AI at the OSU College of Business (COB)

This is a general guide to the icons you will see in your COB syllabi.

Please always check with your professor if you have questions about the use of AI in your class.

Overall Course



Do Not Use: For this course, students are not permitted to use AI applications such as ChatGPT, Bard, or Bing for any purpose. Grammar and spellchecking tools such as those integrated into MS Word may be used.



Minor Uses Permitted: For this course, YOU must be the author of all coursework. You may use AI in some minor or non-substantive ways. For example, unless otherwise specified in the assignment, you may use AI to [FACULTY ADD EXAMPLES OF WHAT IS ACCEPTABLE. FOR EXAMPLE: generate ideas, polish or edit text you have drafted, create an outline of an essay, modify or design presentation slides, review content, quiz yourself, or for other studying purposes].

Unless otherwise specified, you may not use AI to: [FACULTY ADD EXAMPLES OF WHAT IS NOT ACCEPTABLE. FOR EXAMPLE: for any purpose while taking a quiz or test; generate content that is directly used in an assignment (such as code, text, images, or other media); solve problems from assignments; write a first draft of a paper or essay; write all or part of a discussion post; analyze data.] Always review individual assignments for specific instructions. [OPTIONAL: If you are using language generated by an AI app, you must properly attribute that use by putting that language in quotation marks and adding a citation just like you would when you copy language from human authors.]



AI Integration By Assignment: In this course, students are [permitted or required] to integrate AI into **some** of the substantive work of the course. Review individual assignments to determine permissible uses. Unless otherwise noted, you should be able to demonstrate how you contributed to an assignment. [FACULTY ADD SPECIFIC REQUIREMENTS FOR AI USE. FOR EXAMPLE: You are required to keep drafts of assignments and generative AI logs that demonstrate how you used AI and what portion of an assignment's content was generated by AI.]



Integration of AI in Learning Outcomes: Students will be required to use AI in some course tasks and assignments and may be required to track their use of AI on course assignments.



Specific expectations and notes: Varies by course; check with professor and syllabus for specifics.

AI Use In Assignments

Notes:

- Do not use citations to external sources generated by AI; they are likely to be false. Only include citations to sources you have personally checked.
- If you are copying and using language generated by an AI application, you must put that language in quotation marks just like you would when you copy language from human authors.
- Citations should take this form, unless you are otherwise directed:
    - [AI source]. [Short description of how you used it] (date; link to chat or AI website)
    - OpenAI, chatGPT. Response to prompt: “Explain what is meant by the term ‘Triple Bottom Line’” (February 15, 2023; https://chat.openai.com/).

 No AI permitted on this assignment.

 Generating Ideas

- Ex: using AI to generate a business idea, thesis, slogan, design, image, marketing concept

 Creating Outlines

- Ex: using AI to outline a paper, assignment, argument

 First Draft: Work Product Generation

- Ex: using AI to generate initial work product for an assignment (I.e, first draft of text, code, graphic, spreadsheet, PPT)

 Analyzing Data

- Ex: using AI to generate conclusions based on analysis of a data set

 Rewriting, Editing, Polishing, Debugging

- Ex: using AI to rewrite portions (sentences/paragraphs/sections) of a report, document.
- Ex: using AI to debug code



Intra-Sentence Text Edits (punctuation, grammar)

- Ex: Grammarly, MS Word, other tools to proofread, offer synonyms, fix grammatical errors, other limited text edits within a sentence. Does not include rewriting entire sentences.

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