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*J. Graham Brown School*  
**School Climate Committee Meeting Agendas**  
*2023-24*

**Click: *Microsoft Teams***

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<a href="#"><u>August 16, 2023</u></a>	<a href="#"><u>January 24th, 2024</u></a>	<a href="#"><u>May 15th, 2024</u></a>
<a href="#"><u>September 13, 2023</u></a>	<a href="#"><u>February 21st, 2024</u></a>	
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*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, August 16th, 2023**  
 12:30-1:30  
 Click: [Zoom Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Eriwana Langdon, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn

**Parents -**

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>			
<a href="#">Comprehensive School Survey</a>	Committee Members		<p>What stands out?</p> <p>For elementary (out of 100) - 68 students don't feel they can express their opinion, don't feel they can talk to their counselor.</p> <p>Middle - 56% of our African American females feel like don't belong.            **This was clarified at the SBDM meeting.</p> <p>High - sense of belonging results are similar to middle school</p> <p>Can we have round table conversations with our students? Can we have students attend some of these committee meetings?</p> <p>We need to have repeated conversations with our kids</p> <p>Can we make this a topic in advisory? Invite the MHP and counselors to rotate through each advisory and meet with elementary classes to make a positive presence. Have students look at CSS data, give them four questions, and ask students for suggestions for improvement - what do they think it needs to be changed</p> <p>Beautiful as you are - this program comes into schools to speak with our African American females in middle and high.</p> <p>We need to bring back Men of Quality, Women of Worth</p> <p>Nichele will reach out to Tara and DEP to work on BAYA, Men of Quality and Women of Worth.</p>
Committee Goal			<p><b>70% students and families; 30% staff</b></p> <p><b>Our first pot luck is tomorrow, we will try to plan one for September.</b></p> <p><b>Brown Bear Buddy - give monthly ideas</b></p> <p><b>September - school supply item</b>  <b>October - Halloween treat</b>  <b>November - a note of gratitude</b>  <b>December - present</b></p>

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>			
<a href="#">Comprehensive School Survey</a>	Committee Members		<p>What stands out?</p> <p>For elementary (out of 100) - 68 students don't feel they can express their opinion, don't feel they can talk to their counselor.</p> <p>Middle - 56% of our African American females feel like don't belong. **This was clarified at the SBDM meeting.</p> <p>High - sense of belonging results are similar to middle school</p> <p>Can we have round table conversations with our students? Can we have students attend some of these committee meetings?</p> <p>We need to have repeated conversations with our kids</p> <p>Can we make this a topic in advisory? Invite the MHP and counselors to rotate through each advisory and meet with elementary classes to make a positive presence. Have students look at CSS data, give them four questions, and ask students for suggestions for improvement - what do they think it needs to be changed</p> <p>Beautiful as you are - this program comes into schools to speak with our African American females in middle and high.</p> <p>We need to bring back Men of Quality, Women of Worth</p> <p>Nichele will reach out to Tara and DEP to work on BAYA, Men of Quality and Women of Worth.</p>
			<p><b>January - warm/cozy something</b>  <b>February - Valentine</b>  <b>March- snack, lucky token,</b>  <b>April- spring theme- note</b>  <b>May- end of year gift/summer themed</b>  <b>June-end of year gift/summer themed</b></p> <p><b>Birthday Cards - Bulletin Board in the staff room.</b>  <b>Norah will take that on.</b>  <b>Need a birthday list of staff members.</b>  <b>Need to create a google form for staff members to sign up to be recognized.</b></p>
Set Next Meeting Date			<p><b>For next meeting: review SCC, create questions for advisory - reach out to Mike, what about counselor?</b></p> <p><b>Set meeting dates for the remainder of the year.</b></p>
Preparation:	<p>Next meetings are: on Wednesdays!</p> <p>Heather will create a microsoft teams link to send out to committee members</p> <p>Custodial appreciation bulletin board - Liz's Beta Club (based on number of signups)</p>		

*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, September 13th, 2023**  
3:00-4:00  
[Click: Zoom Link](#)

***Those invited to the meeting:***

***Staff*** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn

***Parents*** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	
<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	What stands out? Review what we discussed last meeting to improve the school climate with our student. Begin to flesh out ideas:

			<p>1) Round table conversations with students -Christi - can we have these conversations on Fridays? Should we pull kids? Have a lunch meeting? Talk with mike and Amanda K Create a google form with questions? Class officers? Principal Advisory board? A booth at the fall festival?</p> <p>Possible questions on the google form: - Heather will make the google Do you feel like you are a part of your school community? Why? or Why not? Do you feel like your teachers care about you? Why or why not? Include questions about demographics</p> <p>How can we improve the climate in the school community? Ask for volunteers to discuss with a group from the school? Can we announce star students on announcements? Dr. Liz will speak to Dr. Angela</p> <p>2) Advisory topics with counselors? Some questions can be discussed in advisory.</p> <p>3) Beautiful as you are - Nichele Washburn 4) Men of Quality - Nichele Washburn 5) Women of Worth - Nichele Washburn</p>
Committee Goal	Heather	1 min	<b>70% students and families; 30% staff</b>
Family Initiative/Involve ment	Lisa Billings	10 mins	<b>move to next agenda</b>
Next Potluck	staff members	3 mins	<b>September Potluck - Hispanic Heritage Month potluck - have it on Friday Sept 29th - Christi George will make the sign up genius</b>
Brown Bear Buddy Update	Heather	5 minus	<p><b>Brown Bear Buddy - give monthly ideas</b></p> <p>September - school supply item October - Halloween treat November - a note of gratitude December - present January - warm/cozy something February - Valentine March- snack, lucky token, April- spring theme- note May- end of year gift/summer themed June-end of year gift/summer themed <b>Aruna and Heather will work on this - this week.</b></p>
Staff Birthday Recognition	Heather and Norah	5 mins	<p><b>posters - review google form and Canva poster (Heather)</b> <b>Birthday Cards - Bulletin Board in the staff room.</b> <b>Heather will talk to Drew tomorrow.</b></p> <p><b>Dr. Liz and her club are creating a bulletin board for custodian appreciation.</b></p>

Set Next Meeting Dates for the remainder of the year	Committee Members	5 mins	<p>For the next meeting: review SCC, create questions for advisory - reach out to Mike, what about counselor?</p> <p>Set meeting dates for the remainder of the year.</p> <p>October 11, November 15 - winter staff party discussion, December 13 *flexible, Jan 17th, Feb 21, March 20, April 24, May 22 **these dates are subject to change</p>
Preparation:	<p>Next meetings are: on Wednesdays!</p> <p>Heather will create a microsoft teams link to send out to committee members</p> <p>Custodial appreciation bulletin board - Liz's Beta Club (based on number of signups)</p>		

*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, October 11th, 2023**  
 3:00-4:00  
 Click: [Zoom Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	
<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	<p>Possible <a href="#">Survey</a> for students in google classroom What stands out? What questions should we keep? modify? delete?</p> <p>After each question - ask students to give specific reasons as to why they feel this way. Also included a question for students to let us know how we can support their peer relationships.</p>

Family Initiative/Involve ment	Lisa Billings	10 mins	<p><b>I would love to have a meeting with any parents interested in helping me increase Parent Engagement (not participation) at our school. Maybe ask if there were 2 or more parents that would be willing to meet with me one evening virtually or by phone to discuss ways our school can be more parent/family friendly , ways to make families who don't feel comfortable at school to feel empowered to engage more often w/ staff or the school, etc. Ask them to email me for more information or if they are interested. Looking to schedule this early Nov. - email <a href="mailto:lisa.billings@jefferson.kyschools.us">lisa.billings@jefferson.kyschools.us</a></b></p> <p><b>A suggestion is to put this into the bear essentials to get a more diverse parent representation - to get different perspectives</b></p>
Next Potluck	staff members	3 mins	<p><b>Chili Cook off?</b></p> <p><b>We will have our traditional chili cook off on October 31st, 2023.</b></p> <p><b>How do we handle people who eat the food but never contribute? We can send a nicely worded email.</b></p> <p><b>Some people are not participating because they bring food and are not able to eat because it's all gone before their lunch.</b></p> <p><b>Lets go back to a tasting -vote for your favorite, then have a bowl of your favorite.</b></p>
Brown Bear Buddy Update	Heather	2 minus	<b>Brown Bear Buddy</b>
Custodian Bulletin Board Recognition update	Dr. Liz	2 mins	<b>Dr. Liz and her club decorated the custodian's door on the second floor.</b>
Preparation:	<p>Next meetings are: on Wednesdays!</p> <p>Heather will create a microsoft teams link to send out to committee members</p> <p>Custodial appreciation bulletin board - Liz's Beta Club (based on number of signups)</p> <p><b>October 11, November 15 - winter staff party discussion, December 13 *flexible, Jan 17th, Feb 21, March 20, April 24, May 22 **these dates are subject to change</b></p>		

*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, November 13th, 2023**  
 3:00-4:00  
 Click: [Microsoft Teams Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordguer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	
<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	<p>Possible <a href="#">Survey</a> for students in google classroom.</p> <p>Next steps, send the survey to the racial equity committee to get their opinions/thoughts. Heather will send it to Cordia and Amy.</p> <p>How should we distribute this survey?.</p> <p>Middle school will definitely take the survey during advisory. Dr. Liz will share the survey with the advisory google classroom group.</p> <p>Heather will reach out to Mike. Back up plan for high school: We will post the survey in the class of pages and ask study skills teachers to have students take the survey.</p>
<a href="#">December celebrations</a>	staff members	15 mins	<p>We are tweaking the pot luck schedule to have a better turnout - moving groups around. Christi will organize the groups.</p> <p>We need to reap the holiday spirit wear. Liz will talk with Randy (pep club) about the days. We will REAP it on our December 13th meeting</p> <p>We reviewed the calendar to see if the spirit days impact music program, field trips, etc.</p> <p>We discussed having a brown doll and a white doll to be inclusive of our students.</p> <p>Norah will be distributing information to staff about the holiday party.</p>
Preparation:	<p>Next meetings are: on Wednesdays!</p> <p>October 11, November 15 - winter staff party discussion, December 13 *flexible, Jan 17th, Feb 21, March 20, April 24, May 22 **these dates are subject to change</p>		



*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, January 24th, 2024**  
3:00-4:00  
Click: [Microsoft Teams Link](#)

***Those invited to the meeting:***

***Staff*** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn

***Parents*** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	
<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	<p><a href="#">Review this schoolwide sense of belonging survey results.</a></p> <p><a href="#">Chart responses</a></p> <p>What do we notice?</p> <p>Responses seem to be geared towards a higher rating</p> <ul style="list-style-type: none"> <li>-Christmas is overemphasized,</li> <li>-class posts with antisemitism and students making fun of holocaust...</li> <li>-white people are more represented overall</li> <li>-Miss Cordia has changed things for me...and this school</li> <li>-Failure of admin to address racism (on the part of both students and staff) either from student complaints and also from staff who is trying to support as allies</li> <li>-hypocrisy of celebrating black history with failing to support black students</li> <li>-Brown Staff is not reading the materials put forth by the Racial equity envoy</li> <li>-shared the consequence for the boy that threatened...can we share other consequences?</li> <li>-how do we address racist behavior that occurs outside of school hours...we are told outside of school hours is not our problem but those attitudes ARE our problem because they create a culture that is unwelcoming</li> </ul> <p>What can we address immediately? We need to demonstrate to our kids that we care about them by standing up for them.</p> <p>Continuation of the racial trauma pd</p> <p>All teachers need to be clicking into the monthly racial envoy materials. Students have complained that they felt unsupported when they bring issues of racism to admin. Can we have transparency on issues regarding racism? What is the process for handling discipline for racism? Do we have a policy to combat racism and handling moments of racism by other students and staff? What is done in a he said she said situation.</p> <p>Bathroom lock..boys bathroom</p> <p>Invite students to the next meeting?</p>
<a href="#">Celebrations</a>	Committee Members	15 minutes	<p>How can we celebrate the success of our school rankings with our students?</p> <p>Can we have a pep rally? Maybe one for elementary and one for upper?</p> <p>Balloons? Highlight student success! Certificates? This can also pump up for state testing.</p>
<a href="#">February Pot luck</a>	staff members	15 mins	<p>Feb 9th Pot luck ideas?</p> <p>Celebrating Love in Louisville - Loving our staff, loving our students</p> <p>Finger food, appetizers, comfort food - have staff incorporate the theme into their food (if they want).</p> <p>Students can create heart valentines/notes for staff members</p> <p>Create a sign up genius - Christi George</p>

Agenda Item	Responsible	Estimated Time	Notes
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<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	<p><a href="#">Review this schoolwide sense of belonging survey results.</a></p> <p><a href="#">Chart responses</a></p> <p>What do we notice?</p> <p>Responses seem to be geared towards a higher rating</p> <ul style="list-style-type: none"> <li>-Christmas is overemphasized,</li> <li>-class posts with antisemitism and students making fun of holocaust...</li> <li>-white people are more represented overall</li> <li>-Miss Cordia has changed things for me...and this school</li> <li>-Failure of admin to address racism (on the part of both students and staff) either from student complaints and also from staff who is trying to support as allies</li> <li>-hypocrisy of celebrating black history with failing to support black students</li> <li>-Brown Staff is not reading the materials put forth by the Racial equity envoy</li> <li>-shared the consequence for the boy that threatened...can we share other consequences?</li> <li>-how do we address racist behavior that occurs outside of school hours...we are told outside of school hours is not our problem but those attitudes ARE our problem because they create a culture that is unwelcoming</li> </ul> <p>What can we address immediately? We need to demonstrate to our kids that we care about them by standing up for them.</p> <p>Continuation of the racial trauma pd</p> <p>All teachers need to be clicking into the monthly racial envoy materials. Students have complained that they felt unsupported when they bring issues of racism to admin. Can we have transparency on issues regarding racism? What is the process for handling discipline for racism? Do we have a policy to combat racism and handling moments of racism by other students and staff? What is done in a he said she said situation.</p> <p>Bathroom lock..boys bathroom</p> <p>Invite students to the next meeting?</p>
Preparation:	<p>Next meetings are: on Wednesdays!</p> <p><b>Feb 21, March 20, April 24, May 22 **these dates are subject to change</b></p>		

*J. Graham Brown School*  
**School Climate Committee Meeting Agenda**  
**Wednesday, February 21st, 2024**  
 3:00-4:00  
 Click: [Microsoft Teams Link](#)

**Those invited to the meeting:**

**Staff** - [Heather Anderson](#), Aruna Keswani, [Lisa Billings](#), Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, [Norah Wakefield](#), Nichele Washburn, Mayra Williamson, Stacy Von Roenn, [Randy Cox](#)

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	
<a href="#">Comprehensive School Survey</a>	Committee Members	30 mins	<a href="#">Review this schoolwide sense of belonging survey results.</a>  <a href="#">Chart responses</a>  A celebration for students could improve morale. What are some ideas we can put into place immediately to address some of the climate issues within our student body?
<a href="#">Celebrations</a>	Committee Members	15 minutes	How can we celebrate the success of our school rankings with our students? Quick mini-pep rallies? or On a Roll Parade through the halls? (Honor or On a Roll - trending upwards)  Parade through the hall to Peace Park to celebrate Us NEWS weekly ranking. Tentative date for Friday, April 19th, Thursday, April 25th, Monday, April 29th, Elementary will make signs for Middle, Middle for High, and High for elementary. Hang signs in peace park , Kona Ice in peace park, will either happen in the morning or the afternoon.  Students celebrate Student celebration plan: concrete ideas, tentative date
<a href="#">March Pot luck</a>	staff members	15 mins	March Pot luck ideas? Cultural Pot luck - this was a fan favorite from last school year. Friday, March 15th, 2024. - Christi picks the date.  Create a sign up genius - Christi George
Preparation:	Next meetings are: on Wednesdays!  <b>Feb 21, March 20, April 24, May 22 **these dates are subject to change</b>		

**Wednesday, March 20th, 2024**

3:00-4:00

Click: [Microsoft Teams Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn, Randy Cox

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	April meeting date change
<a href="#">REAP</a>	Committee Members	15 minutes	<a href="#">High School Exit/Entry Form</a>
<a href="#">PBIS Tier 2 REAP</a>	Committee Members	15 minutes	<a href="#">PBIS Tier 2</a>
Celebrations	Committee Members	30 minutes	<p>Tentative date for Friday, April 19th, Thursday, April 25th, Monday, April 29th,</p> <p>Elementary will make signs for Middle, Middle for High, and High for elementary.</p> <p>Hang signs in peace park , Kona Ice in peace park, will either happen in the morning or the afternoon.</p> <p>Testing window is May 6th - May 17th.</p> <p>AP review is happening every block in April with the exception of B1.</p> <p>Heather will send the form to Dr. Angela for approval to send out to staff for feedback</p> <p>maybe just have an afternoon time slot for the truck to come.</p> <p>Beta club will make signs during clubs and then pull study skills kids to hang signs, study skills kids can make signs too, seniors in seminar as well...</p>
Preparation:	Next meetings are: on Wednesdays!		
	<b>April 17, May 22 **these dates are subject to change</b>		

**Wednesday, April 17th, 2024**

**3:00-4:00**

Click: [Microsoft Teams Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn, Randy Cox

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	April meeting date change
<a href="#">JGBS Classroom Expectations REAP</a>	Committee Members	30 minutes	<a href="#">JGBS Classroom Expectations</a>  Table this until the next meeting.
Celebrations	Committee Members	15 minutes	Celebration in Peace Park on Friday with Kona Ice. Back-up plan in case of rain?  The middle and High School Beta Clubs have made posters. The elementary school needs to make posters—Heather’s 4th grade Spanish class can make posters.  Autumn is getting the check filled out and signed today. It will be in the PTSA box. Lisa B will get the check and check with Lisa Stevenson on who should deliver it to Kona.  Heather will check with Curtis about parking for Kona Ice.
Potluck	Committee Members	5 minutes	Derby potluck for our culture potluck?  Christi G is working on the Derby potluck. May 2nd is the date.
Preparation:	Next meetings are: on Wednesdays!  <b>May 22 **these dates are subject to change</b>		

**Wednesday, May 15, 2024**

3:00-4:00

Click: [Microsoft Teams Link](#)

**Those invited to the meeting:**

**Staff** - Heather Anderson, Aruna Keswani, Lisa Billings, Staley Bruni, Christi George, Kathleen Ham, Dr. Liz Popelka-Brown, Norah Wakefield, Nichele Washburn, Mayra Williamson, Stacy Von Roenn, Randy Cox

**Parents** - Sarah Ballard, Jeanette Dendekker, John Nordgauer, Liza Tichenor Galler, Ollie Zhorniak

Agenda Item	Responsible	Estimated Time	Notes
Sharing of the School <a href="#">Vision</a>		1 min	April meeting date change
<a href="#">JGBS Classroom Expectations</a> <a href="#">REAP</a>	Committee Members	30 minutes	<a href="#">JGBS Classroom Expectations</a>
Preparation:	Today is the last meeting!		