

Lafayette Preparatory Academy PTO

October 10, 2023 - General Meeting Minutes

Date, Time, and Location: Tuesday, October 10, 2023, at 6 p.m. in room x.

Meeting called to order by President Brett Spencer at 6:09 p.m.

Attendance:

Head of School: Dave Bosch,

Teacher Liaison: Erin Mikel

PTO Board Members: Dana Cartier, Brett Spencer, Audrey Brown, Vinny Borrini, and Kristin Conwell

Caregivers: There were x members in attendance.

Officers' Reports

Vice President: given by Brett Spencer

- Welcome, hello and introduction of the board
- We need a LPA for the Family Resources Committee Chair position

President: given by Brett Spencer

- Big Asks
 - Parent/Teacher Conferences –
 - This is a potluck for our teachers.
 - Please contribute if you can. The ask was made via the weekly email
 - Costume Drive & Winter Wear
 - There is a drop box in the front of the school.
 - Costume drive – now through Oct 31.
 - Winter Wear Drive – now through December 15th.
 - Teacher Appreciation Week – Committee Lead

Treasurer: given by Vinny Borrini

- Bobo's recap
 - Total sales is \$16,000
 - Money to PTO is approximately \$6,500.00.
 - We also had \$550 of direct donations, which means about \$1,000 more than last year.
- Next Fundraisers
 - Light the square

- Popcorn – around thanksgiving
- Dance-a-thon – last half of the year
- Stadium concession stand
- Ideas?
 - Lemonade stand at community based events
- Employee benefits
 - Did you know that LPA is a nonprofit 501(c)(3)
 - Many companies offer employee benefits to support local non-profit groups. Some of these include:
 - Donation match
 - Direction donations in the name of employee
 - Donation based on volunteer hours of employee
 - If you have any questions feel free to reach out to Vince Borrini - vince.borrini@gmail.com.
 - Suggestions were received that it would be a great idea to make these matching programs known to the caregivers through regular ongoing communications.

Light the Square Committee

- Square Lighting, Pet Parade, Music & Festivities
 - Saturday December 2nd, 3-6 pm
- Holiday market
 - Sunday December 10, 10am-4pm
- PTO will have bake sale, hot chocolate/cider & holiday decorations from LPA Students.
- We are seeking committee members to help this endeavor.

Committee Reports

Teacher Liaison Report – given by Erin Mikel

- No updates since the last meeting.
- Recap of events committee
 - o OCTOBER
 - World bullying prevention day – great success
 - 10/18 – teachers vs. 8th grade volleyball game
 - 10/17 – Student Council Election
 - 10/31 – Fall Festival
 - Looking for candy, small trinket, Ziploc bags

- Contact erin.mikel@lafayetteprep.org
- o **November**
 - 11/1 children's grief awareness day (wear blue)
 - 11/21 elementary & Middle School Spelling Bee
 - November 27 – Dec 1 – Steam Week
 - o Ned classroom speakers: contact your student's homeroom teacher if you or someone you know would like to present to their class.
 - o Looking for STEAM local icons

DEANS DISCIPLINE UPDATE by Dean Wade

- **PROTOCOLS**
 - o Monthly data analytics – Deans look at it on a monthly basis to determine
 - o CPI (crisis prevention intervention)/restraints – all staff members are trained
 - o Break spots/buddy room/ assistance calls – they are abundant, every class has break spots within the room.
- **INTERVENTION/PREVENTION**
 - o Responsive Classroom –
 - Philosophy about
 - Restorative work – when there are discipline needs they try to do problem solving, natural consequences, etc.
 - Students with bigger or more frequent needs – there are a variety of plans employed. (i.e. safe body plan, check in/ check out plan with homeroom).
- **Staff Training**
 - o Mindfulness -
 - o Sense of belonging
 - o Affinity Group – started for LBGT and persons of color
- **DATA**
 - o Metrics (infinite Campus + LPA tracker) – if a student has a behavior infraction it is getting logged into the system. The LPA tracker is for smaller infractions.
 - o Office call tracker (frequency) – walkie talkies, front office keeps track.
 - o Panorama (SEL) – this is a survey that students take it twice and parents are offered the survey once per year.
 - o Change – data broken out by race, class, etc. – they can have hard conversations with the team if there are trends that are undesirable.
- **Question – metrics that move onto high school**
 - o Handbook – level 4 – high level behavior and level 3 – (these are serious behavioral things that infringe upon the safety of others. More details can be found in the handbook.)

- Question – would the school be open to additional affinity groups? Answer: yes

Head of School's Report – given by Dave Bosch

- Mr. Bosch received and answered the following questions:
 - What are the racial demographics by grade?
 - Overall black 35%, Hispanic – 5%, Multiracial - %, white – 53% and less than 1% are Asian.
 - What is LPA's policy around purchasing curriculum, assessments, and other school-wide content?
 - Identify a need through data and feedback
 - Form a committee
 - Review, vet information
 - Make a recommendation
 - Approval by leadership team
 - How is everything going with our new employees? (teachers + front desk)
 - 9 new staff members
 - Great start of the year
 - Quarter 1 survey will be going to staff to see how they are feeling about LPA this year.
 - What are the fundraising goals for the new development director?
 - Increase annual revenue from donation and grants by 3%
 - At least 50% of the teacher supply and scholarship funds are funded through donations
 - LPA's capital campaign is ready to be launched and set up to raise at least 600k.
 - How has grant writing been going?
 - Two have been approved so far:
 - Grow your own grant – renewal – growing alum into educators
 - School safety measures - \$50k
 - Has LPA researched other safety measures (ex. Bullet-proof doors)? What are the schools plans to address this?
 - Grant money is earmarked for increased safety measures in the school.
 - Install key fob at the gym entry point we found this has increased security significantly at our other doors
 - Special treatment to glass at entry doors and possibly some of the first floor windows.

- Could we consider keeping the second set of doors at each entry closed and locked? (in case of intruder)
 - These doors are not lockable. There is a balance between fire safety and intruder safety that all buildings must navigate.

Next meeting is 11/14 at 6 p.m. in a 4th grade classroom.

Meeting adjourned at 7:35 p.m.

Minutes compiled by Kristin Conwell, Secretary