



Posting Guidelines for Google Sites, & Social Media

Great Prairie AEA's google sites & social media are a place for you and other GPAEA audiences to share stories and receive information. Great Prairie AEA is not responsible for the accuracy of information, opinions, claims or advice shared by our audiences. We encourage collaboration, but please respect the community and its members.

General Guidelines

The agency retains the right to remove any content that management feels are offensive or that do not positively reflect the highest standards in education and of the agency.

Understand that Great Prairie AEA reserves the right to remove postings that are:

- (a) abusive, defamatory, or obscene;
- (b) fraudulent, deceptive or misleading;
- (c) in violation of any intellectual property right of another;
- (d) in violation of any law or regulation, or
- (e) otherwise offensive, graphically or in tone or
- (f) are political in nature.

Anyone repeatedly posting material that falls into the above categories will be banned from participating.

Posting a Message or Comment

- With respect to your message or comment, be concise, and stay on topic.
- Please refrain from posting personal messages. If you wish to discuss something off-topic with another contributor, obtain their email and continue your discussion outside the forum.
- Pick the right forum for your message. Don't post the same message on more than one forum.
- Personal attacks are not permitted.
- Foul language and obscene images will not be posted. This is a family-friendly site.
- When in doubt, do not post.

Advertising

These sites and comments are intended for the exchange of ideas, not self-promotion and marketing (also known as "spam") of products and services. If, however, you are aware of an independent product or service that would assist another member, it is appropriate to make that product or service known.

Commercial content as either a direct or indirect attempt to solicit customers through a post will be edited or deleted. Great Prairie AEA reserves the right to include limited commercial content in the forum at its sole discretion. Classified advertising is NOT permitted.

Opinion and Professional Advice

Opinions expressed do not necessarily represent those of Great Prairie AEA. Likewise, material posted to wikis/blogs and comments is not intended to be legal advice. Readers should always seek competent counsel prior to relying on any information posted herein.

Questions?

If you have questions, please feel free to direct them to comments@gpaea.org.

GPAEA STAFF GUIDELINES

REFERENCE: [GOOGLE SITE GUIDELINES](#)

ACCESSIBILITY

As a reminder, all GPAEA Google Sites, Weebly, etc. need to be set to Invite Only or Private and shared individually as people request access. These sites are not accessible to everyone, including those with disabilities and using screen readers, and do not comply with ADA, Section 508 Federal Guidelines. If you want your site open to the public it will need to be built within GPAEA's website system. Contact jennifer.woodley@gpaea.org if interested.

PHOTOGRAPH OR VIDEOS

Photographs or videos of students without written permission from the students' parent/guardian should not be used or posted in any Web content. Permissions must be documented on a paper or online found at <https://www.gpaea.org/about-us/communication-tools/>. Obscene images and videos will not be posted. Official permission documents can be obtained from the Public Relations Coordinator.

COPYRIGHTED MATERIAL

Copyrighted photographs, videos, or text must not be used on weeblys, google sites, or social media. As tempting and stimulating to a discussion as it might be, it is a violation of United States copyright law to cut and paste copyrighted material from other publications unless you have obtained advance permission to do so. If you wish to reference materials that are available on the Web, copy the link(s) and include the link(s) in your message or comment. Limited quotations (a paragraph or less) of published works may be included as citations, but complete

attribution to the author, publisher, etc. must be included. [Click here](#) to view Best Practices in Digital Copyright for AEA Staff.

GPAEA Staff please refer to [Staff Technology Use Board Policy](#)