

GEM SC Meeting May 4, 2023

Present: Adam Kellerman, Christine Gabrielse, Hyunju Connor, Chris Mouikis, Brian Walsh, Chih-Ping Wang, Erik Vandegriff, Fredrick Wilder, Hsinju Chen, Jing Liao, Kevin Genestreti, Lunjin Chen, Lynn Kistler, Fraz Bashir, Sarah Vines, Yihua Zheng

1. **GEM Workshop**
 - a. **Meeting schedule (Chris + Jing)**
 - b. **Plenary speakers (Christine)**
 - c. **Activities (Adam + all)**
 - d. **GEMEE (Hyunju)**
 - e. **VGEM Training session (Chris + Jing)**
2. **Community survey (Adam)**
3. **FG selection feedback (Adam + Sarah)**
4. **Gateway science (Adam)**

1. GEM Workshop

- **Schedule:**
 - o Schedule being finalized – student day
 - o All plenary sessions times/slots are finalized. Still waiting on DEI speaker, though all other plenary speakers are finalized. Working on student moderators
- **Student Travel:**
 - o 52 tickets have been purchased, and reminder was sent to the rest of the students to talk to Umbe to schedule their flights
 - o 100 registered participants in total for students
 - o Poster title submission launched, with all research areas – 30 posters received so far
 - o Deadline for student poster submission is May 15
- **GEM App**
 - o Rebrand as GEM app – app.gemworkshop.org – developer promises that it will be finished soon.
 - o All meeting content will be accessible:
 - Schedule, plenary talks, focus group talks, posters
 - o Three “GEM App” (replacing VGEM) training sessions beginning May 15
 - o Will there be zoom for the plenary?
 - Yes
 - o Zoom for Focus groups?
 - Yes, via the new app
- **GEMEE**
 - o 21 mentors.
 - o Last year we had 34 mentors, so hoping to get more still.
 - o Fraz volunteered to be the next GEMEE lead.
- **GEM DEI**

- Activity is not set.
- Hyunju: Have a panel with non-academic speakers. This needs to be organized still.
 - There was confusion on who was organizing it, students or the DEI committee. It will occur 3:30 on Wednesday.
- **Entertainment:** No one signed up to lead the Banquet Entertainment. Please speak up.

2. Community Survey

- Should we conduct the survey again?
- Motion to continue it, and seconded.
- Poll set up to vote on if we do a survey again or not: 12 Yes 2 No, motion passes.
- Volunteer to lead the survey development: Brian Walsh. Adam to send this survey to Brian. Sarah Vines volunteered as well.

3. FG selection feedback

- Develop a comment process (like LWST)?
- Getting more community involvement prior to the submission
- Start earlier
- Communicate to the community prior to mini-GEM what proposals are being submitted
- Repetitive communication, put on the GEM main page. Link to current FGs on Main Page
- Community input
 - Require FG proposals submitted earlier for comment
 - 2021 FG selection round: concerns brought by community and SC on how selection process was managed that year. Not everyone could attend the meeting/presentations.
 - Community concerns about the merits. What are you considering?
 - Logistics need to be determined.
 - 2-step and 1-step feedback proposed.
 - 2-step: FG proposers would make full proposal (or a summary, TBD) available ahead of time for community members to make feedback on. Feedback is submitted to the SC. SC communicates that feedback to the proposers to include in their proposal leading up to mini-GEM. Full proposal re-submitted with feedback changes prior to mini-GEM and presented at mini-GEM.
 - 1-step: FG proposers would make full proposal available ahead of time for community members to make feedback on. Feedback is submitted to the SC. SC takes feedback into account when making selections.
 - Question: Is that feedback still communicated to the FG proposers in advance? Would require effort on the part of the SC to filter comments and send to the proposers.
 - Christine volunteered to take a whack at the logistics, plans to include Sarah, Adam also volunteered. Will send out email to see if anyone else wants to join. (Or may come up with rough draft first and then send out for comments.)