



General Meeting

Magee Elementary PTO, INC

September 19th 9AM CST

- I. Roll call and introductions (Tony, Amy, Emily, Joanna, Sarah D., Krisitn, Jason Evans, Kristen Hansen, Jamie, Dr. Niess)
- II. Member Comment: 3 Minutes per speaker
(Article VI Sec. 1: All parents of children enrolled at Magee Elementary School and teachers employed at Magee Elementary School are members of the parent teacher organization.) Last day for taking physical assets for PTO-donated, given to other school, or thrown away.. Records retention for current PTO.(financial records, IRS, bank statements) District will house records for 7 years.
- III. Approval of [May](#) general meeting minutes (Joanna-motion to approval, Jamie - Jamie approval, Amy/Tony votes to approve-all in favor)
- IV. Treasurer's Report (Emily)
 - a. [Budget 2025-26](#) Review & Approval ([Prior Year Comparison](#)). Main goal with the board/staff-use all the money this year for school, events and do special things to make a good year. If extra money at the end, can throw more money into end of year party and/or to fund 13 years scholarships (goal \$500) KM foundation will take money and hold money with a drafted letter to distribute funds. HS Councils are aware of scholarship opportunities for students to apply. Justin- to put in video for visiting magee PTO website to review funds and money being used. Funds from back to school bash will purchase shirts for staff and students. Mrs. Skretta for ideas to celebrate in extra way (extra gifts on popcorn fridays- make it better, enhance the playdays (x2 this year). Mrs. Skretta- in brainstorming phase (fun make and take craft, decorating photos, author visit, supporting doodle day) Another idea- peace portal flag- wooden structure with fabric in different colors to hang and write messages on them. No color run, no movie night, no one school one book this year.. Legacy party this year. - changes this year. Joanna-motion to approve, Sarah D. to approve, all in favor). Total Finished and started the month of August total \$33,232.78. Back to bash total \$8,593.64 for August.
 - b. Principal's Report- 30th of Sept- Q&A session as well as public announcement for principal. 11 staff members to help with scoopie night. Mum almost sold out- funds to go to half to scholarship and half back to school. Big push of income from shirts coming in- old teachers purchasing shirts. October 3rd 4:30-5:30 ribbon cutting for butterfly garden at Wales. Meet and greet as well. Picture book published and printed and placed in all KM libraries to check out. Beth leads SPARK - planning a thank you lunch for magee subs that have helped out. Mrs. Evans working on yearbooks this year-not working with empire- hopes to have more pictures in them.
- V. Educator Liaison Report (Mrs.Skretta not present)
- VI. New Business:
 - a. PTO Event Calendar
 - b. Extension of Treasurer Emeritus Role: Motion/Discussion/Vote (Article 5 section 4- only board member and Justin vote - executive community to vote- Amy-first, Emily-second-all in favor.
 - c. Planner & Scholastic News Invoices - all school enrichment funds: scholastic news 5k-4th grade \$1,223.76, planner \$565.11) in budget to cover all costs. Joanna- motion, Kristin second-all in favor)
 - d. Scoopie Night Volunteers (Emily) 4th and 5th graders can volunteer

Article VIII Sec. 1: The executive committee shall consist of the officers of this organization, the chairpersons of four standing committees, one faculty representative (or designee) and the principal of Magee School or Designee). **Article VIII Sec. 2:** The duties of the Executive Committee shall be as follows: to transact necessary business between organization meetings and such other business as may be referred to it by the organization, to present a report at regular meetings of the organization, to approve unexpected monetary allocations as needed based on quorum approval. **Article VII. Sec. 3:** Motions shall be approved at any regular meeting of the organization by a majority vote of members present and voting.

- e. Directory Form Closing 9/19 - 125/165 responded. Dani reached out to the remaining families. Be out mid Oct
- f. T-shirt Form Closing 9/22 (Pixel paint graphics) minimum order of 12 shirts for reorder, no set up fee. \$30 set up fee (\$15 front/\$15 back). Oct 17 goal to have shirts by for first popcorn Friday.

VII. Unfinished Business:

- a. Butterfly Garden Relocation & Dedication- October 3rd 4:30-5:30pm. October 1st the work will be completed on.

VIII. Committee Reports:

- a. Back to School Bash (Amy) Well attended 355 RSVP's and more attended. Mike took photos and donated his time.
- b. Sunshine - Stock the Lounge (Kristin) Stocked for a few more months
- c. Room Parents (Kayla) Great turnout, more room parents than before
- d. Popcorn Friday (Jamie W) Dates coming soon for sign ups/volunteer
- e. Coffee Fundraiser (Jamie W/Kim S) Stone Creek vs Collectivo

IX. Upcoming Events:

- a. Back to School Picnic, September 19th 11:30am-1pm
- b. Scoopie Night, September 23rd 4-7pm
- c. PTO Meeting, October 17th 9am
- d. Popcorn Friday, October 17th
- e. Fall Book Fair, October 20th - 24th
- f. Coins for A Cause, October 20th - 24th
- g. Monster Mash, October 23rd 5-7pm
- h. Coffee Fundraiser, final dates TBD

X. Adjournment

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