

A Job Of Your Dreams

After you graduate from vocational college, you may start looking for a job. Nowadays it is not always certain that you will find a permanent job immediately, but temporary jobs will also contribute to your experience in your field.

Vacant jobs are advertised in newspapers, on the Internet, on TV and radio and of course in employment agencies. Temporary jobs won't always be advertised in media. If you are looking for one, for example a summer job, just visit some companies and ask them whether they have any vacant summer jobs.

If you take an interest in some job advertisement, you should keep in mind some basic rules for applying for a job. You should write an application letter and send it with a CV. Your application letter should be only one page long. It should be logical, interesting and should include relevant information.

The most qualified applicants are asked to a job interview. It always gives a good impression if you are on time and neatly dressed, and tell about yourself and your plans in an energetic and truthful manner. Active people with good social skills and teamwork-oriented mind are appreciated in working life. Hope you will find a job of your dreams!

To graduate = valmistua (koulusta)
certain = varma
permanent = vakituinen
temporary = väliaikainen
to contribute to = myötävaikuttaa, avustaa
experience = kokemus
field = ala
vacant = avoin, vapaa
to advertise = mainostaa, ilmoittaa
employment agency = työvoimatoimisto
application = hakemus
to include = sisältää
relevant = oleellinen
qualified = pätevä
impression = vaikutelma
neat = siisti
truthful = rehellinen
manner = tapa
oriented = suuntautunut
to appreciate = arvostaa

Lähde: Liisa Fräki, Eija Häkkinen, Marit Kaihari: Techno Rules