



Meridian Park PTSA

Reimbursement Form 2025/2026



reimbursement form found here!

To be reimbursed or to request "starter cash" for Cash Box from the Meridian Park Elementary PTSA:

1. Verify that the Reimbursement Procedures have been followed.
2. Fill out this form - or - use the QR Code above to submit online.
2. Please attach receipt(s) with this completed form.
3. Place in the PTSA Treasurer's Mailbox.

Thank you for all that you do for our children!

Today's Date: _____

Requested by: _____

Phone number: _____

Email address: _____

Contact preference (for any questions): ☐ Email ☐ Text ☐ All of the above

Reimbursement activity or committee: (For example: Certificated Staff Reimbursement, Winter Ball, Cash Box, etc.) up to two activities per form, additional submissions welcome for more than two.

Item or services purchased: _____

Reimbursement Requested Amount: _____

Check should be written out to: _____

How would you like your reimbursement check delivered?

- Staff workroom mailbox
 - Mail to : _____
- _____

*Upon receiving a reimbursement check, **please deposit within 30 days.***

For any questions, please email: treasurer@mppts.org