



Children & Family Ministry (CFM) Program Coordinator: Sunday Morning Programming

Reports to: Associate Pastor of Children and Family Ministry
Status: Part-time, non-exempt*
Pay: \$16.90-17.30/hr*, up to 10 hrs/week
Duration: Seasonal, 9/5/2026 - 5/2/2027

Purpose:

Provide leadership, teaching, and administrative support for Montecito Covenant Church (MCC)'s Sunday morning children's programs, helping create a welcoming, engaging environment where children experience God's love and biblical teaching.

Key Responsibilities

- Assist in planning, preparing, and leading weekly **Sunday School** classes.
- Assist pastoral staff in coordinating volunteer Sunday School program staff.
- Maintain consistent, positive communication with students and their families, including program updates, invitations, and timely follow-up that fosters ongoing relationships and engagement.
- Support volunteers, volunteer training, and track attendance.
- Participate in MCC's intern program and assist with additional church programs as needed.

Qualifications

- Passion for children's ministry; prior teaching or camp experience preferred.
- Strong communication and interpersonal skills.
- Able to work independently and collaboratively.
- Completion of MCC's volunteer screening process.
- Preference will be given to applicants able to commit to the full academic year.

Expectations

- Full participation in MCC's ministry internship program, including making MCC your church home for the duration of your participation/employment.

Benefits

- Eligible for on-site parking permit while actively serving in the internship.

To Apply

Visit our employment application at

<https://montecito-covenant-church-434286.churchcenter.com/people/forms/986157>

Questions can be addressed to Pastor Jaron Burdick at jaron@mcchurch.org.

* This position is offered as a paid, part-time internship exclusively through Westmont College's APP190-2 "Ministry Leadership" program, which provides financial support for the role. To be eligible for the paid position, applicants must be current Westmont students enrolled in Campus Pastor Scott Lisea's APP190-2 course. Applicants who do not meet these criteria are welcome to pursue the role as a volunteer position.