

**Site Based Decision Making Council**  
**November 12, 2020 at 5:32 p.m.**  
**Library/Media Center**

**Present:** Bryne Jacobs, David Scholl, Bryson Perry, Sophie Schwab, Scott Emmons, Emily Tillett, Whitney Walker, Tim Mitsumori, Sally Adams, Julie Stephenson,

**Absent:** Sanjay Upreti

**Guest:** Stephanie McDermott, Vanessa Baker, Taylor Steele, Anna Williamson, Lucas Coleman, Kyle Finrock, Claudia Piercy, Ryan Black

**I. Approval of Agenda and Minutes from October 8, 2020.**

Mr. Jacobs asked for approval of the agenda, and please take time to look over the agenda as presented. Bryson Perry made a motion to accept and David Scholl seconded the motion. Agenda passes. We also need to approve our minutes from October 8. Please take a moment to look over the minutes. These were shared earlier today as well. Whitney Walker made a motion to approve the minutes as presented, and Scott Emmons seconded the motion. The minutes are accepted as written.

**II. Public Comments:** None

**III. School Council Updates**

**Good News Report - David Scholl**

Here is the Good News for November 2020:

Chris McCurry was named Kentucky High School Teacher of the Year

- Pragma Upreti Her Town Hall interview of School Board members was a work of art.

<https://www.facebook.com/pcstuvoiceteam/videos/1013387139075283/>

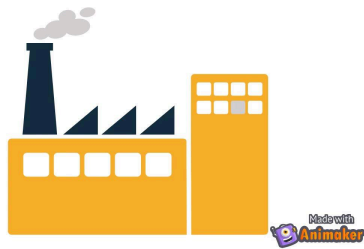
- Hi Ms. Remley,

I'm pretty sure it was you who sent out an announcement about the virtual green STEM summit and video competition a while ago, so I wanted to thank you for sending that out. I am always looking for opportunities like that to look at all the areas of STEM and for competitions like that to boost my college application. The event was this weekend, and I entered the competition and won 1st place! This is the link to the video I made:

<https://www.youtube.com/watch?v=06grDc5p3B0> feel free to watch it :)

Thanks again,

Cisco Hadden



## Renewable Energy Resources by Cisco Hadden - YouTube

A light-hearted cartoon about the effects of nonrenewable resources and the positive impact of using renewable resources, specifically solar energy. Referenc...

[www.youtube.com](http://www.youtube.com)

- 111 bags went out last week and over \$15,000 has been donated to the YSC for the food program. Will be way more than that  
But haven't had time to calculate latest donations
- See Carla Pleasant email about alumni, Sheerna Devi, won a Poetry fellowship.
- Good news- Mu Alpha Theta (math honor society) has organized and implemented tutoring services for Fayette County middle and high school math students. They are tutoring a full schedule of middle schoolers 4 times per week via Zoom. The club officers and members have implemented this service 100% on their own.

### **Monthly Field Trip Report - None**

### **Bylaw/Policy Manual Update**

We have tried to be intentional about making our policy more digital and more accessible. Mr. Jacobs has been going through our documents and making those digital. Our bylaws are on our Google Site. Our policy manual will be digitized in the near future. This will help us in reviewing these policies more often, and make that process a regular standing item on our, monthly meeting agendas.

### **Targeted Services Update**

We are having profound impact with our targeted services. Our teachers are pulling in students and helping students with extra help. We are getting them in here in volume. The ELL students are coming in to get extra help. SPED students are also in the building. We have helped over 600 students at this time. Unfortunately, we received information today that the district is suspending this program. As of November 20, this program will be placed on pause due to raising CoVid-19 positivity rates in our community. We are hoping the support will continue to happen through ZOOM and phone calls. With all this extra work, we are moving in a great direction. Mr. Jacobs encouraged all teachers to continue to reach out to students and to give grace to our

students. We do want to err on the side of caution with safety being our top priority. The first semester will not continue in January. We will end the first semester on December 18 as scheduled.

### **Final Exam Update:**

There is not a lot of consistency in the district. Mr. Scholl will share our proposed schedule. It does not seem appropriate to make the final worth 15%. This would require no change to the grade book. The IL's were in favor of not having a final week. It will be a summative performance the week of Dec 7 - 11 and Monday A1 and A3, Tuesday B1 and B3, Thursday A2 and A4, and Friday B2 and B4. Wednesday will continue to be a C day. This will give everyone a chance to clean up work and get some type of closure for this semester. Ms. Schwab asked if it still is our expectation to meet with the students. Are we having an extended time for the final block? This would be more of an end of unit and not a typical final. Having final weeks a week before would provide us an extra week as a cushion gives a chance to catch students up. Dual Credit and AP classes will still follow COLlege Board and University guidelines. Ms. Walker shared that her worry is the last week of school the students will not show up since the summative assessment would be the week of December 7-11. The last week could be new instruction and helping students catch up or remediation. Expectation is that the students will still be in class during the last week.. We need to be aware of how we communicate this to the students and families to make sure students will remain engaged. The class would just continue to the end of the semester. Ms. Adams said she thought the most important decision was that the last week would not be a traditional final worth 15%. She also understands the need for remediation for some students as well. Ms. Schwab said the last week being a final week would offer consistency to the students. Mr. Mitsumori shared he agreed that we should keep the momentum going, but we need guidance so they don't happen on the same day. Mr. Jacobs wants to get information out to our families. We will go back and revisit the plan with the IL's, before making a final decision regarding our Final Exam procedure for this year.

### **School Reopening Discussion:**

The decision to open schools is day to day. The goal now by our district is targeting the first of January to return to school. Hybrid return was dismissed by our district board. Our district is keeping safety first and instruction second. They are being very thoughtful and trying to make decisions that are best for students. The proposal is that our staff will start back on Jan 4, and Jan 7 we will bring back students to full instruction. We send out a registration link to our families, and we are offering an in school option and NTI2DL option. The teachers and schedules will be the same for the students. At this point, 14% are selecting remote learning at this time. A number of parents want to have an in-school option, but they are really afraid of what the COVID numbers will be. We are moving forward with the plans right now. A lot of people are not confident that we will return in January, but we are planning as if we will return. We also need to make

sure our staff feel safe as well. Mr. Jacobs will keep everyone posted as things progress.

#### **IV. School Improvement Plan Update - Stephanie McDermott**

We need to make sure everyone is aware of our school improvement goals. Last year, the state did not test or measure due to the pandemic. Therefore, we do not have data to inform our progress towards last year's goals. Because there was no testing there is no way to measure the goals regarding Achievement and Gap. We are able to review our results for graduation rate, and there was improvement here. The state recommendation is for all schools to move the goals from last year forward and hopefully be able to test in the Spring. They asked us to include our Target Services plan, and we have done this. At this point, it is important that everyone is aware these are our goals moving forward. We have a formula given to us by the state and district to guide our school in setting our targets. This is how our progress is assessed. There will be some changes in how our school scores are calculated. College Ready ACT benchmarks and Career Ready CTE demonstrations will be equal parts of our score this year for Transition Ready. Goals were reviewed and everyone present acknowledged awareness.

#### **V. New Course Proposals - Stephanie McDermott**

The state has pathways for our CTE that helps us with our career readiness measures. This opens up ways for us to get a new course and expand our opportunities for our students and also allows us to test our students with this knowledge. Tre Sims and Kate Fitzgerald have worked closely to provide these for our students. We have two teachers here tonight, Vanessa Baker and Taylor Steele. We also have internships in Business and FACON and are able to have internships in their pathways. This also draws people in the local area to help our students with internships, and this will mean more jobs for our students. Media Arts Internships and Computer Science Internships will be available to our students as well.

#### **Interactive Design and Media Arts Internship - Vanessa Baker**

Ms. Baker is already a teacher in our school. We are hoping to introduce a new branch for our students. Interactive Design is a curriculum developed by the state. This will be available for grades 9 -12 and will give them an opportunity to learn about animation and film. This CTE course offers industry certification and helps students have more opportunities for jobs and also may count as college credit. If we add this course, it would enable us to increase our certification from one to three. There are no additional resources that we need as we have teachers already certified to teach this course. This leans toward the technology area within the Art Department and will open up more opportunities for our students.

#### **Introduction to Architecture - Taylor Steele**

Mr. Steele has been volunteering here at LHS for free for the past few years. He is now on staff, and we are excited. He teaches engineering and architecture. We also have industry professionals come in and work with our students. We currently don't have a architecture course leaning toward design, space, light and exploration. This would still hit the goals of architecture, but this would be a course that would be a great opportunity. This bridges the gap between SCAPA and PreEngineering. It would take the place of technical design. This also would be a class for 9-12 grade students and would help create a pathway for CTE. The course would be a great starter to get students interested in several different pathways. Ms Tilllett asked how the students are assessed. An occupational skills test is still available. However, there are many of our pathways that we give an industry certification which is recognized in the job market. A lot of the time this is funded by Perkins. We will be using the KOSA tests as well as the industry certifications to help our students achieve their goals.

Mr Jacobs shared that he looks at the new courses in a different way. What are the cost and the staffing? Internships require no additional staff members. These additional will work within our current staff and master schedule. Is sustainable and will be able to offer this at a later date? Bryson Perry made a motion to approve all the courses are presented. David Scholl seconded the motion. The new courses are approved as presented. This will create a great opportunity for our students, and it is very exciting.

Mrs. Walker is concerned about the transparency of new courses. We have been told that this is not a time to introduce new courses. What does it take to offer a new course to this body when we are told that we are not introducing new courses? Mr. Jacobs shared that the reasons change, and we do not know what next year is going to look like. IL's agreed to stay with our current courses. Mr. Jacobs will review our New Course Request Policy and bring that to Council for review.. This will be presented to the staff.

## **VI. Budget and Staffing Update**

Sec 6 Monthly Budget Report We are doing really well working within the budget established. We are asking the Instructional Leaders to spend their money by the end of January. This will give us time to find out how much money we have to spend, and reallocate if needed.

### **Budget Update**

Staffing Workbooks: We still have 4 positions on our workbook that we have not allocated yet. Does posting a position at the end of this semester help us? We have a lot of potential bodies we could hire. If not, we could convert the money to spend the amount of \$260,000. We would like to plan on providing supervision when we return to monitor the sick room. We have several people interested in the position. We would

like to create a sub position for the second semester. This person would coordinate with parents and staff to help the students. This would cost \$9,000.

**Carry forward funds** - \$18,000 from last year. We have budgeted for some of this money when we over budgeted what we got in the spring.

2nd month adjustments were \$46,000.

**Fee waivers are monies provided for students who have their fees waived.** There are strict guidelines on how we could spend this money, and this is used for consumables for students.

**Fee payment from parents** - We have collected an additional \$4,000 plus the initial \$16,000 at the beginning. This is very low compared to previous years.

Mr. Jacobs sent requests to our departments. The IL's bring additional needs to the committee. If we fund 100% of the request, we will still have residual money plus the workbook money. The requests were reviewed with the committee. There was a discussion about GradeCam. This purchase of the GradeCam request will be tabled until December and more information will be gathered. The other items were reviewed with no questions. After the purchases that will leave us at \$19,000. Is there a motion to consider all purchases except GradeCam? David Scholl made a motion to purchase the items, and Tim Mitsumori seconded the motion. The motion is carried to purchase all other items.

Mr. Jacobs revisited the hiring of a sub position to supervise the sick room. Ms. Tillett made a motion to approve the hire, and Sophie Schwab seconded the motion. We have a sick room supervisor.

Bryson Perry made a motion to adjourn the meeting at 7:19 p.m.

Respectfully submitted,

Alice Mattingly  
SBDM Recording Secretary