

JOB SAFETY ANALYSIS FORM

JOB SAFETY ANALYSIS	Job Title: Shop Vacuum(s)	JSA Number	DATE:	☐ NEW ☐ REVISED Page: of
	TITLE OF PERSON WHO DOES JOB:	SUPERVISOR:	ANALYSIS BY: REVIEWED BY: APPROVED BY:	
	PLANT LOCATION:	DEPARTMENT:		
SEQUENCE OF BASIC JOB STEPS	POTENTIAL HAZARDS	RECOMMENDED ACTION OR PROCEDURE		
General Use	Foot injury from dropped object on foot	Wear steel toed safety boots or shoes		
	Electric shock from improper operations and maintenance and improper grounding	Strictly followed manufacturer's instructions and proper grounding		
	Eye injury from flying debris	Wear safety glasses with side shield		
	Noise from equipment operation.	Use hearing protection		
Pre-Start Checklist: - Perform pre-operational inspection and document inspection. PPE Required - Safety glasses with side shields or goggles. - Hearing protection (ear plugs/ear muffs). - Safety shoes/boots. Equipment Procedures/Requirements: - Operate equipment in strict accordance with manufacturer's instructions. - Report any observed defect or safety hazard to your supervisor immediately. - Where any object handled would possibly cause injury to feet if dropped, safety shoes/boots will be worn. - Where any object handled could possibly cause cuts, punctures or abrasions to hands, appropriate gloves will be worn. (Exception: where rotting machinery presents a greater hazard of entangling gloves, they are optional with a written justification). - Keep hands, hair and loose clothing clear of all moving parts.				

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