

McKinley PTA of Santa Monica
PTA Meeting
August 29, 2025, 9:10AM, Mckinley Auditorium and on Zoom

Present: Erin Buckley-Burnett, Fahma Clayton, Tushna Dinshaw, Ryan Dinshaw, Sibyl Fenwick, Alison Godin, Madeleine Gray, Nan Greenwood, Wixon Greenwood, Jordana Haspel, Erin Howard, Mike Jones, Namita Kunwor Shrestha, Tiffany Lagod, Ryan Lagod, Krystal Munguia, Leisa Nguyen, Mariko Oka, Liz Oyenoki, Brenda Paredes, Whitney Pirtle, Brandon Price, Rebecca Russell, Elnaz Sarang, Vinny Shreshta, Keve Smith, Wendy Soto, Mel Stavchanskiy, Daniele Trussardi, Ann VerSteeg, Anne Warlaumont, Daniela Wiener, Julie Williams, Kathryn Williams, Ashley Zartner

Call to Order: The meeting was called to order at 9:11am on Zoom, President Sirinya Matute presiding.

Adoption of Agenda: The agenda was adopted as presented.

Approval of Minutes: The minutes of the May 28, 2025 general association were approved as presented

Financial Secretary's Report – presented by Julie Williams

2025.05 - May Financial Secretary Report

McKinley Elementary PTA of Santa Monica Inc. Financial Secretary's Report Cash & Checks May 1, 2025 - May 31, 2025							
RECEIPTS				DEPOSITS			
April 23, 2025	Snack Sales	\$291.00		May 13, 2025	Snack Sales	\$619.00	
April 25, 2025	Jog-a-thon Spiritwear/Swag Sales	\$65.00			Jog-a-thon Spiritwear/Swag Sales	\$65.00	
April 30, 2025	Snack Sales	\$328.00			Shopping Clubs	\$320.69	
May 7, 2025	Kroger/Ralphs	\$312.00			Total Deposit	\$1,004.69	
	Box Tops for Education	\$8.69					
	Total Receipt	\$1,004.69					
May 15, 2025	Snack Sales Coins, all Spring	\$103.00		May 20, 2025	Snack Sales Coins, all Spring	\$103.00	
	Total Receipt	\$103.00			Total Deposit	\$103.00	
May 7, 2025	Snack Sales	\$252.00		May 27, 2025	Snack Sales	\$525.00	
May 14, 2025	Snack Sales	\$273.00			Total Deposit	\$525.00	
	Total Receipt	\$525.00					
May 28, 2025	Book Fair	\$3,129.00		May 29, 2025	Book Fair	\$3,129.00	
	Donation	\$5.00			Donation	\$5.00	
	Total Receipt	\$3,134.00			Total Receipt	\$3,134.00	
	GRAND TOTAL RECEIPTS FOR MAY	\$4,766.69			GRAND TOTAL DEPOSITS FOR MAY	\$4,766.69	
Julie Williams Financial Secretary				05/31/2025 Date			

Treasurer's Report — presented by Mel Stavchanskiy and Julie Williams

Motion to ratify expenses and checks (1455-1482) for \$20,033.13 made by Julie Williams. The motion was seconded and approved

Treasurer's Report - May 2025

McKinley PTA of Santa Monica
Monthly Treasurer's Report
May 1, 2025 to May 31, 2025

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Meeting Date: August 29, 2025			
CHECKING ACCOUNT			
BALANCE ON HAND 05/01/2025			\$32,482.84
INCOME			
5/1	DEP: NY Life Corp Donation	\$250.00	
5/9	DEP: NY Life Corp Donation	\$250.00	
5/13	DEP: National Employee Matching Donation	\$250.00	
5/13	DEP: Office Deposit	\$1,004.69	
5/27	DEP: Office Deposit	\$525.00	
5/29	DEP: Office Deposit	\$3,134.00	
5/29	DEP: AmerOnline Giving	\$340.00	
5/30	DEP: Stripe Toolkit ACH	\$478.69	
	TOTAL (8)	\$6,232.38	
		TOTAL INCOME	\$6,232.38
EXPENSES			
Ck#1455	SMMUSD -- March-April 2025 District Bill	\$4,788.21	
Ck#1456	Liz Oyenoki -- STEM Fair	\$300.00	
Ck#1457	Liz Oyenoki -- HSA Awards	\$786.58	
Ck#1458	Elisabeth Beken -- Deposit for 5th Grade Party Photobooth	\$100.00	
Ck#1459	Stay Golden Photobooth -- 5th Grade Party Photobooth	\$355.00	
Ck#1460	Katy Buckner -- Teacher Grant	\$400.00	
Ck#1461	Parisa Sobhani -- Snacks	\$19.99	

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Ck#1462	Keve Smith -- Staff Appreciation Week	\$225.11	
Ck#1463	Alexys Buckner -- Teacher Grant	\$400.00	
Ck#1464	Lizeth Bejarano -- Staff Appreciation Week	\$2,029.54	
Ck#1465	Shayna Vega -- Staff Appreciation Week	\$147.27	
Ck#1466	Julie Williams -- Jogathon, Spirit Wear, New Checks, Yearbooks	\$1,348.94	
Ck#1467	Elayne Borenstein -- Teacher Grant	\$395.05	
Ck#1468	Hong Le -- Teacher Grant	\$212.42	
Ck#1469	Liz Oyenoki -- HSA Awards	\$216.52	
Ck#1470	SMEF -- Scholarship to McKinley Alumni	\$500.00	
Ck#1471	Kimberlee Johnston -- Teacher Grant	\$396.82	
Ck#1472	Vanessa Oliva -- Teacher Grant	\$400.00	
Ck#1473	April Rosales -- Teacher Grant	\$400.00	
Ck#1474	Membership Toolkit -- Website 7/2/2025-7/2/2025	\$850.00	
Ck#1475	David Edwards -- Teacher Grant	\$101.81	
Ck#1476	Parisa Sobhani -- Snacks & 5th Grade Gift	\$703.96	
Ck#1477	Amanda Sherman -- Teacher Grant	\$400.00	
Ck#1478	Yvette Martin -- Teacher Grant	\$71.84	
Ck#1479	Yvette Martin -- Teacher Grant	\$115.41	
Ck#1480	Corina Carlstroem -- Teacher Grant	\$240.64	
Ck#1481	SMEF -- Annual Donation	\$1,000.00	
Ck#1482	Scholastic Book Fairs -- Money for Book Fair	\$3,128.02	
	TOTAL (28)	\$20,033.13	
		TOTAL EXPENSES	\$20,033.13
BALANCE ON HAND 05/31/2025			\$18,682.09

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MONEY MARKET ACCOUNT			
BALANCE ON HAND 05/01/2025			\$207,791.38
5/30	DEP: Interest	\$707.08	
5/30	Debit: Backup Tax Withholding, error, being fixed with bank	-\$169.70	
BALANCE ON HAND 05/31/2025			\$208,328.76
STRIPE ONLINE ACCOUNT			
BALANCE ON HAND 05/01/2025			\$0.00
DEP	Account activity		\$0.00
Less	Fees		\$0.00
	Payout to Citi Checking account		\$0.00
BALANCE ON HAND 05/31/2025			\$0.00
BALANCE ON HAND			\$0.00

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05/01/2025			
DEP	Account activity		\$493.05
Less	Fees		-\$14.36
5/30	Payout to Citi Checking account		-\$478.69
BALANCE ON HAND 05/31/2025			\$0.00

FY2026 Budget – Presented by Julie Williams, approved

 2025.08.27 - BudgetOverviewFY26.pdf

McKinley Parent-Teachers Association of Santa Monica

Budget Overview: FY26

July 2025 - June 2026

Wednesday, August 27, 2025 12:43 PM GMT-07:00 1/3

TOTAL

Income

250 CARRY OVER

250-5 Allocation From Savings 19,086.00

Total 250 CARRY OVER 19,086.00

300 FUNDRAISING

311 Direct Donation 10,000.00

312 Corporate Donations 5,000.00

312-2 Employee Matches 1,000.00

Total 312 Corporate Donations 6,000.00

315 Back to School Picnic 600.00

317 Halloween Harvest Festival 6,000.00

326 Book Fair 1,000.00

328 Parent Night Out 500.00

333 Restaurant Night Fundraiser 500.00

337 Talent Show 250.00

340 Popcorn/Snacks General 5,000.00

341 Teacher Raffle 1,000.00

342 Spirit Wear 2,000.00

344 Multicultural Day 2,000.00

349 Jogathon

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349-1 Jogathon Student Sponsorships 35,000.00

349-2 Jogathon Corp Sponsorships 15,000.00

349-3 Jogathon Sales 7,500.00

Total 349 Jogathon 57,500.00

352 Yearbook Sales 1,500.00

353 See's Candy Fundraiser 0.00

370 Box Tops for Kids 35.00

380 Shopping Clubs

380-2 Electronic Scrip 10.00

380-3 Kroger/ Ralphs 1,250.00

Total 380 Shopping Clubs 1,260.00

381 CSA (Good Life Organics) 350.00

Total 300 FUNDRAISING 95,495.00

400 OTHER INCOME

405 Interest 7,000.00

440 Membership Dues 2,000.00

450 Stripe Fees Charged 2,500.00

Total 400 OTHER INCOME 11,500.00

Total Income \$126,081.00

GROSS PROFIT \$126,081.00

Expenses

500 ACADEMIC PROGRAMS

502 Teacher Classroom Supplies Grant 9,600.00

McKinley Parent-Teachers Association of Santa Monica

Budget Overview: FY26

July 2025 - June 2026

Wednesday, August 27, 2025 12:43 PM GMT-07:00 2/3

TOTAL

512 Field Trip Buses (2 buses per trip, 2 trips per grade) 6,000.00

516 Science Program 18,150.00

516-4 STEM Fair 300.00

Total 516 Science Program 18,450.00

524 PE GRANT 0.00

530 Enrichment Activities

530-1 Campus Monitors (Before & After School) 19,800.00

530-3 Student Council Materials 100.00

530-4 Parent Education 750.00

530-5 Dance Team Materials 250.00

530-6 Rainbow Club Materials 100.00

530-7 Green Team Materials 100.00

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530-8 Mindfulness Club Materials 100.00
530-9 Student Newspaper Materials 100.00
Total 530 Enrichment Activities 21,300.00
534 Assemblies 8,000.00
Total 500 ACADEMIC PROGRAMS 63,350.00
550 FUNDRAISING EXPENSE
554 Back to School Picnic 100.00
558 Halloween Harvest Festival 2,500.00
564 Parent Night Out 250.00
570 Talent Show 150.00
571 Literacy Night 250.00
572 Popcorn/Snacks General 2,500.00
573 Teacher Raffle 50.00
574 Spirit Wear 1,500.00
576 Multicultural Day 500.00
577 Jogathon
577-1 Jogathon expense 2,000.00
577-2 Jogathon T-shirts 2,600.00
577-3 Jogathon Fundraising Platform Costs 1,500.00
Total 577 Jogathon 6,100.00
580 Book Fair expense 1,000.00
599 School Facility Permit for Events 3,500.00
Total 550 FUNDRAISING EXPENSE 18,400.00
600 OPERATION EXPENSE
613 Zoom Account 176.00
614 Quickbooks Online Fees 1,100.00
615 Web Site 850.00
616 PTA state dues (\$5.25 per member x 175 members) 1,250.00
618 CA Attorney General Registry - RRF1 Filing 75.00
619 Accountant 850.00
620 Insurance 300.00
621 Dept of Justice Raffle License Filing 30.00

Mckinley Parent-Teachers Association of Santa Monica

Budget Overview: FY26
July 2025 - June 2026

Wednesday, August 27, 2025 12:43 PM GMT-07:00 3/3

TOTAL

626 PTA Administrative Expenses 250.00
628 Postage and Delivery 25.00
632 PTA Convention 500.00

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634 PTA Council Expense - Lunch & Gift 350.00
638 Honorary Service Awards 1,000.00
645 Annual Form 199 - Franchise Tax Board 25.00
Total 600 OPERATION EXPENSE 6,781.00
650 SERVICES & SUPPORT
651 McKinley ES Administrative Expenses Support
651-1 Maintenance Agreement - Copier, Laminator, Duplo 3,500.00
651-2 General Supplies for McKinley School 11,000.00
651-4 Principal Discretionary Fund 3,500.00
Total 651 McKinley ES Administrative Expenses Support 18,000.00
652 Hospitality
652-2 PTA Meetings 500.00
652-3 Back to School Staff Breakfast 1,000.00
652-5 Teacher Appreciation Week 2,750.00
Total 652 Hospitality 4,250.00
655 PTA - McKinley School Committees
655-2 AASG 250.00
655-3 ELAC 250.00
657 Sustainability & Beautification Committee 1,000.00
Total 655 PTA - McKinley School Committees 1,500.00
662 5th Grade Culmination Celebration
662-1 5th Grade Culmination / Party 2,500.00
662-2 5th Grade Culmination 750.00
Total 662 5th Grade Culmination Celebration 3,250.00
663 5th Grade Gift 500.00
664 5th Grade Field Trip Buses 5,000.00
665 Yearbooks 2,000.00
673 Samohi Scholarship to former McKinley Students 500.00
674 Founder's Day Donation- PTA Statewide Event 50.00
675 SAMOHI Grad Nite Donation 250.00
Total 650 SERVICES & SUPPORT 35,300.00
695 Uncategorized Expenses
695-3 Stripe Fees Paid 2,250.00
Total 695 Uncategorized Expenses 2,250.00
Total Expenses \$126,081.00
NET OPERATING INCOME \$0.00
NET INCOME \$0.00

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Commitment Letter: Presented by Julie Williams, approved

 2025.08.27-2025-2026 PTA District Commitment - FINAL.pdf



August 27, 2025

COMMITMENT LETTER

<input type="checkbox"/>	Preliminary
<input checked="" type="checkbox"/>	Final
FOR PTA USE ONLY	

The McKinley Parent-Teacher Association of Santa Monica gives to the Santa Monica-Malibu Unified School District a commitment to pay for the following for the 2025/2026 school year for McKinley Elementary School, not to exceed the following amount:

1. Item	PS Science (supplies)	Cost	\$18,150.00
	Account # 516 Science Program		
2. Item	Campus Monitors Before/After School	Cost	\$19,800.00
	Account # 530-1 Campus Monitors		
3. Item	Field Trip Buses	Cost	\$6,000.00
	Account # 512 Field Trip Buses (2 buses per trip, 2 trips per grade)		
4. Item	5th grade Field trip buses	Cost	\$5,000.00
	Account # 664 5th Grade Field Trip		
5. Item	Copier, Laminator, Duplo Maintenance	Cost	\$3,500.00
	Account # 651-1 Maintenance Agreement - Copier		
6. Item	McKinley School Supplies	Cost	\$11,000.00
	Account # 651-2 General Supplies for McKinley School		
Total Cost			\$63,450.00

The Santa Monica-Malibu Unified School District accepts ownership of the above described items.

Sirinya Matute, Unit President 2025-2026
McKinley Parent-Teacher Association of Santa Monica (not as an individual)

This gift is acknowledged and accepted by:

Dr. Daniela Wiener, Principal
McKinley Elementary School

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2025.08.29 - Funds to Release.pdf

Funds to Release	
August 29, 2025	
Category	Amount
502 -- Teacher Grants	\$1,600
512 -- Field Trip Buses	\$6,000
516 -- Science Program	\$18,150
530-1 -- Campus Monitors	\$19,800
530-5 -- Dance Team	\$250
534 -- Assemblies	\$1,500
554 -- Back to School Picnic	\$100
564 -- Parents Night Out	\$250
574 -- Spirit Wear	\$750
613 -- Zoom Account	\$176
616 -- PTA State Dues	\$375
651-1 -- Maintenance Agreement	\$3,500
651-2 -- General Supplies	\$11,000
651-4 -- Principal's Discretionary Fund	\$2,000
652-2 -- PTA Meetings	\$250
652-3 -- Back-to-School Staff Breakfast	\$1,000
655-2 -- AAFA	\$250
655-3 -- ELAC	\$250
657 -- Sustainability & Beautification Committee	\$500
695-3 -- Stripe Fees Paid	\$500
TOTAL:	\$68,201
I move to release the funds in the amounts above totaling \$68,201.	

President's Report

Need 5 delegates to attend district meeting 9/25

How to get involved in PTA? Presented by EVP Elizabeth Badger

- Explanation of role types and responsibilities
- Urgent volunteer needs: Literacy Chair, Jogathon Chair, community events (picnic, Harvest Festival, Talent show, Fundraising Committee)
- Room Parents – contact Ann and Kathryn roomparent@mcKinleypta.org

Legislative Update

Executive Vice President Elizabeth Badger presented recent legislation changes and issues

<https://capta.org/focus-areas/advocacy/current-legislation/>

- New K-2 screener for kids at risk for reading difficulties being conducted this fall
- SMMUSD board finalized high school cell phone rules
- Described efforts to reduce chronic absenteeism by up to 50%
- Anew program called "Office of Farm to Fork" will connect school districts with farmers to improve school lunch programs

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Reflections art contest (“I belong”) - table at picnic

New Business:

Wixon Greenwood - Harvest Festival will be Friday, October 24. Keve Smith is running the haunted house. Need to replace many costumes and decorations after a flood over the summer – need a lot of volunteers for day-of and planning!

Fundraising update - Sibyl Fenwick, VP fundraising

More committee members needed, including Restaurant Night Chair, Jogathon Fundraising Committee Chair & Members, a VIP who’s willing to take over the VP position next year.

Principal’s Report — presented by Dr. Daniela Wiener

- Construction on the new building is ahead of schedule, hopefully it will be ready for occupancy by the end of the year.
- Please don’t park in the bike lane on Arizona Ave. at morning drop-off – police are giving tickets and it is unsafe. Also no u-turns.
 - During pickup, you may park for up to 10 minutes in the staff parking lot. The school will try to communicate this better to families.
- Introduced the new bilingual community liaison Andrea Padilla. Other new staff includes a PE coach, a librarian, special education teachers, a speech pathologist, and a TK teacher.
- Explained the school’s focus this year on small group instruction and differentiation, with an emphasis on literacy
- Discussed school safety protocols, including new gate entry system and training for emergency situations.

Announcements:

- 1) 8/29 Site Council nominations close
- 2) 9/5 Back to School Picnic, Bake Sale, and Site Council Election
- 3) Reflections Art Contest
- 4) 9/6: Santa Monica Blvd. Safety Study Open House @ SM YMCA 6th St
- 5) 9/25: 33rd District Fall Association Meeting
- 6) Harvest Festival is October 24 and needs committee members

Adjournment: The meeting was adjourned at 10:16.



Jordana Haspel
Recording Secretary

_____ date adopted as printed ____ 9.26.2025 _____ date adopted as corrected