Proposal:Introduction, selection, and guidelines for the Governance Facilitator role at ArbitrumDAO

Non-Constitutional AIP

Abstract

We propose integrating the Governance Facilitator role into ArbitrumDAO, outlining its selection process and essential guidelines. This proposal aims to enhance governance efficiency, streamline internal processes, and foster dynamic communication with the Arbitrum Foundation.

Motivation

In the post [RFC-3] Introduction of a new role in governance - Governance Facilitator, we emphasized the importance of introducing the Facilitator within ArbitrumDAO. Their presence will boost governance growth, streamline the DAO's internal processes, and foster more dynamic communication with the Arbitrum Foundation. To achieve this effectively, it is essential to set a rigorous selection criteria and define the initial guidelines governing the Facilitator's activities within ArbitrumDAO.

Rationale

The growing activity of ArbitrumDAO, highlights the need for a role with the characteristics of the Facilitator. This role has been tested in other governance processes and has had a positive result.

In the latest proposals presented at the forum, the need for a role to assist and accelerate the creation of frameworks and processes within ArbitrumDAO in coordination with delegates and established working groups has been noted. The main objective of this role is to ensure that governance can establish these processes to ensure the growth and success of Arbitrum.

Specifications

Any person, group of persons or entity can play the role of facilitator.

Selection Process

The steps to select the Facilitator are as follows:
- **Nominations:** Any community individual or entity can apply for the Facilitator role.
- **Application Form:** To nominate oneself, applicants must follow the provided format (Template).
- **Application Period**: Applicants have 7 days to submit their nomination on the forum.

- **Voting:** Once the nomination period ends, a proposal will be presented on Snapshot with the list of candidates, allowing the DAO to select the candidate that best meets their expectations and needs.
- **Results:** The candidate with the majority of votes will be appointed as Facilitator.
- **KYC:** The selected candidate must undergo and successfully complete the KYC process set forth by the Arbitrum Foundation.

Note:
- It is important to highlight that this position is not an employment under the Arbitrum Foundation. The Governance Facilitator will be accountable to ArbitrumDAO, which will determine and oversee its powers and functions.
- ArbitrumDAO may choose more than one Facilitator if necessary.

Template
- Personal Information: [Fields with * are mandatory, the rest are optional]
    - Name:
    - Forum username*:
    - Twitter*:
    - Telegram*:
    - Discord:
    - Github:
    - LinkedIn:
    - Others:
- Have you previously contributed to the Arbitrum ecosystem or its DAO? [Yes/No]: [If yes, please share links and supporting data]
- I understand that I will be required to provide additional KYC information to the Arbitrum Foundation to access the Facilitator Role: [Yes/No]:
- Do you understand that the Facilitator's Role must adapt to changes approved by Arbitrum DAO, including but not limited to the Code of Conduct or other regulations governing behavior within the Arbitrum DAO community and forum? [Yes/No]:
- Do you acknowledge that, when accepting the facilitator role, you must maintain a neutral stance in forum discussions and any communication medium used by the Arbitrum DAO community? [Yes/No]:
- Do you understand that as a Facilitator you should not participate in proposal voting, whether on Snapshot or Tally? [Yes/No]:
- Are you aware that the Facilitator role demands a full-time commitment? [Yes/No]:

Experience and Education
- Do you have experience in any of the following fields?
    - Political Science
    - International Trade
    - Law
    - Psychology
    - Business Administration
    - Philosophy
    - Other fields related to governance.

- Do you have verifiable experience of over 1 year actively working in governance or a DAO? [If so, please share links and supporting data.]
- Have you had previous experience in a role similar to the Facilitator? [If so, please share links and supporting data.]
- Do you have experience in game theory and consensus? [If so, please share links and supporting data.]
- Do you have experience in human resource management and metric analysis? [If so, please share links and supporting data.]
- Do you have technical skills or have you participated in the development of a particular project? [If so, please share links and supporting data.]
- If chosen as Facilitator, what would be your main focus?
- Would you like to share any other information or skill that you consider relevant for the position and that has not been addressed in this template?
- Please identify and share any conflict of interest that may arise in performing the facilitator role.

Requirements

- Alignment with the philosophy and objectives of the Arbitrum ecosystem.
- Fluency in English language, both spoken and written.
- Ability to simplify and communicate complex information to the community in a clear and understandable way.
- Solid knowledge about the Arbitrum ecosystem, L2 in general, and Ethereum. Autonomy and responsibility to carry out concrete actions.
- Verifiable experience of at least 1 years in governance-related activities.
- Ability to manage high-tension situations.
- Skills in coordinating large teams.
- Flexibility and adaptability to rapid changes.
- Availability of up to 30 hours a week.

Note:
- ArbitrumDAO can exclude from the application of the requirements anyone with allegations of impropriety or deception that have not been thoroughly demonstrated to be false.

Facilitator Objectives

- **Communication:** Serve as a link between the Arbitrum Foundation and the Arbitrum DAO, ensuring effective and clear communication.
- **Organization:** Oversee the compliance of established governance processes and protocols.
- **Governance Innovation:** Suggest improvements and optimizations for the processes of the Arbitrum DAO.
- **Promotion of Participation:** Ensure that all members are informed and updated on decisions and changes.
- **Neutrality:** Maintain an impartial stance in discussions, collaborating with all participants according to the values of the ArbitrumDAO.

- **Transparency:** Document and report all undertaken actions, ensuring visibility to the community.

Facilitator Responsibilities

- Ensure respect and compliance with the constitution and regulations of the Arbitrum DAO.
- Supervise the correct following of governance flows and processes.
- Draft and publish reports each month on the most relevant activities and news of the ArbitrumDAO that members should be aware of.
- Actively participate in community meetings, addressing proposals, challenges, and queries linked to the DAO.
- Provide strategic feedback to the representatives of the Arbitrum Foundation on community dynamics and DAO needs.
- Moderate and maintain the integrity of the governance forum.
- Advise members in formulating proposals for the forum.
- Collaborate with the different working groups in their processes.
- Take forward the construction of frameworks, templates and any other documentation necessary for governance.
- Justify and clarify, when necessary, discussions or viewpoints within the forum.
- Document your activity and tasks, to generate documentation for future facilitators.

Duration of the Role

Given that the Facilitator role in ArbitrumDAO is new and experimental, its initial duration will be 6 months from the start of its duties. At the end of this period, ArbitrumDAO will decide through a Snapshot vote whether to renew the position.

Role Renewal

After 6 months of service:
- The Facilitator has the option to request a renewal of their mandate for another 6 months. To do this, they must post in the forum which will later be subjected to a Snapshot vote.
- ArbitrumDAO can start a new selection process for the Facilitator role, either replicating the previous method or implementing a new one.
- With a Snapshot vote, ArbitrumDAO has the authority to discontinue the role.

Compensation and Financing

The budget allocated for the Facilitator is 60,000 ARB tokens, which translates into a monthly allocation of 10000 ARB.

We propose that the multisig be 3/5 and that signatories may be:
- Arbitrum Foundation/ArbitrumDAO governance facilitators.
- SEEDLatam

- Any delegate with a minimum voting power.

Facilitator Resignation

The Facilitator has the right to submit their resignation with one month's prior notice, justifying their reasons in a forum post. In such a case, they will be compensated up to their last month of service. If there are surplus funds, these will be returned to the ArbitrumDAO treasury.

Suspension and Dismissal of the Facilitator

ArbitrumDAO can dismiss the Facilitator if it determines that:
- They have not met their responsibilities.
- Their actions are not aligned with the objectives of Arbitrum.
- They have engaged in corrupt practices.

The dismissal will be carried out through a Snapshot vote. Any remaining funds will be returned to the ArbitrumDAO treasury.

The Arbitrum Foundation and other facilitators can also request the Facilitator's dismissal with a forum post expressing the reasons. In such a case, ArbitrumDAO must act immediately.

In any situation where the Facilitator is reported or their dismissal is requested, they will be temporarily suspended from all tasks and functions until the situation is resolved or clarified.

Additional Considerations

Being an experimental role, the Facilitator is expected to be adaptable to changes arising from the development of ArbitrumDAO. Additionally, the DAO might require the execution of specific tasks or add responsibilities, as long as they are reasonable and consistent.

Note:
- If the role gains relevance and importance in the future, the election could be similar to that of the Security Council through Tally.

Total Cost

60,000 ARB.

Next steps:

- Receive feedback from the community
- Find signatories for the multisig

- Define who should be the incentive program administrator.
- Publish in Snapshots with changes requested by the community