

Planning A Co-design Activity

Contributors:

<p>What topics to explore?</p> <ul style="list-style-type: none"> • What are the current challenges, gaps, and opportunities? • What is the purpose of exploring this topic? 	<p>How to build Trust?</p> <ul style="list-style-type: none"> • What are the objectives of doing this activity? • What are the key incentives for participation? • What type of information will be collected? • How will the privacy and ownership of that information be handled? 	<p>What activities to plan?</p> <ul style="list-style-type: none"> • How do these activities help to meet the objectives? • Are these activities easily understandable? • Are these activities accessible for the participants? • Who will facilitate the activities? How?
<p>Who is going to be there?</p> <ul style="list-style-type: none"> • Who should be part of this conversation? • Who is currently missing from this conversation? • Are there outliers in that community? How will they be included? 	<p>How to manage logistics?</p> <ul style="list-style-type: none"> • How will people be informed about this activity? • Where will this activity take place? How accessible is it? • What accessibility services are needed? • How to integrate different cultures/context? • What are the costs (e.g. honorarium, food, etc.)? 	<p>What to do with the output? How to organize the collected information?</p> <ul style="list-style-type: none"> • How to ensure all contributions are included? • How to share the insights? • How do you define success?



Reflecting On A Co-design Activity

Contributors:

<p>How did participants respond to the topic?</p> <ul style="list-style-type: none"> • Was it understandable for the participants? • How could the topic be redefined to facilitate discussion? 	<p>How to maintain relationships?</p> <ul style="list-style-type: none"> • How will the community be enabled to give feedback? • How will the community know the impact of their contribution? 	<p>How did the activities go?</p> <ul style="list-style-type: none"> • Did they go as planned? • Did they help to meet the objectives? • What were the challenges in carrying them out? • How could the format / structure be changed to make the activity more accessible? • What other activities could be helpful?
<p>Who was missing?</p> <ul style="list-style-type: none"> • Who wasn't included in the activity? Why? • What were the challenges in engaging certain communities? • Did participants feel safe to contribute ideas? • Who else should be included in future activities? 	<p>How were the logistics managed?</p> <ul style="list-style-type: none"> • What kind of resources could help with engaging more diverse perspectives? • What technical challenges were experienced during the activity? • What were the challenges of working with communities with different needs, context, and culture? 	<p>What is the impact of the co-design process?</p> <ul style="list-style-type: none"> • What is learned from this process? • What could be done differently in the future?

