



Group Visit Agreement Form

We are pleased you have chosen to visit St. Olaf College for a group visit. The following are expectations that will aid in creating a positive experience for both your group and your St. Olaf College campus representative. Please read through thoroughly before signing. Failure to meet these expectations may result in the cancellation of your visit or jeopardize future visits. Thank you for doing your part to keep your group and the St. Olaf College Community safe.

Group Visit Guidelines:

1. By signing below, I am confirming that all students and chaperones visiting with my group will carry a mask with them in the case they are asked to wear one.
2. A group visit is for 10 or more **middle school or high school** students. St. Olaf College can accommodate groups of 60 or less. All visiting groups **must have one chaperone per every 10 students**. Chaperones will be responsible for all discipline matters needed.
3. Any change to group numbers must be communicated before you arrive on campus. Please relay this information as soon as possible to our Visit Coordinator at visit@stolaf.edu.
4. All attending students **must register for the visit at least 48 hours in advance** using the link provided in your confirmation email. Registration is required to receive a name tag and meal card. **Meals on campus must meet certain requirements and approvals prior to visit date.**
5. St. Olaf College Late Policy: We reserve the right to cancel any group visit that arrives 30 or more minutes late.
6. St. Olaf staff reserves the right to remove a disruptive student from the group.
7. If a student is removed from the group's activities, it is the chaperone's responsibility to watch the student while not with the group.
8. Chaperones should be engaged in the visit and overseeing students.
9. St. Olaf Admissions will only provide lunch in our student dining hall for 11th and 12th graders during the fall term and 10th, 11th and 12th graders during the spring term.
 - a. If your group does not fit the criteria for lunch you can still purchase lunch on campus but please note, we are a **cash free campus** and only accept cards. If we are not providing lunch, you will need to schedule lunch ahead of time by contacting catering@stolaf.edu.
10. If these pre-visit items cannot be agreed upon, St. Olaf College reserves the right to decline the campus visit.
11. While on campus, I authorize the use of photographs and video footage for promotional materials.

I understand and agree to abide by the Group Visit Agreement Form.

Please download, sign, and email to our Visit Coordinator at visit@stolaf.edu.