

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
NOVEMBER 18, 2015
PUBLIC SESSION AGENDA

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DATE: November 18, 2015

TIME: 7:00 PM

PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Elyse Quinones**
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
 - [Work Session - October 14, 2015](#)
 - [Executive Meeting - October 21, 2015](#)
 - [Public Board Meeting - October 21, 2015](#)
- VII. Student Liaison Report
_____ **Zierra Dean** presents the [Student Liaison Report to the Board.](#)
- VIII. **Student Recognitions**
 - Pride Students of the Month - [see list](#)**
- IX. Communications
- X. Committee Reports
 - _____ [Strategic Planning Committee](#)
 - Referendum Committee
 - Buildings & Grounds

Finance Committee Report
Communications Report
[Curriculum Committee](#)
Legislative Report
Policy Committee

XI. Presentations
none

* XII. [Superintendent's Monthly Report - November 2015](#)

1. Superintendent's Update

XIII. Open to the Public (Agenda Items Only)

XIV. Mrs. Mary Ann Bell's report for Board Action

A. **PERSONNEL**

1. Recommend approval of the following substitutes for the 2015/16 school year, pending meeting employment requirements, as listed:

Substitutes

Teachers

Sandra Becker, Maria Mastin, Eric McKee, Stephanie Roagers, Lynne-Marie Sanders, Tracey Shupe

_____ **Secretaries**

None

Sub Maintenance

none

Nurses

Geralda Saint-Jean

2. Accept the following list of Emergent Hires, as listed:

None

- R.C.V.** 3. Accept, with regret, the **retirement/resignation** of
- a. Adjust the effective resignation date of **Asia Michael**, Teacher, at Fountain Woods School, from “effective December 8, 2015 or sooner, pending securing a suitable replacement” to November 13, 2015.
- R.C.V.** 4. Recommend approval of the following **leaves of absence**:
- a. Recommend approval of a maternity/child-rearing leave of absence for employee #19061845, effective February 16, 2016 through May 23, 2016. Use of accumulated sick leave is also requested per the negotiated agreement.
- b. Recommend approval of a leave of absence for employee #18371229, effective March 7, 2016 through June 17, 2016. Use of accumulated sick leave is also requested per the negotiated agreement.
- c. Recommend approval of administrative leave of absence for employee #19044718, effective November 9, 2015.
- d. Recommend approval to extend the leave of absence for employee #18741918 through June 30, 2016.
- e. Recommend approval of a leave of absence for employee #13385869, effective November 24, 2015 through January 4, 2016. Use of accumulated sick leave is also requested per the negotiated agreement.

- R.C.V.** 5. Recommend approval of the following positions:
- a. Adjust the effective date of **Megan Arbuthnot** as Elementary Teacher of Fourth Grade at FWS, from, “effective date to be determined” to November 9, 2015.
 - b. Recommend approval of **Heather Garfield** as Confidential Office Manager/Project Manager, effective December 1, 2015.
- R.C.V.** 6. Recommend approval of the following **transfers** for the 2015-16 school year, as listed:
- * a. **Kim Kelly** from Academic Achievement at B. Bernice Young School to Academic Achievement at B. Bernice Young School/Fountain Woods School, effective November 16, 2015.
 - * b. **Kelly Wagner** from teacher of Special Education at Fountain Woods School to teacher of Special Education/Academic Achievement at Fountain Woods School, effective November 16, 2015.
- R.C.V.** 7. Recommend approval for the following staff members to move on the salary guide, effective __, due to the completion of additional college credits, as listed:
- a. **None**
- R.C.V.** 8. Recommend approval of the following extra-curricular, co-curricular positions for the 2015/16 school year, as listed:
- a. **Fountain Woods School**

- * AM Advanced Band Assistant **Kelly Gamez**
- * AM Beginning Band Assistant **Kelly Gamez**
(Clarification of October Agenda Item. She is the Band assistant for both Beginner and Advanced)

b. **Burlington Township Middle School @ Springside**

Building Young Men - Co-facilitators -

Correction: Change to include -

Jason Strouse (.5 stipend)

Kiel O'Donnell (.25 stipend)

Rolando Domingo (.25 stipend)

- c. Recommend approval of the following coaching positions and appointments for the 2015/16 school year, as listed:

Head Winter Track

Jennifer Williams

Asst. Winter Track

Allison Stone

Asst. Winter Track

Michael Winsett

Volunteer Asst. Winter Track

Sorina Haddock

Volunteer Asst. Winter Track

Brian David

Volunteer Asst. Winter Track

Vince Phillips

Volunteer Asst. Winter Track

Marie Phillips

Volunteer Asst. Winter Track

Tyler Barnes

Volunteer Swimming

Pete Teifer

Head Boys Basketball

Andy Ellis

Asst. Boys Basketball

Ryan Derry

Asst. Boys Basketball

Gerald Scott

Volunteer Asst. Boys Basketball

Lacey Walker

Head Girls Basketball

Jason Williams

Asst. Girls Basketball

Marliese Filbert

Asst. Girls Basketball

Christopher Katsikis

Head Wrestling

Don Lintner

Asst. Wrestling	Tom Foreman
Asst. Wrestling	Jason Strouse
Volunteer Asst. Wrestling	Pete Teifer

Head Bowling	Alfred Howell
Asst. Bowling	Doug Wood

Head Winter Cheerleading	Kimberly Gaskin
Asst. Winter Cheerleading	Sorina Haddock
Asst. Winter Cheerleading	Lisa Clotter
Volunteer Cheerleading/Dance	Tasya Gonzales

- d. Recommend approval of the following individuals for the vacant co-curricular positions for the Winter of 2015/16, as listed:

Volunteer Winter Weight Room Supervisors:

Doug Wood, Lauren Papp, Andrew Ellis, Lacey Walker, Marty Moke, Thomas Maderia, Josh Johnson, Zac Rinaldi, Miles Little, Rick Errico, Kim Lamanteer, Gemma Winkler, Scott McClintock, Michael Winsett, Don Lintner, Jason Strouse, Tom Foreman, Taylor Lovejoy, Ryan Derry, Nicolette Cannizzaro, Heidi Roman, Jennifer Williams, Rick Craft, Brian David, Keith Lex, Jason Williams, Chris Katsikis, Marliese Filbert

9. Recommend approval of the following additional pay as stated:

- * a. **Kimberly Baker** to complete 36 hours of home programming at the home instruction rate for a Pre-School disabled student per IEP.

10. Recommend approval of deduct days for the following staff members, as listed:

- a. **Correction from October Agenda:**
Kim Butterworth, Speech Correctionist, December 11, 2015 (1 day only - previously approved for December 9th & 10th in error)
 - * b. **Correction from October Agenda:**
Steve Bishop, teacher of Music at BTHS, November 4, 2015 (Did not take deduct days September 20 & 27, 2015.)
11. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:
- * a. **Amber Clark**, a student at Rider University, to complete 10 hours of classroom observation at YS with Lorraine McCormick.
 - * b. **Corine Stewart**, a student at Rutgers University, to complete 4 hours of classroom observation at BTHS, teacher to be determined.
 - * c. **Kristina Adornetto**, a student at Bloomsburg University, to complete 10 days of classroom observation at FWS, teacher to be determined.
 - * d. **Danielle Adornetto**, a student at Bloomsburg University, to complete 10 days of classroom observation at FWS, teacher to be determined.
 - * e. **Maureen Moore**, a student of Grand Canyon University, to complete 10 hours of classroom observation at FWS & BTMS with Meredith Gallagher & Myra Manus..

B. **STUDENTS**

1. Recommend approval of home instruction for the following students, as listed:

- a. One 12-yr. old 7th gr. girl, effective 10/26/15 - 11/9/15.
2. Recommend approval of the following special education or alternative placement, as listed:
 - a. One 10-yr. old 5th gr. girl to BCSSSD elementary campus, effective 11/2/15.
3. Recommend approval for student #5947263009 to complete his/her senior year at Burlington Township High School, per Board of Education policy #5111, Eligibility of Resident/Non-Resident Pupils.
4. Recommend approval for student #8482205183 to complete his/her senior year at Burlington Township High School, per Board of Education policy #5111, Eligibility of Resident/Non-Resident Pupils.

C. MISCELLANEOUS

1. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

11289

11353

11510

11512

11573

11673

11805

11967

2. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- (a) [District Facilities Report - October 2015](#)
- (b) [Class Trips - October 2015](#)
- (c) [Enrollment - October 2015](#)
- (d) [Suspensions - October 2015](#)
- (e) [Residency Flash Report - October 2015](#)

3. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

Revised First Reading:

- * [Policy 5339 - Screening For Dyslexia](#)

Revised Second Reading & Final Adoption

[Policy 0134 - Board Self Evaluation](#)

[Policy 3212 - Attendance](#)

[Policy 3218 - Substance Abuse](#)

[Regulation 3218 - Substance Abuse](#)

[Policy 4212 - Attendance](#)

[Policy 4218 - Substance Abuse](#)

[Regulation 4218 - Substance Abuse](#)

Second Reading & Final Adoption

_____None

4. Recommend approval of correction in dates for an overnight field trip for Peer Leadership to attend Camp Ockanikon, Medford, NJ, effective November 9 - 12, 2015.

D. BUSINESS

1. Approve payment of the [November Bill List with the October Supplemental.](#)

2. Accept the following business reports as of October 31st
 - a. [Treasurer's Report](#)
 - b. [Board Secretary's Report](#)
 - c. [Cafeteria Report](#)
 - d. [Transfer Report](#)
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of October 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Recommend approval of travel as required for various meetings, trainings and seminars for the following staff member, as listed:
 - a. None
5. Accept the following reports on Tuition
 - a. Tuition Contracts Billed
 - b. [Tuition Contracts Paid](#)
6. Approve Eileen Fahey, Esquire to conduct special investigation at an hourly rate of \$150.00.
7. Approve proposal from **Sundance Associates** for an update on the district's demographic at cost not to exceed \$4,000.
8. Approve increase for services provided by **Bayada Nursing** for student #4220586659 at an hourly rate of \$55 per hour for RN and \$45 per hour for LPN. The increase is a result of the

cancellation of other nursing services that were being provided for this student.

- * 9. Approve 2015-2016 TRANSPORTATION CONTRACT RENEWALS, as listed:

Renewal of Public/Non-Public and Special Education Transportation Contracts with **First Student** at the CPI Index of 1.34% increase:

First Year Renewal

Contract #33 - Public/NonPublic	\$111,200.00
Contract #34 - Public/BCIT	\$100,998.00

Second Year Renewal

Contract #30 – Public/NonPublic	\$ 36,101.70
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Third Year Renewal

Contract #26 – Regular Public	\$207,200.98
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Six Year Renewal

Contract #18 – Regular Public	\$ 22,154.89
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Eighth Year Renewal

Contract #14 – Regular Public/MS	\$293,878.41
Contract #15 – Regular Public/FWS	\$270,995.97

Ninth Year Renewal

Contract #13 – School Related Activities	\$ 44,075.51
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Tenth Year Renewal

Contract #9 – Regular Public	\$ 14,908.15
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Eleventh Year Renewal

Contract #8 – Regular Public \$ 12,560.94

Thirteenth Year Renewal

Contract #1 – Public/Non-Public \$500,816.70

Contract #3 – Activity Runs \$ 60,439.47

Renewal of Public/Non-Public and Special Education

Transportation Contracts with **Pegasus Bus Co.** at the CPI

Index of 1.34% increase:

Third Year Renewal

Chapter #29 – SE - Yale School \$ 39,315.91

- XV. Open to the Public for comments.
- XVI. New Business
- XVII. Executive Session
- XVIII. Adjourn Meeting
Next Board of Education Business Meeting
December 16, 2015