## Change or Update your Google Password

- 1. Go to Google Drive
- (located in the upper right corner of the screen) 2. Click on



3. Sign in to My Account.



4. In the "Sign-in & security" section, select **Signing in to Google**.



## 5. Choose Password.



6. Type in your current password

and click Sign in .



7. Enter your new password information,

## then select Change Password.

**HINT:** Click the eye oicon to see the actual password characters while typing it, instead of seeing asterisks.



## **Password requirements**

Google Account passwords **must be at least 8 characters** long. We strongly suggest using numbers, symbols and mix of upper and lower case letters in your password to make it harder for someone to guess your password.

Keep in mind, you won't be able to reuse a password from the past year. We've also blocked some passwords that are easy to guess, like "12345678."

If you are unable to change or update your Google password using the above suggestions, please submit a RADAR ticket through your myCUSD <u>account.</u>