

General Writing Resources

Purdue Online Writing Lab

https://owl.purdue.edu/owl/job_search_writing/resumes_and_vitas/index.html

University of Virginia Career Center

<https://career.virginia.edu/resumes>

Insights on writing your résumé

<https://www.aiga.org/resume-writing>

Words to Avoid and Include on a Résumé

<https://www.indeed.com/career-advice/resumes-cover-letters/words-to-avoid-and-include-on-a-resume>

How to Show a Promotion on Your Résumé

<https://www.indeed.com/career-advice/resumes-cover-letters/how-to-show-a-promotion-on-your-resume>

How to List a Minor & Major on a Résumé (Double Major, Too)

<https://zety.com/blog/how-to-list-minor-on-resume>

Graphic Design Cover Letter (Examples for Designer Jobs)

<https://zety.com/blog/graphic-design-cover-letter-example>

Graphic Designer Resume Examples 2020 (Template & Guide) > Includes info on Cover Letters

<https://zety.com/blog/graphic-designer-resume>

Ten common mistakes in résumés and cover letters

<https://www.aiga.org/resume-common-mistakes/>

A Word to the Unwise

<https://www.aiga.org/a-word-to-the-unwise/>

Study Abroad

3 Steps to Include Study Abroad on Your Resume

<https://www.goabroad.com/articles/study-abroad/3-steps-to-adding-study-abroad-to-your-resume>

How to Put Study Abroad on a Résumé, Cover Letter & LinkedIn

<https://www.iesabroad.org/alumni/market-study-abroad-toolkit/resume-cover-letter-linkedin>

How to Make Your Professional Goals of Study Abroad Work For You

<https://www.goabroad.com/articles/study-abroad/the-most-helpful-study-abroad-career-advice-you-ll-ever-get>

How to properly articulate your study abroad experience

<https://www.studyabroad.com/resources/showcasing-study-abroad-on-your-resume>

Action verbs

University of Virginia Career Center

<https://career.virginia.edu/resume-action-verbs>

The OWL at Purdue University

https://owl.purdue.edu/owl/job_search_writing/preparing_an_application/action_verbs_to_describe_skills_jobs_and_accomplishments_in_employment_documents/action_verbs_list.html

139 Action Verbs to Make Your Resume Stand Out

<https://www.indeed.com/career-advice/resumes-cover-letters/action-verbs-to-make-your-resume-stand-out>

Gender pronouns

Six Ways to Convey Your Gender Pronouns on Job Applications

<https://fairygodboss.com/articles/6-ways-to-convey-your-gender-pronoun-on-job-applications>

Navigating Gender Identity and Expression During a Job Search

<https://www.insidehighered.com/advice/2019/06/24/advice-dealing-gender-identity-and-expression-job-interviews-opinion>

ATS Résumés

How to Write an ATS Resume

<https://novoresume.com/career-blog/ats-resume#:~:text=Step%202%3A%20Choose%20the%20appropriate,are%20unable%20to%20read%20PDF.>

AlGA Chicago Toolkit Series : Understanding Applicant Tracking Systems with Robin Mosley-Vaughan, PhD. : Workshop Resources

<https://drive.google.com/file/d/1edCaoNKMrkOnCOTsowvHTM4vmf7TfOIP/view?usp=sharing>