

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE
Evaluation SubCommittee
MINUTES
Monday, June 28, 2023 7:00pm**

Present

Heather Cowap; Mary Warzynski, Kevin Matthews

Call to Order

The meeting was called to order at 7:02pm

Mary suggested comparing and contrasting the draft of the crossbridge with the notes provided by Andrew Stephens on the earlier abbreviated version of the crossbridge (which focused on the Proficient category alone). Kevin and Heather agreed. Heather also reported that she had requested and received and subsequently reviewed the job descriptions for Associate Principals and Director of Curriculum to ensure the distribution of some principal responsibilities was reflected in this rubric.

Information and Discussion

The committee subsequently worked through the evaluation and discussed, amended and created a final new draft of the rubric. (see attached).

The subcommittee then discussed next steps for having the rubric approved by the August 1st deadline required in Andrew Stephens contract.

The following was decided: The updated draft rubric will be shared with Andrew Stephens for comments and feedback, depending upon his response either the subcommittee will meet with him to discuss in detail OR the rubric will be brought to the full committee for review, discussion and a vote to accept it for the 2023-2024 evaluation cycle.

Heather, Mary and Kevin then thanked each other for both the professional and efficient work completed within this subcommittee.

Heather call to adjourn the meeting.

Future Agenda Items

Possible subcommittee meeting with Andrew Stephens

Full Committee meeting to present rubric for discussion and acceptance vote

Adjourn

Kevin Matthews moved to adjourn the meeting. Mary Warzynski seconded the motion. All were in favor via roll call vote. The meeting was adjourned at 8:00pm

Respectfully submitted,
Heather Cowap

