Library Student Engagement Committee

MINUTES March 15, 2022 5-6:30 pm, Online in Zoom

In Attendance: Keiran Leggo-Henderson (Chair), Christine Zolondek, Nesrien Saab, Chelsea Whitelock, Emmett McCurdy, Blayne Thompson, Karen Keiller, Joan Morrison (minutes), Alison Pitcher, Ali Foster (minutes)

Regrets:

AGENDA ITEMS	ACTION	Start Time - 90 min
1.0 Land Acknowledgement - Keiran Leggo-Henderson		
2.0 Call Meeting to Order and Approval of Agenda - Keiran	decision	5
3.0 Approval of Previous Minutes (attached in email or link https://drive.google.com/file/d/1YtNrS_gdzXC_Kh529Y_g19tGBgFQzJFD/view) - Keiran	decision	5
4.0 Review of Action Items (below) - Joan Morrison	discussion	5
5.0 Photo of Committee and consent to share images - Joan	decision	2
6.0 Discussion Points		
6.1 Feedback on Library Student Engagement Committee Website - Ali Foster	discussion	15
6.2 Library Noise/Quiet Space/Collaborative Space - Karen Keiller	discussion	10
6.3 Lending of Laptops - Day/Term/Bursaries - Karen	discussion	10

6.4 Space for online classes - are students seeing a greater need this term for space for students to participate in online classes when on campus. For example, they have a 9 am class in person, a 11 am class online, and a 1 pm class in person, and for the 11 am class they can't find suitable space - Karen	discussion	10
6.5 Round Table - all		
Next meeting dates – suggest same day and time Tuesday May 2022?		

Action Items from January 18, 2022 meeting

From Agenda and Minutes	Assigned to:	Outcome or Status
Agree on 'Rules of Engagement'	Joan	First draft created
Student volunteered as Chair, call out for other volunteers and vote if needed	Joan	Done, thanks to Keiran, new Chair
Create Google Pages space for committee documents	Joan, Ali	Ready for March meeting
Set up next meeting in Zoom	Ali	Ready for March meeting
"'Find It' does not find things" – What can we do in short term and long term to improve? Ali will include 'Find It' in web usability testing. Alison mentioned 'Article Galaxy Scholar' which would require extra funding https://www.researchsolutions.com/	Discussion at Library Council	More to come . . .

"Wish Archives were easier to get to and materials could be found online for navigation"	Archives Unit	Archives Unit working on a small digitization project. Contact Valla McLean McLeanJ14@macewan.ca directly with questions.
"More resources on what scholarly peer-reviewed sources looks like and what it means, for example a mind map or decision tree to decide if a source is scholarly."(add to Research How To's?)	Learning and Engagement Unit	On next Learning and Engagement agenda Friday March 18th, 2022
"Nice if we could introduce Librarians to reduce shyness" Look at creating social media introducing Librarians, have Librarian and Subject Guide embedded in VSIP results (see University of Calgary https://macewan-my.sharepoint.com/:i:/g/personal/keillerk_macewan_ca/EVNxg3W7CXxOvnHnWc8ngfwB8F7_zXAmyWtzGvwl53G2mA)	Web Team, Discovery Layer Team, Communications	More to come . . .
"Never hear about Library Workshops and Events. Can it be added to University Events?"	Joan to follow up with Donna and Web team to look at web site placement of our social media platforms	Web Team is moving Library Events calendar to more prominent position on Library website. University calendar trial during Spring term.
"Lots of students don't use chat option much, considered last resort." and can we add clear description we are humans helping humans.	Library Services	Our new tool, Happy Fox should include names.

March 15, 2022 Minutes

In Attendance: Keiran Leggo-Henderson (Chair), Christine Zolondek, Nesrien Saab, Chelsea Whitelock, Emmett McCurdy, Blayne Thompson, Karen Keiller, Joan Morrison (minutes), Alison Pitcher, Ali Foster

Regrets:

1.0 Land Acknowledgement - Keiran Leggo- Henderson

2.0 Call Meeting to Order and Approval of Agenda - Keiran - Approved

3.0 Approval of Previous Minutes (attached in email or link
-https://drive.google.com/file/d/1YtNrS_gdzXC_Kh529Y_g19tGBgFQzJFD/view) - Keiran - Approved

4.0 Review of Action Items (below) - Ali Foster

4.1 Agree on 'Rules of Engagement' - Joan created draft and ACTION ITEM will share for editing.

4.2 Student volunteered as Chair, call out for other volunteers and vote if needed - Thanks Keiran

4.3 Create Google Pages space for committee documents - We will have a Google Share Drive and a
Google Site which will be public facing. Approved minutes with be public facing. Ali will demonstrate
both in meeting.

4.4 Set up next meeting in Zoom - Done

4.5 "'Find It' does not find things" – What can we do in short term and long term to improve? Ali will
include 'Find It' in web usability testing. Alison mentioned 'Article Galaxy Scholar' which would require
extra funding https://www.researchsolutions.com/ - More to come.

4.6 "Wish Archives were easier to get to and materials could be found online for navigation" - Please
contact Valla McLean <mcleanj14@macewan.ca> with feedback.

4.7 "More resources on what scholarly peer-reviewed sources looks like and what it means, for example
a mind map or decision tree to decide if a source is scholarly."(add to Research How To's?) - It will be
added, Learning and Engagement Team will work on this.

4.8 "Nice if we could introduce Librarians to reduce shyness" Look at creating social media introducing
Librarians, have Librarian and Subject Guide embedded in VSIP results (see University of Calgary
https://macewan-my.sharepoint.com/:i:/g/personal/keillerk_macewan_ca/EVNxg3W7CXxOvnHnWc8ngf
wB8F7_zXAmyWtzGvwl53G2mA) - more to come

4.9 "Never hear about Library Workshops and Events. Can it be added to University Events?" - Our
Library Events Calendar and home page changes to make more apparent. Working at getting Research
Essentials in the University Calendar.

4.10 "Lots of students don't use chat option much, considered last resort." and can we add clear
description we are humans helping humans. Library Services, new chat platform Happy Fox, will be
replacing our current chat tool. This will be rolled out in summer 2022

5.0 Photo of Committee and consent to share images - Joan - All members approved and Joan and Karen
took photos. ACTION ITEM Ali to add photo

6.0 Discussion Points

6.1 Feedback on Library Student Engagement Committee Website - Ali Foster -

Ali shares the new site. The 'Meetings and Committee Documents' will have the meeting schedule and
meeting minutes and the 'Committee Documents'. Contact are Emmett and Joan.

Feedback: In Google Site you can turn the URL into a name. Once the page is published it will have a standing URL. <mark>ACTION ITEM</mark> for Ali: Suggestion that the contact button is on the bottom of page is higher on the page and flesh out more. The footer will be added same as the Library homepage with Land Acknowledgement. Correct from Chelsea Whitelock "Bachelor of Communications, Professional Communications" and Christine Zolondek remove () from Hons. Broad approval of site.

6.2 Library Noise/Quiet Space/Collaborative Space - Karen Keiller

Karen shares that the Library had feedback from a student wanting very quiet space, and we are working on communicating more that the upper floor of the Library is quiet space. Karen prefers less signage, but asks <mark>ACTION ITEM</mark> students have a look at signage, do we need more?

Students say they prefer the 'cubby' spaces, seats that are closed in (aka carrels). Students, <mark>ACTION ITEM</mark> please give us any feedback about groups space and study space.

Library asks, what do you feel comfortable doing if others near you are noisy and you want quiet? We could poster/ post/share a text number to inform the Library.

Students say they know the quiet places, and move to their preferred spaces rather than interact with noisy students.

6.3 Lending of Laptops - Day/Term/Bursaries - Karen

Library has changed lending laptop policy, at the start of the pandemic we started term long loans for laptops. There are currently 40-60 laptops available for loan.   And how IT has taken over laptop support from their service desk outside the Library down the hall in building 7. This means students are shuttled between the Library Services Desk and IT Desk

Students knew of other students who took advantage of term loan and were very happy and hope that policy stays.

Library hopes the laptops can also help if students have short-term personal access to technology problems/stolen. Many of the laptops have been purchased with 'Student Technology Fees.' The Bursaries program is to get laptops to students in need. The LIbrary is hoping to create an endowment to fund this in the future. One possible idea - having backup laptops available for loan in case it isn't working you can just get the alternate rather than taking it to the IT Desk.

6.4 Space for online classes - are students seeing a greater need this term for space for students to participate in online classes when on campus. For example, they have a 9 am class in person, a 11 am class online, and a 1 pm class in person, and for the 11 am class they can't find suitable space - Karen

Library has heard, since 2020 of this situation coming up where students are alternating between face-to-face and online classes. Are students finding space to do this?

Students share if they know they are going to be talking a lot, like a seminare or when they need to give a presentation, they try and book a group use room. If the class is a lecture, they set up in a common space with headphones. These rooms could be a lot smaller than the Library Group Rooms. Communications Majors can book smaller rooms in Allard Hall. Some Allard Hall small rooms are restricted to students in specific programs. Individual rooms would be useful. Also, some professors

invite the students to use the classroom room that was booked for the class face-to-face before it went online. Students say this is a need, you can generally find a spot but this may become more difficult as more people return to campus. Important part is having a place where you won't have background noise all of the time.

Karen shared that for Fall 2022, the University is looking at more strategic scheduline of the face-to-face portion of the class. <mark>ACTION ITEM</mark> Karen to investigate options.

6.5 Round Table - all

Student comment that they have not yet been in the Library for a while, but hear from friends that the Library has been busy.

Library hopes our upcoming meeting can be in-person the Library will provide food.

Sharing of families and pets.

Next meeting dates – same time and day of week. Tuesday May 10th at 5:00 - 6:30 2022, if possible, in person. <mark>ACTION ITEM</mark> Ali will set up Zoom and Calendar invite.

Action Items from March 15, 2022 meeting

From Agenda and Minutes	Assigned to:	Outcome or Status
5.0 Photo of Committee posted to LSEC Website	Ali, Joan, Karen	Done
6.1 Feedback on Website - minor edits	Ali	Done and soon to be published
6.2 Library Noise and Space - Students please provide any feedback/observations about Library signage, study space and group study space.	Joan Ali	Arrange for student feedback white board with series of questions - first topic - hours, noise, group study space. Signage question to go out via email

	Karen	Follow up 'space audit' idea from Preethi Investigate improving signage for Makerspace, Writing Centre and Computers
6.4 On campus space for students attending online classes. Suggested there is a need to have spaces smaller than group use rooms for single student use.	Karen	Meeting in the works, discussed at General Faculties Council
Next meeting Tuesday May 10th at 5:00 - 6:30 2022, Ali will set up Zoom and Calendar invite, but may be in person (catering 7 days before)	Ali, Joan, Karen	TBD
(from Jan 18) "'Find It' does not find things" – What can we do in the short term and long term to improve? Ali will include 'Find It' in web usability testing. Alison mentioned 'Article Galaxy Scholar' which would require extra funding https://www.researchsolutions.com/	Discussion at Library Council	More to come, considering improving label options
(from Jan 18) "More resources on what scholarly peer-reviewed sources look like and what it means, for example a mind map or decision tree to decide if a source is scholarly."(add to Research How To's?)	Learning and Engagement Unit - Ali	Discussed by Learning and Engagement agenda Friday March 18th, 2022, will draft a resource over summer 2022
(from Jan 18)"Nice if we could introduce Librarians to reduce shyness" Look at creating social media introducing Librarians, have Librarian and Subject Guide embedded in VSIP results (see University of Calgary https://macewan-my.sharepoint.com/:i:/g/personal/keillerk_macewan_ca/EVNxg3W7CXxOvnHnWc8ngfwB8F7_zXAmyWtzGvwl53G2mA)	Web Team, Discovery Layer Team, Communications	More to come . . .