

ABE Content Standards Implementation Plan

Introduction

This plan outlines how the local ABE program (consortium, site, etc.) is planning to implement the ABE content standards over the next 3-5 years. Minnesota's ABE content standards are:

- ACES (Academic, Career and Employability Skills) TIF (Transitions Integration Framework)
- CCRS (College and Career Readiness Standards for Adult Education)
- Northstar Digital Literacy Standards

Guidance

In developing the multi-year plan consider the following:

1. **Training:** How will current and new staff (ongoing) be trained on each set of content standards? Which staff might need more specialized training and how/when will that happen?
2. **Integration into instruction:** How will the program integrate the content standards into instruction? How will the program evaluate standards implementation?
3. **Program structure and additional supports:** What additional supports (financial, support services, etc.) should the program seek in order to implement the standards? How might the program need to reconsider its structure and programming to better implement the standards and enable student success?

Overall plans are expected to incorporate all three sets of content standards.

All consortia are required to submit an implementation plan; this specific template is recommended but not required.

If your program has already developed a plan for one or more of the sets of content standards, your program can either continue to utilize that plan or embed it in this template. This template can be used to articulate a plan for all sets of content standards or any set(s) that are not already represented in previously developed plans.

Contact

If you have questions about this plan template, please contact Jodi Versaw at Jodi.versaw@state.mn.us or (651) 582-8593.

Content Standards Implementation Plan

Consortium name	Mankato Area Adult Basic Education
Staff contact	Karen Wolters, Liv Musel-Staloch
Plan implementation period (start and end dates)	2015 - 2020
Date of last update	July 24, 2020

Implementation Plan Strategies

Options: You may choose to develop:

1. One section for each set of content standards with strategies;
2. One section for each area of consideration from the "Guidance" (training, integration into instruction, and program structure and supports);
3. Or another way that best works for your program.

Section: College and Career Readiness Standards

Strategy	Timeline	People Involved	Resources Needed
CCRS State Implementation Team	2014-2015	Rebecca Strom	Materials and staff from ATLAS training team
Adult Diploma Workgroup and CCRS Training	2014-2015 School Year	Karen Wolters Angie Blackstad	A grant from Otto Bremer Foundation funded the workgroup trainings, ADP Workgroup training staff & materials
Adult Diploma Workgroup	2015-2016 School Year	Karen Wolters Angie Blackstad Liv Musel-Staloch Rebecca Strom Heather Anderson/ Kati Sump	A grant from Otto Bremer Grant funded the workgroup trainings, , ADP Workgroup training staff & materials
Adult Diploma Workgroup	2016-current School Year	Angie Blackstad Liv Musel-Staloch Rebecca Strom	Our ABE leaders attend quarterly or online meetings as scheduled and relevant, ADP Workgroup training staff & materials
Instructional and leadership staff took CCRS Foundations Workshop	2015-present SI Pre-Conferences & Literacy MN Online	All staff	Materials and staff from CCRS State Implementation Team, 10 hours of staff PD time
Newly hired staff will take the course: "Teaching CCRS Reading Foundational Skills" via Literacy Minnesota Online Training & review information available on ATLAS website for new ABE staff	Literacy MN Online	Newly hired staff TBD	https://online.themlc.org/ , school device, 10 hours of staff PD time; CCRS Foundations resources on ATLAS website
Create district vision card aligned to strategic road map and deliver PD training through local	PLCs met 9 months for 2	PLC Leaders: Angie Blackstad	Funded by MAPS 2019-2020 Vision Card

PLCs (implementation and documentation of CCR Standards into instructional curriculum)	hours each time throughout each school year	and Liv Musel-Staloch	2018-2019 Vision Card 2017-2018 Vision Card 2016-2017 Vision Card 2015-2016 Vision Card CCRS resources on ATLAS website
CCRS Math PLCs	Quarterly PLCs held throughout 2016-present	Rebecca Strom leads this; she has been trained on the state ABE implementation team for Math; all math instructors attend	CCRS resources on ATLAS website ; Materials & training from ATLAS CCRS training team
Reading PLCs: STAR & EBRI study circles	Quarterly PLCs held throughout 2014 - present	Liv Musel-Staloch leads this; all ESL staff attend	Materials for training provided by Marn Frank and MN STAR Leadership Team, Reading resources on ATLAS website
Minnesota STAR Reading	2011-2012 SY 2013-2013 SY 2013-2014 SY 2014-2015 SY	Liv Musel-Staloch Heather Block Jean Jurgenson Marilyn Solberg Bette Blaisdell Clarice Esslinger Sarah Scott Carol Nelson	Materials for training provided by Marn Frank and MN STAR Leadership Team, STAR website, Reading resources on ATLAS website
State & regional conferences and institutes	2014-current School Year	All Instructional Staff	Materials & resources for training provided by ATLAS & LAN
PLCs will focus on our 2020-2021 vision card centered around implementing CCRS in distance learning models	Future: 2020-2021	All Instructional Staff Liv Musel-Staloch and Angie Blackstad will lead PLCs	ABE funds will be used for future PLC work 2020-2021 Vision Card, CCRS resources on ATLAS website ; COVID-19 & Distance Education Resource Hub;
Expected Outcomes and Indicators of Success		• All staff will be knowledgeable of CCR Standards • ABE Leadership staff will be able to train & support teachers and conduct observations (PLC agendas & TeachPoint will document) • Instructional staff will have lesson plans & course syllabi aligned to standards (PLC tracking docs will document) • More student MSGs with increased rigor & complexity of courses (ABE Report Card will document) • Instructors will be knowledgeable of CCRS resources for planning online teaching & learning	

Section: Northstar Digital Literacy Skills & Assessments

Strategy	Timeline	People Involved	Resources Needed
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Create district vision card aligned to strategic road map and deliver PD training through local PLCs (implementation and documentation of Northstar DL skills into instructional curriculum)	PLCs met 9 months for 2 hours each time throughout each school year	PLC Leaders: Angie Blackstad and Liv Musel-Staloch	Funded by MAPS 2019-2020 Vision Card 2018-2019 Vision Card 2017-2018 Vision Card 2016-2017 Vision Card 2015-2016 Vision Card Northstar resources on ATLAS website
Distance Learning 101 & Distance Learning 102 (Project IDEAL)	2010-2011 SY 2011-2012 SY 2012-2013 SY	Bev Mountain Karen Wolters Rebecca Strom Bob Maas Tom Tachney Mary Kate Lewis Piroso Heather Anderson Marilyn Solberg	Materials & resources for training provided by Literacy Minnesota
Instructors took the course: “Northstar Foundations: Digital Literacy Integration for Adult Basic Education” via Literacy Minnesota Online Training	2017-present	All staff initially then newly hired staff	https://online.themlc.org/ , 10 hours of staff PD time; Northstar resources on ATLAS website
Instructors take the Northstar DL Assessments	2017-present	Ruth Tweeto Jean Jurgenson Maylis Dickey Theresa Mosher Carol Doering Bette Blaisdell Linda Bosworth Clarice Esslinger Liv Musel-Staloch Jed Highum	https://www.digitalliteracyassessment.org/assessment-info
Identify support staff & instructors to take the course: “Distance Learning Basics for Adult Basic Education” via Literacy Minnesota Online Training to plan Northstar DL instruction	March 2020 (updated)	All Staff	https://online.themlc.org/ , 10 hours of staff PD time; Northstar resources on ATLAS website
Attend regional and state PD for best practices on administration of Northstar DL assessments, gain new resources and to plan instruction	2015-present	Mary Kate Lewis Piroso Cynthia Moreno Ruth Tweeto Jean Jurgenson Maylis Dickey Theresa Mosher	Materials & resources for training provided by ATLAS & LAN
Newly hired staff will review the NorthStar Digital Literacy site to learn about its standards.	As needed Fall 2020, potentially	Newly hired staff TBD	https://www.digitalliteracyassessment.org/assessment-info ; Northstar resources on ATLAS website

Certified proctors for each site will review updates to Northstar DL website including practice exercises.	April, 2020-present	Mary Kate Lewis Piroso Cynthia Moreno Ruth Tweeto Jean Jurgenson Maylis Dickey Theresa Mosher	• https://www.digital literacyassessment.org/external-resources/; • Literacy Minnesota Northstar Digital Literacy Curriculum; • CTEP.weebly.com; • https://edu.gcfglobal.org/en/subjects/technology/; • ATLAS website
Newly hired Distance Learning Supervisor will determine best practices for teaching & assessing Northstar DL standards remotely	July-Dec. 2020	Mary Kate Lewis Piroso	COVID-19 & Distance Education Resource Hub; COVID-19 Resources on ATLAS website including Spring 2020 webinars, and COVID-19 articles; http://mnabe-distancelearning.org/ ; Northstar resources on ATLAS website
Expected Outcomes and Indicators of Success		• All staff will be knowledgeable of Northstar Standards • ABE Leadership staff will be able to train & support teachers and conduct observations (PLC agendas & TeachPoint will document) • Instructional staff will have lesson plans & course syllabi articulating Northstar Digital Literacy Standards (PLC tracking docs will document) • Instructional staff will increase their knowledge of digital literacy skills • Proctors will be knowledgeable of revisions of Northstar DL curriculum resources & teaching Northstar online	

Section: Academic Career Employability Skills - Transitions Integration Framework

Strategy	Timeline	People Involved	Resources Needed
ACES Advisory Group	2011-2012	Karen Wolters Liv Musel-Staloch	Materials & resources for training provided by ATLAS
Regional Transitions Plan - ACES Study Circles	2013-2017	All instructional staff, Clarice Esslinger Heather Anderson Liv Musel-Staloch were regional trainers	Funding from Regional Transitions Grant; ACES Study Circle Guide, materials and resources for ACES on ATLAS website
State & regional conferences and institutes	2013-present	All Instructional Staff	Materials & resources for training provided by ATLAS & LAN

Create district vision card aligned to strategic road map and deliver PD training through local PLCs (implementation and documentation of ACES-TIF skills into instructional curriculum)	PLCs met 9 months for 2 hours each time throughout each school year	PLC Leaders: Angie Blackstad and Liv Musel-Staloch	Funded by MAPS 2019-2020 Vision Card 2018-2019 Vision Card 2017-2018 Vision Card 2016-2017 Vision Card 2015-2016 Vision Card Materials and resources for ACES on ATLAS website
Newly hired staff will take course: “ACES 101: Integrating Academic, Career, and Employability Skills in ABE” via Literacy Minnesota Online Training	As needed Fall 2020, potentially	Newly hired staff TBD	https://online.themlc.org/ , , 10 hours of staff PD time; ATLAS website
PLCs will focus on our 2020-2021 vision card centered around implementing ACES-TIF in distance learning models	2013-present	PLC Leaders: Angie Blackstad and Liv Musel-Staloch	ABE funds will be used for future PLC work 2020-2021 Vision Card, CCRS resources on ATLAS website ; COVID-19 & Distance Education Resource Hub;
Expected Outcomes and Indicators of Success		• All staff will be knowledgeable of ACES-TIF Skills • ABE Leadership staff will be able to train & support teachers and conduct observations (PLC agendas & TeachPoint will document) • Instructional staff will have lesson plans & course syllabi aligned to TIF (PLC tracking docs will document) • More student MSGs with implementation of academic & employment skills in courses (ABE Report Card will document) • Instructors will be knowledgeable of ACES-TIF resources for planning online teaching & learning	