

Afternoon Traffic Duty (Mon-Thu **3:25 pm - 4:00 pm**;
Fri **2:25 pm - 3:00 pm**)

What?

2 volunteers are needed to help direct traffic:

- 1 at the Cowper St exit
- 1 at the Middlefield Rd exit

Why?

The city of Palo Alto allowed KLS to lease the current premises provided a few conditions were met. Some of these conditions are:

1. There is always one person on the Cowper street school exit who monitors traffic. This was done to ensure pedestrian and bicyclist safety on Cowper street and to also ensure that no one mistakenly takes a left turn on Cowper (thereby troubling residents on that street) when exiting the school.
2. Parents use the Middlefield Rd entrance to the school (the city doesn't want school traffic on Cowper street). However, the entrance on Middlefield Rd isn't easy to spot and someone needs to stand at the entrance, directing new and returning KLS families to the correct entrance.

It's very important that we have two people at these spots since it is a very real possibility that the city will shut down KLS if this condition is not met.

The school has requested that parents volunteer for this duty since teachers and staff are usually seeing kids off and getting ready for extended care.

What to do when you reach school?

See [instructions from the school](#).

Running late or last minute cancellations?

Please email Jeremi (jeremi@khanlabschool.org) and CC Jessica (jessica@khanlabschool.org) if you are running late or need to cancel at the last minute.

Any questions?

Please email Sabira (sabiragupta@gmail.com) if you have any questions. Sabira is a KLS parent and the volunteer coordinator for the FA, and is helping the school reach out to parents for this need.