

Privacy Policy

Effective Date: May 17, 2025

At MAED Training, we are committed to protecting your personal data in accordance with the Personal Data Protection Order (PDPO) of Brunei Darussalam. This Privacy Policy outlines how we collect, use, and protect your information.

1. Collection of Personal Data

We collect limited personal information that is necessary for course registration and certification purposes, such as:

- - Full Name
- - Contact Number
- - Email Address
- - Company or Organization Name (if applicable)

We do not collect Identification Card (IC) numbers or copies of ICs from participants to safeguard your privacy and ensure compliance with PDPO regulations.

2. Purpose of Data Collection

Your personal data is collected for the following purposes:

- - Course registration and attendance
- - Issuance of training certificates
- - Communication regarding training details and updates
- - Compliance with regulatory and accreditation requirements

3. Data Protection and Confidentiality

All personal data collected is treated with strict confidentiality. We implement appropriate security measures to protect your information from unauthorized access, use, or disclosure.

4. Data Retention

Your data is retained only as long as necessary to fulfill the purposes for which it was collected, or as required by applicable laws and regulations.

5. Your Rights

You have the right to:

- - Access your Course performance grades
- - Request correction of any personal data collected inaccuracies
- - Withdraw your consent (subject to legal and contractual obligations)

To exercise these rights, please contact us.

6. Updates to This Policy

This Privacy Policy may be updated from time to time. Any changes will be posted on our website and take effect immediately upon posting.

7. Use of Photographs and Media

Photographs and/or videos may be taken during training sessions for the purposes of documentation, internal reporting, and promotional use, including but not limited to social media, websites, brochures, and reports.

By participating in our training programs, you acknowledge and consent to the capturing and use of such images, unless you explicitly inform us in writing prior to or at the beginning of the session.

We will take reasonable steps to ensure that images are used respectfully and appropriately. If you wish to withdraw your consent or request removal of any image in which you appear, please contact us at [insert contact email]

Contact Us

If you have any questions about this Privacy Policy or how we handle your data, please contact:

MAED Training

Email:

Phone: 8363696