CHURCHILL | HOOVER ELEMENTARY

SCHOOL CONTINUOUS IMPROVEMENT PLAN

2025-2026

Rochester Public Schools

Post-secondary Pathways Template for 2025-2026 SCIPs

Improvement Goal(s):

1. Achieve an 80% completion rate of assignments in Xello at each grade level 3-12.

Instructions: Please fill in all of the shaded areas below with the requested information.

Initiative A: Implement Xello and supporting lessons to help every student develop and implement a plan for life after high school, referred to as the "postsecondary plan"		
Who is responsible for overall leadership of this initiative? Megan Reyes		
Name	**Role**	
Megan Reyes	School Counselor	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. Convene a Postsecondary Pathways Team or other designated team, that includes school counselors, the principal or assistant principal, teachers, and other appropriate staff to guide the school's postsecondary pathways strategy.	Emily Pearson Megan Reyes	June 6, 2025
2. Identify delivery model to be used for teaching and supporting required activities during designated postsecondary readiness time using Xello and the supporting curriculum, and document progress using the assignment feature in Xello.	SCIP Team Emily Pearson	Jun 6, 2025
3. Provide all school staff with an introduction to the core components of postsecondary and career readiness, the functionalities of Xello, and promote reflection and discussion of ways they can integrate postsecondary and career readiness into their teaching and other work with students .	Megan Reyes Emily Pearson	Nov 1, 2025

4. Identify the staff members who will guide students through the use of Xello and the Success Plan curriculum and provide staff with written instructions and professional development to prepare them to lead students through the content.	SCIP Team Megan Reyes Emily Pearson	June 6, 2025
5. Engage the school's postsecondary pathways leadership team, or other designated team, in reviewing and monitoring the completion of postsecondary readiness tasks, assignments and steps as recorded in Xello. Review and response to data will be completed at minimum on a quarterly basis.	SCIP Team Emily Pearson	June 5, 2025
6. Develop a plan for sharing completion data and response plan with staff.	SCIP Team Emily Pearson	November 1, 2025

Feedback that was given from School Counselor Team PLC, our Postsecondary Team needs to consist of administration, counselor and instructional coaches.

MTSS 2025-2026 SCIP TEMPLATE

Improvement Goal:

1. Increase the percentage of students who meet the criteria for “on track” in reading on the FastBridge assessment by 3.5 percentage points

Instructions: Please fill in all the shaded areas below with the requested information.

Initiative A: Scheduling for Student Support		
Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Emily Pearson	**Principal**	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. **NEW:** The MTSS Leadership Team and Building Master Scheduler(s) will coordinate daily schedules to ensure that students receiving multiple support services (i.e., interventions, IEP, MLL, etc.) receive interventions while maintaining access to core instruction.	Emily Pearson Jenna Serr	August 7, 2025
2. **CONTINUE / ENHANCE:** *Elementary* The MTSS Leadership Team and Building Master Scheduler(s) will develop a Tier 2 and 3 intervention schedule with dedicated intervention blocks to avoid conflicts with core instruction.	Emily Pearson Jenna Serr	August 7, 2025

Initiative B: MTSS Leadership and Collaboration
Who is responsible for overall leadership of this initiative?

Name	Role	
Emily Pearson	**Principal**	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. **MUST COMPLETE:** Establish an MTSS Leadership Team with clear roles, recurring meeting dates, meeting routines, and feedback systems to guide implementation, monitor progress, and improve effectiveness over time. **CONTINUE / ENHANCE:** Improve the effectiveness of the MTSS Leadership Team by defining clear roles, meeting routines, and feedback systems to guide implementation, monitor progress, and improve effectiveness over time.	Emily Pearson	August 17, 2025
2. **MUST COMPLETE:** Design and implement a weekly PLC schedule using a consistent cycle of inquiry and data-driven problem-solving process across all teams. **CONTINUE / ENHANCE:** Improve the effectiveness of PLCS to use a consistent cycle of inquiry and data-driven problem-solving process across all PLC team structures.	Emily Pearson Jenna Serr	August 24, 2025
3. **CONTINUE / ENHANCE:** The MTSS Literacy Team will create a clear communication plan with staff that defines the tiers of support and the process for accessing support for students, the assessment administration cycle, themes from universal screening results, and data team meeting cycles.	Emily Pearson Jenna Serr	August 24, 2025

Initiative C: Strengthen Tier 1 Literacy and Data-Driven PLCs		
Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Emily Pearson	**Principal**	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. **CONTINUE / ENHANCE:** PLCs will improve their effectiveness in selecting common formative assessments aligned to prioritized learnings to monitor the effectiveness of core instruction.	Emily Pearson Jenna Serr	June 5, 2026
2. **CONTINUE / ENHANCE:** PLCs will improve their effectiveness to analyze formative data using a problem-solving framework to adjust and implement instruction for improving learning.	Emily Pearson Jenna Serr	June 5, 2026
3. **CONTINUE / ENHANCE:** PLCs and the MTSS Literacy Team will improve their effectiveness to use assessment data to identify and implement targeted Tier 1 interventions with a clear plan for instruction, monitoring, and follow-up.	Emily Pearson Jenna Serr	June 5, 2026
4. **CONTINUE / ENHANCE**: Assess the need for professional development on the use of the literacy resource map and identify specific individuals to participate in ongoing training on evidence-based and structured literacy practices.	Emily Pearson Jenna Serr	June 5, 2026

Initiative D: Strengthen Tier 2 & 3 Intervention Support
Who is responsible for overall leadership of this initiative?

Name	Role	
Emily Pearson	**Principal**	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. **CONTINUE / ENHANCE:** The MTSS Leadership Team will review screening data to assess resources and set entry criteria for Tier 2 (about 20% of students) and Tier 3 (15% or fewer), identifying students based on need and prior support.	Emily Pearson Jenna Serr Jen Feece Shayna Wood	Fall-September 18 Winter-January 29 Spring-May 14
2. **NEW:** The MTSS Leadership Team will create a building-wide process for conducting diagnostic literacy assessments to identify student specific instructional needs in Tier 2 & Tier 3.	Emily Pearson Jenna Serr	September 18, 2026
3. **CONTINUE / ENHANCE:** The MTSS Leadership Team will set expectations for progress monitoring of Tier 2 & 3 students, including frequency, data types, timelines, and who will analyze and review the data.	Emily Pearson Jenna Serr	September 18, 2026
4. **CONTINUE / ENHANCE:** Interventionists will choose and implement evidence-based Tier 2 & 3 interventions based on student needs, using the literacy resource map to ensure alignment with recommended strategies.	Emily Pearson Jenna Serr Shayna Wood Jen Feece	September 18, 2026

5. **CONTINUE / ENHANCE:** The MTSS Leadership Team will establish a communication protocol to inform families when Tier 2 & 3 supports begin and provide strategies to reinforce these interventions at home.	Emily Pearson Jenna Serr	September 18, 2026
6. **CONTINUE / ENHANCE:** MTSS Problem Solving Teams will use the taxonomy of intervention intensity to strengthen Tier 3 interventions for students not making expected progress, ensuring targeted support.	Emily Pearson Jenna Serr Shayna Wood Jen Feece	September 18, 2026
7. **CONTINUE / ENHANCE:** The MTSS Leadership Team will define a process for Problem Solving Teams to document and review Tier 3 plans quarterly, evaluating intervention fidelity and student progress.	Emily Pearson	September 18, 2025

Family Engagement Template for 2025-2026 SCIPs

Improvement Goal(s):

1. As measured by the RPS Family Engagement Survey, 80% of Parents/Caregivers report affirmatively that they belong in their school community.
2. As measured by the RPS Family Engagement Survey, 80% of Parents/Caregivers report affirmatively that school shares ideas with their family to help their student learn.
3. As measured by the RPS Family Engagement Survey, 80% of Parents/Caregivers report affirmatively that school asks their family for ideas to support students and the school community.

Instructions: Please fill in all of the shaded areas below with the requested information.

Initiative A: Implement and evaluate the position of Family Engagement Liaison		
Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Charlene Hasz	Assistant Principal	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. Create or sustain the position of Family Engagement Liaison to coordinate the following activities: Implementation of the Dual Capacity-Building Framework, collection, and analysis of data on family engagement, use of the TalkingPoints tool for family communication, implementation of cohorts of the CAPE: Caregiver and Parent Empowerment program, and coordination of additional high impact Family Engagement strategies	Charlene Hasz Megan Reyes	August 2025
2. Engage the Family Engagement Liaison in participating in professional development and improvement initiatives facilitated by the Coordinator of Family Engagement and other central office staff	Charlene Hasz Megan Reyes	August 2025

3. Participate in the evaluation of the Family Engagement Liaison position facilitated by the Coordinator of Family Engagement and other central office staff	Charlene Hasz Emily Pearson	August 2025/May 2026

Initiative B: Implement the Dual Capacity-Building Framework for Family-School Partnerships		
Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Charlene Hasz	Assistant Principal	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. Engage all staff in professional development on the Dual Capacity-Building Framework for Family-School Partnerships facilitated by the Coordinator of Family Engagement and other central office staff	Charlene Hasz Megan Reyes	Ongoing
2. Engage all staff in identifying and implementing ways that they can integrate the Dual Capacity-Building Framework for Family-School Partnerships into their work with parents, caregivers, students, and other family members	Charlene Hasz Megan Reyes	Ongoing
3. Provide feedback to the Coordinator of Family Engagement and other central office staff on ways that the Dual Capacity-Building Framework for Family-School Partnerships can be integrated into the work of all staff to inform plans to integrate the Dual Capacity-Building Framework into all RPS schools starting with the 2025-2026 school year	Charlene Hasz Megan Reyes	August 2025

Initiative C: Implement at least one cohort of the CAPE: Caregiver and Parent Empowerment with PIQE (Parent Institute for Quality Education) Curriculum

Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Charlene Hasz	Assistant Principal	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. Collaborate with the Coordinator of Family Engagement and other central office staff to implement at least one cohort of the CAPE program	Charlene Hasz Megan Reyes	March 2026
2. Collect parent perception data via retrospective surveys of cohort participants; partner with the Coordinator of Family Engagement and other central office staff to evaluate the near-term and longitudinal effectiveness of the CAPE program and to identify areas for continuous improvement	Charlene Hasz Megan Reyes	January 2026/May 2026

Initiative D: Use the TalkingPoints platform to expand and deepen partnerships with parents/care givers to promote student success		
Who is responsible for overall leadership of this initiative?		
Name	**Role**	
Megan Reyes	School Counselor/Family Engagement Liaison	
What major action steps will your team take to implement this initiative?		
Action Steps	**Lead Staff**	**Target Completion Date**
1. Engage relevant staff members in professional development on best practices in use of the TalkingPoints platform	Megan Reyes	Nov 1, 2025
2. Engage participating staff in sending five or more monthly messages to parents/care givers who are identified as facing barriers to family engagement in student success	Megan Reyes	June 5, 2026

3. Participate in the evaluation of the use of the TalkingPoints platform that will be conducted by the Coordinator of Family Engagement and other central office staff	Megan Reyes Charlene Hasz	June 5, 2026