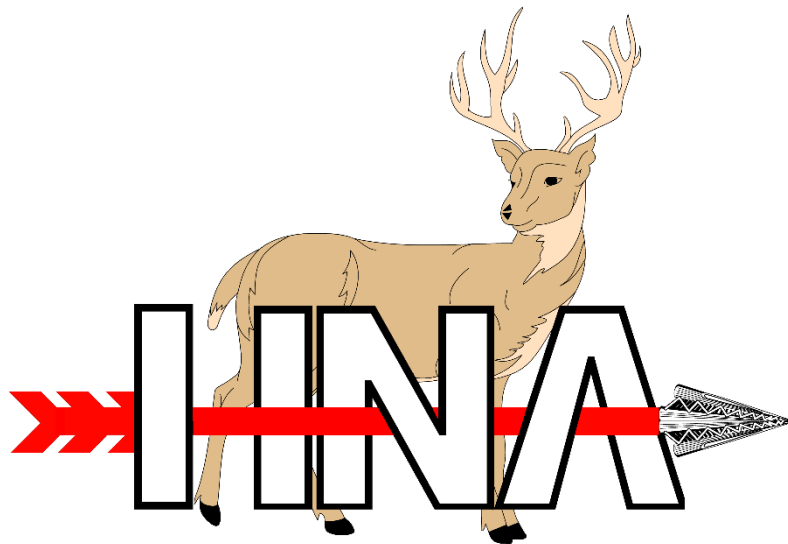


HNA Havering NALGO Archers



Essential Club Information

Day-to-Day Club Rules

February 2024

Emergency Procedure

1. In the case of an accident or other incident (e.g., stray people on course) blow one long blast on whistle to stop all shooting. Deal with the incident. If needed, then phone emergency services and if required clear the woods and get everyone either to the assemble point, (the club tent) or onto the public footpath.
2. If you hear one long blast on the whistle STOP SHOOTING IMMEDIATELY. If required and informed then make your way back to the assembly point (by the club Tent) or if necessary to the public footpath. Shout "STOP" to alert any archer in the immediate vicinity.
3. It is the responsibility of whoever blew the whistle to stop shooting to declare the incident over and to allow shooting to resume by two long blasts on a whistle.
4. The same individual must contact a committee member, if none present, to advise them on what has occurred. Primarily contact the Secretary, or Chairman failing this any Committee Member available.
5. The Emergency First Aid Kit is in the tea tent in the red container.
6. The club's location is:

Meads Wood.
Great Gibcracks Chase.
Sandon (Near Howe Green)
Chelmsford.
Essex

7. The Ordnance Survey Grid reference for the wood is: TL 76913 02685.

Post code to get into the chase, CM2 7TG.

What 3 words:

Gibcracks Chase: detergent.scout.waters

Parking: mallets.figs.offhand

Wood: highlight.front.waffle

8. If possible, have someone standing at the entrance to Gibcracks Chase to guide emergency vehicles, otherwise stay in contact with the emergency services via your phone.

9. Nearest Hospital with A&E:

Broomfield Hospital
Court Road, Broomfield, Chelmsford, Essex, CM1 7ET
Switchboard - 01245 362000

Please observe the following rules when at the Club

- HNA is governed by the rules of the National Field Archery Society (NFAS).
 - HNA members are also bound by the HNA constitution, HNA code of conduct as well as our rules for setting an NFAS course.
 - Cars are to be parked facing the fence on the left-hand side of the gate.
 - Place your parking permit on the dashboard.
 - Park with care and allow for access by others through the parking area.
 - Be aware of the ground conditions during the winter months, if possible 4X4's should park off the mat to allow 2-wheel drive cars to park.
 - Please inform your fellow HNA members if there is an issue parking.
 - Car engines are not to be run when stationary.
 - Close the gate behind you, there is often livestock in the field.
 - Be considerate to our neighbours, and drive along the chase with due care and consideration.
 - Members who bring guests to shoot at our ground must inform a committee member beforehand (membership, Secretary or Chairman) and a fee may be charged for club funds. The guest is the HNA's members responsibility while on our site.
 - All arrows MUST be marked with archers Initial and Surname.
 - Take a mobile phone with you when you shoot especially when alone. It is advised that you carry your own First Aid Kit.
 - Always have a whistle with you as well as your HNA and NFAS membership cards.
 - Observe NFAS rules. If you see anything of concern, please follow HNA's code of conduct and report and deal with it in the correct manner.
 - Always walk forward around the course.
 - Only shoot targets from designated pegs. Do not move pegs, targets or vegetation (code of conduct).
 - Any accident or near miss to be reported to the HNA Chairman and Secretary. Fill in an NFAS accident/near miss form and pass onto the HNA Chairman and Secretary.
 - Always leave an adult, a bow or bright object in front of a target when looking for arrows.
 - Please take any litter/broken arrows off the course.
 - You are advised to wear an item of bright clothing.
- When using the practice butts:
- Only shoot from the shooting line. Do not shoot across the lanes.
 - The archer on the left butt is "shoot marshal" and says when to collect arrows and when to re-commence shooting.
 - Copies of the Club's Constitution, Code of conduct etc can be shared if required.
 - Shooting Times - Each day between 08:00 and 22:00 or Dusk whichever is earlier.
 - Club work days will be announced from time to time. Please assist if you can.

Club officials.

Chairman	Dennis Ife Mob: 07751916942 email: dennisife1@outlook.com
Secretary	Scott King Mob: 07808 146116 email: longbowmen10@gmail.com
Treasurer	Graham Radford
Membership officer	Jim Gilby
Course officer	Scott King
WEB officer	Howard Ife
Members representative	Jake Goodwin
HNA website	https://www.haveringnalgoarchers.com/
HNA email	haveringnalgoarchers@gmail.com

Emergency numbers

Emergency services	999
Police non-emergency enquiries	101
Broomfield Hospital	01245 362000

Document inspired by Bridge Wood Archers. With thanks.