SCHOOL DISTRICT OF
River Falls

chartwells
serving up happy & healthy

Food Service Office
River Falls High School
818 Cemetery Rd.
River Falls, WI 54022

August 2026 – June 2027

Dear Parents/Guardians:

Welcome! We at the RFSD Food Service Department look forward to serving your family this year.

Our Program
With the end of June we closed the books on the 25/26 school year. This year we served
over 63,000 Student Breakfasts,
over 290,000 Student Lunches and
over 100,000 adult, a la carte, catering and vending meals.
Nearly 460,000 total meals. THANK YOU AGAIN, FOR LETTING US SERVE YOU!

As we welcome students back for the 2026-27 school year, we want to remind you about the benefit of school meals, which continue to be some of the healthiest meal options for students. Our mealtimes feature kid-approved foods and are an important part of the learning day.

What Makes a School Meal

Lunch consists of 5 components: fruits, vegetables, grains, meats/meat alternates, & milk. Students must take at least 3 components including at least 1/2 cup of fruits and/or vegetables

Breakfast choices are a little different. Breakfast consists of 3 components: grains and/or meats/meat alternates, fruits, and milk. Students must take at least 3 items including at least 1/2 cup of fruits and/or vegetables.

There must be at least two milk options offered. At least one milk option must be unflavored. Flavored milk must comply with added sugar limits. Students are not required to take a milk option.

Daily fruit offerings can be fresh, frozen, canned, dried, or 100% juice. Less than half the fruit offerings each week can be juice.

In addition to daily vegetable requirements, vegetables from 5 specific subgroups must be offered each week at lunch. Subgroups include: dark green, red/orange, starchy, other, and beans, peas, and lentils.

At least 80% of the grains offered each week must be whole grain-rich.

Did You Know? Through the Offer versus Serve (OVS) provision in the NSLP and SBP, students are able to decline some of the food offered. The goals of OVS are to reduce food waste in the school meals program while permitting students to decline foods they do not intend to eat.

Over the next few weeks we will be sharing more information about the food service program for the upcoming school year. We will also have tables at each Back to School Open House. You can see us in person at your students' school. Or reach out to us as needed. We want to serve as many students as possible. Our job is to try to be everything, for everyone. It's a hard job. But, one we are glad to take on each day.

The Federal Government offers a program to families that provides free or reduced meals based on income guidelines. Families that automatically qualify through direct certification will be notified with a special purple letter mailed to them. Families that do not receive this letter by August 17th,2026 can submit an application online.

Link found here https://foodservice.edutrak.com/ after August 17, 2026.

This is an easy and confidential way to ensure your child stays well-nourished at school. For families with multiple students in the district, only one household application is needed. If qualified, meal benefits will apply for the entire school year. Applications can also be submitted throughout the year. For families receiving other benefits, such as SNAP or TANF, you may receive notification that your student(s) is/are automatically eligible for free meals and do not need to submit an application.

Family Accounts
Each family in the district has a food service debit account for making purchases. Each student in that family receives their own PIN to use at checkout, automatically deducting the cost from the account. Your family account covers lunches, breakfasts, snack milks, and à la carte items (for middle and high school students) at all district schools, requiring just one deposit for all your children attending the River Falls School District. Parents/guardians are expected to maintain a positive balance in their account at all times.

Payment Options
ONLINE: Pay online through your EduTrak account. Link found here https://foodservice.edutrak.com/
Online payments are posted immediately. We utilize the online service EFUNDS for Schools, who will charge a fee of $1.00 per transaction(checking account) and $2.65 per $100 (credit card).

CASH or CHECK: Make checks out to RFSD Food Service. Please include the following information with your deposit: head of household, students' names, and amount enclosed. Payments may be mailed to RFHS Food Service, 818 Cemetery Rd. River Falls, WI 54022 or placed in the drop box available at each school's office. Payments delivered to the high school office before 8 a.m. are posted to your account before lunch. Please allow 2 days for posting of deposits made at other schools.

Checking Your Account Balance
It is your responsibility to regularly check your balance. You can check your current balance online, see below instructions. You can also call or email us for your account balance. To receive email notification of low balances, complete and return the form provided. Regular letter statements will be mailed *only* to those accounts that have a negative balance.

To access your account online: For the first time setup you will need to register from a computer. After that, other devices may be used. Before calling, please log into the following website.
Link found here Lunch Account
If you still have questions, contact Rita at 715-425-1800 Ext 3724 - on school days from 6:00am to 2:00pm.

2026-27 School Year Meal Prices

	Elementary School	Middle School/High School
Lunch	$3.10	$3.40
Reduced Lunch	$0.40	$0.40
Breakfast	$1.90	$2.05
Reduced Breakfast	$0.30	$0.30
Milk	$0.55	$0.55
Adult/Staff Meals	$3.20	4.95

If you have middle or high school students, extra ala carte items are available for purchase. Discuss with them how much they may spend on these items. If you do not want your students to be able to purchase ala carte items with your family account please contact Rita Turner at 715-425-1800 ext. 3724 or e-mail at rita.turner@rfsd.k12.wi.us. Ala carte items may also be purchased with cash.

Special Dietary Needs

WI DPI requires that any student requesting a special dietary exception from food service have a current written doctor's note on file. They provide us with an approved form, we have a copy of that posted on our website. This will be kept by the onsite nurse and with the onsite food service team. We will be happy to help you through this process. We want kids to eat school lunch. And want them to have a meal that fits their needs. We will work with you to help make that happen. You and your student should feel comfortable eating school lunch. Contact patrick.knox@rfsd.k12.wi.us with questions.

Negative Balances

It is expected that a positive balance will be maintained in each food service account at all times.

Families who have signed up will be notified by an automatic email/calling system on weekday evenings between 5:30 p.m. and 8:30 p.m. of a low ($15.00) account balance. Students and staff will also be informed of low account balances in the lunch line. Students will not be allowed to purchase extra portions, ala carte items, or extra milk using their account when the account reaches a $0 balance. Warning letters are mailed once a month to those families who have negative balance. Students who are entitled to free meals will not be denied a meal, nor given an alternative meal.

If you are having difficulties with account payments, call us. Reduced price and free meals are available to those who qualify. These benefits are provided confidentially. If you wish to apply, please do so through our EduTrak link @ https://foodservice.edutrak.com/ The portal will open for the upcoming school year August 17, 2026. You may also e-mail us at rita.turner@rfsd.k12.wi.us. or call Rita Turner at 715-425-1800 ext. 3724

Please feel free to contact us with any questions you may have at 715-425-1800 ext. 3724 or e-mail us at rita.turner@rfsd.k12.wi.us

Sincerely,

Pat Knox
Director of Dining Services

PK:rt

Email Notification Request

If you would like to be notified by email and phone when your family lunch account balance is getting low, please fill in this form and mail it to RHFS Food Service, 818 Cemetery Rd, River Falls WI 54022 or drop it in the deposit box at your child's school. If you used the notification system last year and there is no change in your information, you do not have to submit a new form.

Please submit only ONE FORM per family. Please print clearly.

Parent/Guardian_____ Telephone_____

Mailing Address_____ Email Address_____

City,State,Zip_____ (required for notification)

Only one email address can be used

Student names/grades/schools

_____ _____

_____ _____

_____ _____

NON-DISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
2. **fax:**
   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   Program.Intake@usda.gov

This institution is an equal opportunity provider.

12/09/2022

Para todos los demás programas de asistencia de nutrición del FNS, agencias estatales o locales y sus subreceptores, deben publicar la siguiente Declaración de No Discriminación:

De acuerdo con la ley federal de derechos civiles y las normas y políticas de derechos civiles del Departamento de Agricultura de los Estados Unidos (USDA), esta entidad está prohibida de discriminar por motivos de raza, color, origen nacional, sexo (incluyendo identidad de género y orientación sexual), discapacidad, edad, o represalia o retorsión por actividades previas de derechos civiles.

La información sobre el programa puede estar disponible en otros idiomas que no sean el inglés. Las personas con discapacidades que requieren medios alternos de comunicación para obtener la información del programa (por ejemplo, Braille, letra grande, cinta de audio, lenguaje de señas americano (ASL), etc.) deben comunicarse con la agencia local o estatal responsable de administrar el programa o con el Centro TARGET del USDA al (202) 720-2600 (voz y TTY) o comuníquese con el USDA a través del Servicio Federal de Retransmisión al (800) 877-8339.

Para presentar una queja por discriminación en el programa, el reclamante debe llenar un formulario AD-3027, formulario de queja por discriminación en el programa del USDA, el cual puede obtenerse en línea en: https://www.fns.usda.gov/sites/default/files/resource-files/usdaprogram-discrimination-complaint-form-spanish.pdf, de cualquier oficina de USDA, llamando al (866) 632-9992, o escribiendo una carta dirigida a USDA. La carta debe contener el nombre del demandante, la dirección, el número de teléfono y una descripción escrita de la acción discriminatoria alegada

con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR) sobre la naturaleza y fecha de una presunta violación de derechos civiles. El formulario AD-3027 completado o la carta debe presentarse a USDA por:

(1) **correo:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

(2) **fax:**
(833) 256-1665 o (202) 690-7442; o

(3) **correo electrónico:**
program.intake@usda.gov

Esta entidad es un proveedor que brinda igualdad de oportunidades.