

The following verbs are used in the Leaving Certificate Business examination. Read each question carefully so you know exactly what you are being asked to do and how best to structure your answer.

Analyse: To study a problem in detail by breaking it down into various parts and to examine possible relationships.

Apply: To bring knowledge or skill into use, use for a particular purpose.

Calculate: to find out by using numerical data, ratios etc.

Compare: To examine two or more things so as to discover their similarities or differences.

Contrast: To place in opposition so as to show the differences between.

Define: To state the precise meaning of a term or concept.

Demonstrate: To explain or describe by showing examples, charts, diagrams, graphs etc.

Describe: To give an account of a person, relationship, event, institution, etc.

Differentiate: To distinguish between; develop separate characteristics.

Discuss: To examine or consider, suggesting a detailed and careful investigation. It may require debating both sides of an argument.

Distinguish: To recognise something as distinct from other things; to point out the differences.

Draft: To draw up an outline in writing or a sketch, diagram etc.

Evaluate: To find or determine the worth, value, amount or significance of something.

Explain: To make clear in a detailed manner.

Identify: To show that you recognise something.

Illustrate: To make clear using examples, charts, diagrams, graphs, etc.

Interpret: To give or explain the meaning of something; show understanding.

List: To write down a number of things that have something in common.

Outline: To give a short summary of the general principles or chief elements omitting details.

Recognise: To identify something known or perceived before,

Understand: To grasp something as distinct from other things, to point out the differences.