



Governor's Office of Information Technology 601 E. 18th Avenue
Suite 130
Denver, CO 80203

Invoice Period
February 2023

Due Date
May 11, 2023

Greetings!

There are a few items we would like to direct your attention to related to your February 2023 Common Policy Invoice:

*If there is a FY21 True-up balance impacting your agency, 1/12th of the true-up balance will be included in the ITI (line 2).

***Nicus System Upgrade to v6:** OIT uses the Nicus IT Financial Management system to capture service utilization and generate the Real-time Billing Invoices each month. You may notice your Period 8 pdf invoice has a new look compared to prior billing periods as we have recently upgraded from Nicus version 5 to version 6.

Please note that the data repository excel file is very different in this new version of the billing software. Please review in detail and reference the [crosswalk](#) provided in the data repository section to understand how the data elements for each service are captured and presented in the new format. We worked with our software vendor to generate the old format for Period 8 in order to smooth the transition between versions, so you will see both versions in your folders this month, but beginning in Period 9 only the new Data Repository format will be available.

***Service Code 2906** update: After a thorough review of all Salesforce Shield and Sandbox licenses issued for FY23, OIT has determined that credits are owed to select agencies (CDEC, CDHS, CDLE, CBMS, DPA) that were incorrectly billed in September 2022 (Period 3). For agencies impacted, adjustments will be reflected in period 8 billing and can view these adjustments on the Enterprise Services dashboard for service 2906 as well as in your agency data repository detail file.

Please note:

Billing Disputes - As a best practice, are encouraged. All period 8 disputes should be submitted within 90 days of receiving your invoice or by COB 6/23/23. Please work with your IT Director if you identify a discrepancy prior to submitting a dispute.

Please let us know if you have any questions.

Thank you!

OIT CFO Team