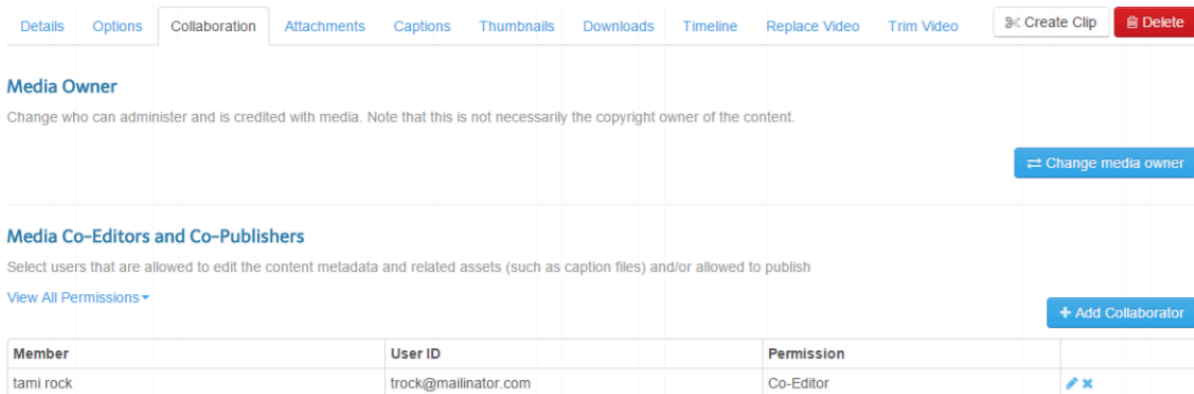


Video Collaboration



Media owners can change the media ownership and are able to add co-editors and co-publishers to their media.

- Co-Editors can edit the entry's details and metadata, trim media, replace media, edit captions, edit chapters and edit slides. Co-editors cannot delete media or add new co-editors and co-publishers. Coeditors can see analytics page for the media they co-edit.
- Co-Publishers can publish media to their entitled Categories or Channels.



The screenshot shows a video management interface with the following elements:

- Tabs:** Details, Options, Collaboration (active), Attachments, Captions, Thumbnails, Downloads, Timeline, Replace Video, Trim Video, Create Clip, Delete.
- Media Owner Section:**
 - Header: Media Owner
 - Text: Change who can administer and is credited with media. Note that this is not necessarily the copyright owner of the content.
 - Button: Change media owner
- Media Co-Editors and Co-Publishers Section:**
 - Header: Media Co-Editors and Co-Publishers
 - Text: Select users that are allowed to edit the content metadata and related assets (such as caption files) and/or allowed to publish
 - Link: View All Permissions
 - Button: Add Collaborator
- Collaborator Table:**

Member	User ID	Permission	
tami rock	trock@mailinator.com	Co-Editor	 

To add a collaborator:

1. From **My Media**, click on the **pencil** icon to edit the video.
2. Click on the **Collaboration** tab.
3. Click the **Add Collaborator** button.
4. In the pop-up window, begin typing the username of the person you want to share the video with. Blackboard will auto-populate the list, so click on the username when it pops up.
5. Check the box(es) for **co-editor** and/or **co-publisher**.
6. Click **Add**.
7. The collaborators will be listed in the table below.

To view media shared with you:

1. Go to **My Media**.
2. Click the **Filters** button.
3. Select **Media I Can Publish** or **Media I Can Edit**.



4. Only the videos that have been shared with you will be shown.