

Planet High School Online Paperwork Information:

New Athletes

- to start the process for submitting online paperwork, follow the instructions in the attached [PHS Parent & Student Getting Started.pdf](#).
- Once you and your student are registered in planet high school, go to upton.bigteams.com and click on ONLINE REGISTRATION to access the Upton athletic forms you will need to fill out and submit before track practices start.

Helpful tips while completing the online paperwork process:

1. Students should have accounts already created. Parents should create their account and then link to their student. Scroll down below the blue sign in button to create account. If the student is not found, then have your student create an account.
 2. Make sure your student is registered under Upton Middle School - not the high school.
 3. Students must pick the sport(s) they are interested in participating in under their account to be seen by the coaches.
 4. Students and parents must sign the following pages online in order to complete the paperwork process and be eligible to try out or participate in their sport of interest:
 - Pre-participation
 - Upload a picture of the medical history side of their sports physical.
 - Transportation (Parent only)
 - Handbook sign off
- If you have not gotten a current sports physical for your athlete yet, that will need to happen before they can practice or tryout for an Upton sport team. *Please be sure to complete the Emergency Contact Information section on the bottom of the form.*
 - If you need an MHSAA physical form, you can print a copy of the attached [2022-23 MHSAA Physical form](#) below.
 - With our new online paperwork system, **an athlete will have to have all Upton athletic paperwork forms submitted before they are allowed to participate in a practice.**
 - A family will **not** have to pay the \$35 participation fee through RevTrak to start practicing. **We will make that request after we return from spring break.**

Returning Athletes

- Returning athletes should use the same username and password to log in. If you have forgotten your password, do not create a new account. Click on the link for forgotten password link.

New physical forms for the 22-23 school year are also in the school office. They are on green paper. We also have directions in Spanish as well.