

# Spring Canyon Middle School

## School Community Council Meeting - Minutes

September 17, 2025 @ 3:30 PM, conference room



At least six members must be present in order to conduct a vote. Members in attendance will be highlighted.

Matthew Bradley

Camilla Koralewski

Elizabeth Gutierrez

Emily Bastian

Tara Boyce

Troy Andersen

Heather Westover

Alison Hansen, Principal

Kate Elliott, Facilitator

- 
1. Welcome & Introduction of Each Council Member
  2. Approve minutes: N/A for September
  3. This month's business:
    - a. Verify contact information- please initial next to your name & info. Correct if needed  
Contacts verified and website updated.
    - b. Discuss purpose of the council and member responsibilities -
    - c. Discuss current year's plan & how it was implemented
      - i. Funding for two FTE in order for the pod system to run effectively.
      - ii. Fund support three Tier 2 interventions with paraprofessionals to work with pod teachers
      - iii. Professional Development Opportunities - with target to improve academic achievement
      - iv. Funding for district professional development opportunities
      - v. Funding for SCMS's share of the Middle School Day Program
  4. Issue to vote on
    - a. Nominate and Approve - Chair: Cami Koralewski  
Nominated by: Tara  
Second by: Alison  
Vote: Approved
    - b. Vice Chair: Heather Westover  
Nominated by: Cami  
Second by: Kate  
Vote: Approved
    - c. Review and approve [Rules of Order](#) review 2024-2025 rules and amend as necessary
  5. School Needs and Concerns
  6. Counselor Minutes: Discussion of Sources of Strength and how that is implemented in our school. Next week SCMS will undergo a state review of the counseling program. Alison also led a discussion on what counselors do beyond scheduling including college and career awareness. They also work closely with the peer leadership class and the do leadership training to give the students an awareness of how they can help students. Counselors also do homework lab a couple times a term.
  7. Any Member concerns: None to date
  8. Motion to adjourn: Cami  
Second: Tara

Action items for next meeting: Member of our council along with Mrs. Elliott will attend the Superintendent's

Board Meeting on October 22, 2025

NEXT MEETING: October 15, 2025 - 3:30 pm - Virtual

- a. [SCC Training](#) Discuss training films provided on the school land trust website for the Council. These videos briefly discuss the roles and responsibilities of the council, including school website requirements and best practices. Building the Trust is another short film describing the original grant of lands.