are done.

- Change a course request to an alternate by selecting it from your list of courses and clicking the **Convert to Alternate** button,
- Delete a request by clicking the red X from the Search Results or by selecting the course and clicking **Delete Request**.

Course Requests

COURSE NAME	UNITS
REQUIRED	
ENGLISH 9 CPII 021	24
US HIST I CPII 131	24
INT MATH 9 CPII 225	24
BIOLOGY CP II (9) 241	24
IPEC 9 932	12
REQUESTS	
FOUND. OF ART 751	12
FORENSICS SEM 378	12
INTRO TO ENG DES HON 385a	24
SPANISH II CP II 461	24
ALTERNATES	
INTRO TO PROGRAM 243	24

Recommended Courses: These courses may not be edited

Elective Requests and World Language

Alternate Elective Request

Add Course Print

If you are satisfied with your requests, click the **Print** button. This generates a PDF of your required and requested courses.

Student, Tiffany
Student Number: 6600
Grade: 11

Requested Courses:

0000 Advisory
4010 Algebra II 1
4011 Algebra II 2
1844 AP English 11 I
1845 AP English 11 II
2800 AP U.S. History I
3701 Modern Chemistry
3705 Principles of Chemistry
0091 PSEO (Sem 1)
8054 Spanish Immersion 11 I
8055 Spanish Immersion 11 II

Alternate Courses:

0940 A School Study
3741 AP Chemistry

Courses with program priority displayed in bold.

Parent/Guardian Signature _____ Date _____