Uncharted Shores Academy Agenda
Regular Meeting of the USA Governing Board
Tuesday, *January 10, 2023*, at 5:00 PM
330 E Street, Crescent City, CA 95531

This meeting will be held both virtually and in person.
The public may join the meeting by clicking on the Join Meeting link posted on the school website: https://shoresacademy.com/the-board.

*The general public may address the board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand (in person or virtually). An item **not** listed on the agenda, but is a topic of concern within the board's jurisdiction, may be addressed during the open comment time at the beginning of the meeting. The Board may not respond to any comments **not** listed on the agenda, but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

I. **General Business**
- Call to order: 5:04 PM
- Members present: Carla Critz, Jill Munger, Linda Monnin, Jody Petersen,
- Administration and Secretary Present: Margie Rouge, Shari Smithson
- Minutes of Previous Meeting: (*Attachment #1)* Accepted with a correction to spelling of Nikisha Amore's last name

II. **Informational Reports and Presentations:**
- Educational Report: Shari Smithson, Educational Director (10 min)
    - Enrollment: Concern about ADA for the first term because of so many illnesses. Have lost several families who moved out of the county.
    - Safety report: High winds have caused issues. Solar panels are loose. The School Safety and Wellness Plan is being updated. Trying to be approved for free for all lunches by providing a successful lunch program, which involves the safety report. We met with a rep from the Landlord to repair and renovate many items in our facility.
    - Principal Search Update: We have selected some people for interviewing for the next year, but it looks like we cannot get anyone for an interim position to help out this year.
    - Staff update: There have been two more reading specialists hired to help with the students who need additional assistance with their reading. We could possibly use additional assistance.
    - School Events: Family Engagement night coming up next week.. It is a monthly event. School of Choice is being celebrated on Jan 23-28. Various teachers are working on specific celebratory activities in their classes. State Testing for 3-8 coming up in April.
- Leadership Team Report: Linda Monnin, Leadership Team member (5 min) – Today was report card deadline for the teachers. At the ORCA – all sorts of classes and activities going on. At the ELC – they are working on time and

getting back into routines and expectations. Had a big winter program before the winter break. CHP is coming for both Onshore campuses for presentations. Second grade has missed walking to the library and fifth is missing the Sunset field trip due to rain. On Friendship Day 2nd-5th will be doing a special Steam Day with going to activities in different rooms and multi-age groups. The 4th grade will be going to the pool. 6th-8th receive special awards for their academics from the Surf Shop, and various restaurants.

III. **Governance:**
- Parent Booster Club discussion: Carla Critz, Board President (10 min) Nikisha Amore agreed to head up a Parent Club with an emphasis on fundraisers. Margie asked Nikisha to call and plan a date for a parent club meeting.
- Fundraising discussion: Carla Critz, Board President – Discussed that Board needs to approve all fundraisers done in the school's name. Nikisha suggested some ideas for fundraisers. Margie agreed to review the policy for fundraising approval and have something printed out and put on the website the fundraising approval policy and procedure.
- Policy for Conflict of Interest: Margie Rouge, Executive Director (*Attachment #2,* 10 min*)*

IV. **Business Reports:**
- Audit Update: Margie Rouge, Executive Director (5 min)
- Business Report of Revenue and Expenditures: Bree Smithson, Business Manager (*Attachment #3* - 10 min)

V. **Open Comments from General Public:** (please state name and position for the record – staff, parent, community member, etc.) – None.

VI. **Agenda Items Requested for Consideration at a Future Board Meeting:** Post-Covid meeting rules. Fundraiser action items for Student Council and Parent Club.

VII. **Board Training: Form 700** (general public welcome to stay, but this is information specifically for the Board. – 15 minutes) **- Cancelled due to inability to access**

VIII. **Adjournment & Confirmation of next meeting. – 6:47 PM**

The next meeting will be on Tuesday, *February 14, 2023*, at 5:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531, and on Google Meet. Interested parties may join the meeting simply by clicking on the link posted on the website.